



General Programs

Little Warriors

Saturday, June 1st

9:00am - 12:00pm

Little Warriors invites you to attend a Prevent it! Workshop. A national charitable organization committed to the awareness, prevention, and treatment of child sexual abuse. This workshop will educate adults to TAKE ACTION through gaining knowledge to help prevent and respond to child abuse. **Free**

Dream Catchers, Moms & Daughters!

Saturday, June 8th

1:00pm - 3:00pm

Learn the art of making dream catchers! Michaela will teach you the step by step process. \$20.00 each

Clear Language Learners Exam Prep

Monday's and Tuesday's

June 10th, 11th, 17th, 18th & 24th

Noon - 1:30pm

Study your Driver's Learning Exam with an easy to understand clear language book. This class will help you to decipher the Driver's handbook and feel confident that you understand the rules of the road. \$25 and includes your test fees!

Non-Restricted Firearms Course

Saturday & Sunday

June 22nd & June 23rd

This is the course you need to get your PAL. You must be at least 12 years old, with parent or guardian consent to sign up for this course. \$130



Computers

Microsoft Outlook Basics

Monday, June 10th

1:00pm - 2:00pm

Learn how to add your account in Outlook, Quick Access Bar, Mail, Create/Forward/Reply email messages, signature, add/open/save attachments, calendar appointments/meetings, set reminders, contacts, and tasks.

\$20.00



Scared Stiff Computer Basics

Tuesday's, June 11th, 18th & 25th

10:00am - 11:00am

Are you scared to turn on a computer? Work with our computer coach to help you learn the basic skills. \$40

Keyboarding

Tuesday's, June 11th, 18th, & 25th

11:00am - 12:00pm

Improve your typing/keyboarding skills. As a computer becomes more & more a part of our everyday life, these skills are essential. You will learn how to position your hands over the keyboard, correct posture and how to type without looking at your keys! Laptops are provided. \$25

Gmail Accounts 101

Thursday, June 13th

11:00am - 1:00pm

Stephanie will show you how to set up your G-mail, and the basics of working around your new email! \$10

Microsoft Word - Level 1

Monday & Wednesday

June 17th & 19th

1:30pm - 3:30pm

Learn to use Microsoft Word to its full potential. Beginning with level 1, you will start with the basics of word, including creating a document, fonts and styles, inserting and much more. \$40

All Microsoft Programs

If you are interested in any of our Microsoft programs but the dates don't work for you, we can arrange a one on one class for you!

Ongoing Courses

Food Safe

This is an ongoing course that you do online. Call to register and book a spot on one of our computers. Your test must be done in house. This course allows you to gain knowledge about food safety, and prepare you for the certificate exam. This is a government recognized certification course. \$75

Sell-safe

This is an ongoing course that you do online. You can work on this course with our computers here at HELP. Sell-safe is required if you are working in a licensed Cannabis retail store. \$30

Pro-Serve

This is an ongoing online course. Call to book a spot. This course will help liquor industry workers learn how to sell and serve liquor responsibly, no matter where they work. The information in Pro-Serve provides workers with training required for the social responsibilities related to serving or selling liquor. \$30

Boaters Exam

Monday - Friday

8:30am - 3:30pm

Book your appointment for your Pleasure Craft Operations Card. Let our staff help you get started with your online course. No minimum age. Once successfully completed, your card is good for life. Take advantage of our low cost of \$55

You can register at:

www.hintonlearning.ca

or stop by our office at 110E

Brewster Drive

or call

780-865-1686



Follow us on Facebook:

@hintonemploymentandlearningplace

<https://www.facebook.com/hintonemploymentandlearningplace/>



Courses & Services

Volunteer Opportunities

Are you interested in volunteering to help Hinton's Homeless Citizens? We have many different opportunities for volunteers including meal preparation, cleaning, working different events, fundraising, share shop, and many more!

Call Candace at 780-865-1686 for more information.



Are you interested in becoming a volunteer tutor for English Language Learners? You will meet some fantastic people, get the chance to learn about another culture, and help improve someone's life! Training is provided!

**Contact us for more information.
780-865-1686**



Freddy's Homeless Resource Room

Do you have barriers to stable housing, or do you know someone who struggles with homelessness? Our Resource Room offers showers, laundry facilities, mailbox, safe document box, telephone, computer use, individual support, housing options, assistance with forms, share shop coupons, a quiet place to relax and a bite to eat.



Family Literacy Programs

HELP Families – Mondays, 11am – 1pm, January 7th – June 17th

Books for Babies – Dates to be determined

Magic Carpet Ride – Fridays, 10am – noon, Jan. 11th – June 21st 2019

How to Talk so Kids will Listen and Listen so Kids will Talk! – starting in September

ELL Literacy and Parenting Skills, Mondays, 10am – noon, July 8th – Aug. 26th

**Contact Mandy for more information
780-865-1686**

Do you have ideas for courses or programs you would like to see offered in Hinton? Give us a call and we can help you get it set up!

Sharpen your Skills!

Do you struggle with:

Reading and Writing?

Computer Use?

Understanding Forms?

Math Skills?

Communication?

Working with Others?

We can **HELP** you improve your skills in these areas.

Call Stephanie at 780-865-1686 for more information



Job Skills

for Persons with Disabilities and Multi-Barriered Albertans

Do you have barriers to employment? We can HELP you improve your skills and find meaningful employment.

Resume & cover letter development

Interview skills, practice and tips

Job Search assistance

Career Planning

Connecting with employers

Find effective references

Job matching

Weekly Job Seekers Club

Call Mandy at 780-865-1686 or cell: 780-223-7097 for more information!

You can also visit the Alberta Supports Centre at 568 Carmichael Lane or call them at 780-865-8273 to set up an appointment for a referral.

Open House!

Join us for our 4th Annual Open House AND

Aboriginal Day Celebration!

June 21st, 2019

BBQ Burgers and Hotdogs

Homemade Bannock

Refreshments

Aboriginal Activities

Come and meet our staff, take a tour of our building and see what programs and services we have to offer!

Where: 110E Brewster Drive

Time: 11:00am - 2:00pm

Sponsored by:

