

Hinton Fire Structural & Wildland Fire Training Academy



Application Package 2016



Program Overview

This 18-week, full-time Fire Training Certificate Program, is delivered partially on-site at the Town of Hinton providing a unique and authentic training environment.

Program Dates: May 30, 2016 – September 30, 2016

Application Deadline: April 29, 2016

Pre-Requisites

- Grade 12 Completion or GED equivalent
- 18 years of age or older
- Alberta Class 5 Drivers Licence, or provincial equivalent with airbrakes endorsement
- Complete Criminal Record Check
- Drivers Abstract
- Provide a complete Physical Fitness Test Form (Doctor's Authorization and Applicant Waiver)
- Successfully complete a written aptitude exam, physical fitness test, and a comprehensive interview
- Provide a resume

Accommodation & Textbooks Room and Board is provided at Hinton Training Centre.
All required textbooks are provided

<u>Fees</u>	Commitment Fee*	\$ 500.00
	Room & Board	\$ 16,000.00
	Total	\$ 16,500.00

*The \$500.00 commitment fee is non-refundable if accepted into the program. It will be refunded in full if the applicant is not accepted into the program.

Additional Costs

Additional expenses may include: accommodation and travel expenses; basic school materials (paper, pens); black polish-able shoes, black belt and dark socks (to complete uniform); fees charged for repeat testing for first-aid programs; fees outside the college including but not limited to: distance exam proctoring for fitness and aptitude testing; drivers license and/or air endorsement related fees etc.

Refund Policy

- Withdrawal within the first two weeks of the program: \$6,000.00 Refunded (not including commitment fee)
- Withdrawal after the first two weeks into the program – No refund

Application Procedure

Complete and return the full application package on or before the application deadline. After the application deadline, applicants will be notified of their admission status. Qualified applicants, with complete packages and commitment fee paid, will move on to the one-day testing phase normally held at end of April or beginning of May. Distance testing will be considered. Applicants who are not accepted into the program will be refunded the commitment fee paid.

Acceptance in this training program does not constitute a guarantee of future employment. **This program is in high demand – apply early!**

For Further information contact: Hinton Fire Rescue, Tel 780-865-6089, fire@hinton.ca

Hinton Emergency Services Building
184 Eaton Road
Hinton, AB T7V 1Y5
www.hinton.ca

p: 780.865.6089
f: 780.865.3369
e: fire@hinton.ca

Application Checklist & Student Loan Info

Dates & Deadlines

Program Dates: May 30, 2016 – September 30, 2016

Application Deadline: April 29, 2016

Application Checklist

Only applicants with **ALL** documents submitted by the Application Deadline will be considered. Please be sure to submit ALL of the following mandatory documents:

- Application for Admission + \$500 Commitment Fee* (Non-refundable)
- Disclosure information for airbrakes (completed on the Application Form)
- Official documentation (diploma or transcript) to show proof of Grade 12 completion or GED equivalent education completion
- Complete Criminal Record Check current within 6 months of the Application Deadline (original required)
- Physical Fitness Test Form (Doctor Authorization + Applicant Waiver)
- Town of Hinton Informed and Consent and Indemnity Form
- Declaration of Understanding (Employment) Form
- Copy of Driver's License, front and back (legible)
- Driver's Abstract* current within 6 months of the Application Deadline (original required)
- Resume

Submit Completed Documents to:

Hinton Fire Rescue 184 Eaton Road Hinton AB T7V 1Y5
Ph 780-865-6089 Fax 780-865-3369 Email fire@hinton.ca

Student Loans and Financial Assistance

If you think you may require help funding your education, we strongly recommend that you discuss your needs with a Financial Institution regarding assistance.

APPLICATION FOR ADMISSION

HFR STUDENT NO.		PERSONAL DATA	
LAST NAME	FIRST & MIDDLE NAME	FORMER LAST NAME	SOCIAL INSURANCE NUMBER
TELEPHONE NUMBERS HOME: _____ WORK: _____ CELL: _____ FAX: _____ OTHER: _____	HOME MAILING ADDRESS: _____ _____ _____ EMAIL ADDRESS _____ DATE OF BIRTH (dd/mm/yy) _____ GENDER { } M { } F		
PROGRAM APPLICATION			
<u>FIRE TRAINING CERTIFICATE PROGRAM</u>		<u>Driver's License & Airbrakes Disclosure</u>	
DATES: May 2016 to September 2016 APPLICATION DEADLINE: April 29, 2016		This program includes Airbrakes Endorsement training. DL#: _____ Class Type: _____ Province of Issue: _____	
{ } \$ 500 Commitment Fee Attached { } Transcripts Attached		<input type="checkbox"/> I require Airbrakes Endorsement training <input type="checkbox"/> I already have the Air Endorsement	
PAYMENT METHOD (Choose one) <input type="checkbox"/> SPONSORSHIP (Funding confirmation letter or purchase order number attached) <input type="checkbox"/> INDIVIDUAL PAYMENT (Payment must accompany registration) 1 Cash, cheque or money order in person 2 Cheque or money order by mail Note: All fees are payable in Canadian Funds		<u>Citizenship</u> <input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Permanent Resident (Landed Immigrant) Country of Citizenship _____ <input type="checkbox"/> International Student <u>Voluntary Declaration</u> Are you of Aboriginal Ancestry: { } YES { } NO If yes, check all that apply: { } First Nations { } Metis { } Inuit { } Status { } Non-Status	
Voluntary Declaration In the event that you are admitted to the program, will you require any special assistance by reason of disability, learning difficulty or medical conditions? { } YES { } NO FREEDOM OF INFORMATION/PROTECTION OF PRIVACY: Hinton Fire Rescue complies with the Freedom of Information/Protection of Privacy legislation of the Province of Alberta. Information collected on application forms is used in the normal course of operations in accordance with this legislation.			
I declare that the information contained in this application is to the best of my knowledge, complete and correct. I hereby agree to comply with the rules and regulations of Hinton Fire Rescue. I understand and agree that acceptance of this application in no way guarantees admission to the program or course. The application is subject to the availability of seats. I understand and agree that the College reserves the right to modify or cancel any program or course without notice or prejudice. I understand that personal and group photographs and images may be used by Hinton Fire Rescue to advertise and promote its programs and services. I agree that Hinton Fire Rescue maintains copyright and ownership of such photographs, images, negatives and advertising materials. I waive all moral rights to the use of such personal photographs, images, negatives and advertising materials and agree not to sue Hinton Fire Rescue with respect to these moral rights.			
SIGNATURE OF APPLICANT _____		DATE _____	

PHYSICAL FITNESS TEST

Physician Authorization

Applicant Name (Last, First, Middle Initial): _____

Health Care Number: _____ Province Issued: _____

Name of Physician (please print): _____ Phone Number: _____

The above named applicant is required to perform a physical fitness test to allow the Town of Hinton and Hinton Fire Rescue access to the general fitness levels of candidates applying of entry into the 18-week, full-time Fire Training Certificate Program.

Fitness testing components may include the following:

- Perform 20 push-ups within one (1) minute
- Perform 35 bent-knee sit-ups within one (1) minute
- Drag 105 pounds across the floor 100 feet within one (1) minute
- Climb stairs, eight (8) steps at eight (8) round trips per minute for 10 consecutive minutes
- Run one and one-half (1.5) miles in 12 minutes

I hereby authorize the above named applicant to complete this test.

Physician's Signature

Date

Physician's Stamp / Contact Information



Applicant Physical Fitness Waiver

In consideration of applying for acceptance into the Fire Training Certificate program with the Town of Hinton and agreeing to take part in the "Physical Fitness Test", I waive and release any and all Rights of Claim for damages I may have or acquire against Hinton Fire Rescue or the Town of Hinton, it's officers, agents, servants and employees, for any and all injuries suffered by me and I acknowledge the rules laid down by this test himself/herself in such a manner as to be responsible for his/her own safety.

Applicant's Signature

Date

INFORMED CONSENT & INDEMNITY

I, _____ (name)

_____ (address)

_____ (phone)

being of sound mind and the age of maturity, hereby acknowledge and agree that in consideration of my permitted to participate in the following named activities or programs organized by Hinton Fire Rescue,

FIRE TRAINING CERTIFICATE { } activity { **X** } program

(hereinafter referred to the “Activity”), as follows:

1. **I agree to IDEMNIFY AND SAVE HARMLESS** the Town of Hinton, Hinton Fire Rescue, it’s directors, officers, employees, invitees, agents, representatives, officials, servants, successors, assigns claims, actions, causes of action, costs, expenses and demands of any nature or kind whatsoever in respect to death, injury, loss or damage to my person or property, wherever and howsoever caused, arising out of, or in connection with my taking part in the Activity, the actions of others, or while travelling to and from the Activity.

2. I am aware that the Activity includes, without limitation, the following:
 - ⇒ **Working with heavy equipment/tools and related hazards from said equipment**
 - ⇒ **Fire situations which involve fire, smoke or chemicals**
 - ⇒ **Physical exertion including ascending and descending ladders, working with and handling water hoses and pumps near waterways**
 - ⇒ **Being outdoors in a variety of weather conditions including extreme heat or cold**
 - ⇒ **Wearing heavy and confining protective equipment/clothing as required**
 - ⇒ **Working around broken glass, twisted metal, leaking fluids and a variety of potentially hazardous areas**

3. I am also aware of the dangers and risks inherent in participating in the Activity and that they include, without limitation, the following:
 - ⇒ **Extreme atmosphere may cause sunburn, heat exhaustion, frostbite, hypothermia**
 - ⇒ **Tissue, joint and bone injuries which may include breaks, sprains, strains, burns, abrasions**
 - ⇒ **Hazardous atmosphere may cause respiratory problems due to exposure to smoke and chemicals**
 - ⇒ **Disability, dismemberment or death**

4. I also understand, acknowledge and agree:

- a) that the physical demands of this particular Activity, on me as a participant, require that I am medically, physically, and emotionally fit and fully able to participate in this Activity and that I have adequate knowledge of:

The program content and the requirements therein

- b) that the Town of Hinton prohibits the use of alcohol or drugs prior to and during the Activity and I agree that I will not participate in the Activity under the influence of alcohol or drugs or that the prior use of alcohol or drugs affects my ability in any way whatsoever.
- c) That at any time the Town of Hinton may refuse the participation to any persons including myself who are a hazard to themselves or to any other participants or to the Town of Hinton

I acknowledge and accept all of the inherent risks associated with my participating in this Activity and the possibility of personal injury, death, property damage or loss resulting there from and agree to assume the risks and to pay the cost of any medical attention rendered to me or to my benefit that may become necessary.

Further, I acknowledge and agree that first aid and the leader or instructor or medical personnel may give medical treatment to me in attendance in the event of accident, injury or illness during the Activity.

THAT I have carefully read this Informed Consent and that by entering into this agreement and signing same, I am not relying on any oral or written representation or statements made by the Town of Hinton including those in any brochure or calendars issued by the Town of Hinton to induce me to undertake this Activity.

I agree that this Informed Consent is to be interpreted pursuant to laws of the Province of Alberta and understand that if I have any questions regarding this Informed Consent I shall consult a lawyer prior to signing this agreement.

DATED at _____ this _____ day of _____, 20 ____.
(city & province)

Name of Participant

Signature of Participant

Declaration of Understanding of Reduced Employment Opportunity

I, _____, on this _____ day of _____, 2016, declare my understanding that if my physical fitness, vision and hearing capabilities are below the level of the standards of physical fitness, vision, and hearing endorsed by many fire departments across Canada, the likelihood of my being considered eligible for recruitment to a career position in the fire service is significantly reduced. By endorsing this form, I declare that I fully understand that I am likely to be considered ineligible for a significant portion of positions in fire service if my physical capabilities do not meet these standards. Samples of standards for firefighters may include but are not limited to:

Physical Fitness

Physical fitness is an integral component of firefighting. A commitment to a life-long fitness regime is essential to safely performing firefighter duties. To prepare for the intense physical demands of recruit training and for a career as a firefighter, applicants should already be following and maintaining a total body program specific to that job that focuses on:

Flexibility	Muscular Endurance
Cardiopulmonary Endurance	Healthy Body Composition
Muscular Strength and Power	

Vision

Standards of Vision for firefighters as endorsed by the Canadian Association of Fire Chiefs typically include:

Visual acuity uncorrected 20/30 (each eye), color vision normal – passes Ishihara Test, acceptable – passes Farnsworth D-15, field vision full to confrontation test in each eye.

Hearing

Normal un-aided hearing

- - -

Furthermore I also understand that, to minimize risks, I need to take an active role in managing my health and physical fitness in areas as diverse as; nutrition, weight control, stress management, substance abuse prevention, and personal safety.

Applicant's Full Name (Please Print)

Date

Applicant's Signature

Todd Martens, Fire Chief
Fire Rescue & Bylaw Services Manager

Date