



|                                      |  |                                  |  |
|--------------------------------------|--|----------------------------------|--|
| Customer No.                         |  | N/A                              |  |
| Receipt No.                          |  | Approved By:                     |  |
| <input type="checkbox"/> Email       |  | <input type="checkbox"/> Pick up |  |
| <input type="checkbox"/> Canada Post |  |                                  |  |
| For office use only                  |  |                                  |  |

## BUSINESS LICENSE APPLICATION

|                      |                          |  |                                |              |  |
|----------------------|--------------------------|--|--------------------------------|--------------|--|
| Business Information | Business Name:           |  |                                |              |  |
|                      | Description:             |  |                                |              |  |
|                      | Business Address:        |  |                                |              |  |
|                      | Mailing Address:         |  | <i>If Different Than Above</i> |              |  |
|                      | Town/City:               |  | Prov:                          | Postal Code: |  |
|                      | ☎ P:                     |  | ✉ E:                           |              |  |
|                      | 🌐 Website                |  |                                |              |  |
|                      | f Facebook Page:         |  |                                |              |  |
|                      | Trade Certification No.: |  |                                |              |  |

Would you like your business published in the Town of Hinton Business Directory?  Yes  No

|                 |       |  |  |   |
|-----------------|-------|--|--|---|
| Primary Contact | Name: |  |  | <input type="checkbox"/> Owner <input type="checkbox"/> Manager |
|                 | ☎ P:  |  |  |   |
|                 | ✉ E:  |  |  |   |

| Business License Fees |                          | Category                   | Annual Fee                         | After July 1 <sup>st</sup> | After October 1 <sup>st</sup> |
|-----------------------|--------------------------|----------------------------|------------------------------------|----------------------------|-------------------------------|
|                       | <input type="checkbox"/> | Home Based Business        | \$160.00                           | \$80.00                    | \$40.00                       |
|                       | <input type="checkbox"/> | Commercial/Industrial      | \$160.00                           | \$80.00                    | \$40.00                       |
|                       | <input type="checkbox"/> | Regional Resident          | \$160.00                           | \$80.00                    | \$40.00                       |
|                       | <input type="checkbox"/> | Non-Resident               | \$285.00                           | \$142.50                   | \$71.25                       |
|                       | <input type="checkbox"/> | Hawker/Peddler             | \$200.00                           | \$100.00                   | \$50.00                       |
|                       | <input type="checkbox"/> | Prime/Principal Contractor | \$500.00                           | \$250.00                   | \$125.00                      |
|                       | <input type="checkbox"/> | Temporary                  | \$25.00/day (not to exceed 7 days) |                            |                               |

|                      |                    |      |     |     |       |        |  |                            |
|----------------------|--------------------|------|-----|-----|-------|--------|--|----------------------------|
| Property Information | Roll Number:       |      |     |     |       |        |  | <i>for office use only</i> |
|                      | Legal Description: | Plan |     |     | Block |        |  | Lot                        |
|                      | Part of:           | ¼    | Sec | Twp | Rge   | W5 Mer |  |                            |
|                      | Land Use District: |      |     |     |       |        |  |                            |

## **BUSINESS QUESTIONNAIRE**

| <b>Total number of People working in the Business (Include Owners)</b> |           |
|--|-----------|
|  | Full Time |
|  | Part Time |

| <b>Ownership Structure (check one only)</b> |   |
|---|---|
| <input type="checkbox"/>                    | Sole Proprietorship (single owner not incorporated) |
| <input type="checkbox"/>                    | Limited Company/Corporation                         |

| <b>Lease/Rent or Own your Business Premises</b> |            |
|---|------------|
| <input type="checkbox"/>                        | Own        |
| <input type="checkbox"/>                        | Lease/Rent |

| <b>Type of Business (check one only)</b> |                                    |
|--|------------------------------------|
| <input type="checkbox"/>                 | Locally Owned and Operated         |
| <input type="checkbox"/>                 | Franchise                          |
| <input type="checkbox"/>                 | Branch (Head Office not in Hinton) |
| <input type="checkbox"/>                 | Other (please specify) _____       |

### **Economic Development**

\*Check here if you would like to receive Economic Development's e-newsletter and notices of business workshops and programs. Subscribers will receive notices by email and may unsubscribe at any time.

### **Hinton and District Chamber of Commerce Membership Request**

Check here if you would like information regarding membership to the Hinton and District Chamber of Commerce

\* Subscription to the Economic Development Business Contact list is considered express consent in accordance with Canadas anti-spam legislation, and consent maybe withdrawn at any time by request or by clicking unsubscribe in any electronic communications received.

|  |  |               |
|--|--|---------------|
| <b>Applicant<br/>Authorization</b>   | <i>I understand that I may be required to obtain permits pursuant to the <b>Alberta Safety Codes Act and Provincial Authorities.</b></i>   |               |
|  | <i>Business owners shall be responsible for carrying out the provisions of the <b>Alberta Fire Code.</b> The Hinton Fire Department, being the Authority having Jurisdiction within the Town will conduct periodic inspections of businesses to ensure compliance with the Alberta Fire Code and local fire safety requirements. If you require additional information, please contact the Hinton Fire Department at 780-865-6089.</i> |               |
|  | _____<br>Signature of Applicant  | _____<br>Date |
| <b>Notification of your application will be sent by email. Please indicate if you require a paper copy. <input type="checkbox"/> YES <input type="checkbox"/> NO</b> |  |               |

This personal information is being collected under the authority of the Municipal Government Act, RSA 2000, Chapter M-26, and will be used for administering the affairs of the Town of Hinton and for the provision of services. This information is protected by the privacy provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, RSA 2000, Chapter F-25. If you have any questions about the collection of this information, please contact the Town of Hinton FOIP Coordinator at 780-740-8059.