



# TOWN OF HINTON

**POLICY TITLE:** AUTOMATED TRAFFIC ENFORCEMENT PROCEEDS

**POLICY #:** 078

**EFFECTIVE DATE:** OCTOBER 7, 2014

**ADOPTED/REVISED**

**BY COUNCIL ON:** DECEMBER 2, 2008, DECEMBER 1, 2009, FEBRUARY 12, 2012, OCTOBER 7, 2014, JANUARY 20, 2015, JUNE 21, 2016, FEBRUARY 6, 2018

## **POLICY STATEMENT**

All net Municipal revenues from automated traffic enforcement are to be allocated in a manner that enhances and preserves our community but considers the possibility that this revenue stream may be significantly reduced and or discontinued at any point in time and in a way that is beyond the control of the Town of Hinton.

## **POLICY FRAMEWORK**

All net Municipal revenue from automated traffic enforcement shall be designated annually as follows:

1. Up to 30% or a maximum of \$120,000 – Community Grant Program (CGP)
2. Up to 10% or a maximum of \$50,000 – Safety Initiatives Reserve Fund (SIRF)
3. Up to 60% or higher if max has been met in CGP and SIRF – Defined Reserve Fund

The specific dollar amounts will be calculated based upon the previous year's automated traffic enforcement revenue and allocated to the appropriate budgets annually.

All net revenue from automated traffic enforcement not allocated in any year will be placed in a reserve titled Automated Traffic Enforcement Revenue Reserve. Town Council will make all decisions regarding use of this reserve in accordance with the policy statement above through the budget process or otherwise.

## **1. REASON FOR POLICY**

- To establish a focus for the net Municipal proceeds, while not relying on these funds for any ongoing operational costs.
- Use the net revenue for “supplemental purposes” for the community’s benefit.

## **2. DEFINITIONS**

Community Grant Program (CGP) – funds one-time projects and initiatives of community organizations, funds operating expenses of organizations within three years of their developmental stage, and funds events that are primarily designed and delivered for the general public that attract visitors, significantly contribute to the local economy and promote volunteerism.

Safety Initiatives Reserve Fund (SIRF) – the specific reserve designated for safety initiatives of the municipality (special projects only), particularly those received from / driven by the community.

Defined Reserve Fund – the specific reserve chosen by Council to receive that portion of the automated traffic enforcement funds for any given year or years.

## **3. RESPONSIBILITIES**

Town Council will review and approve any revisions to this policy.

The Chief Administrative Officer will review and approve any procedures related to this policy.

Administration will carry out the policy based on established procedures.