

—COMMUNITY GRANT PROGRAM—

ORGANIZATION INFORMATION

Organization Name:	
Community Grant Intake Year and Season (if applicable)	
Contact Person:	
Contact Title/Position:	
Contact Email:	
Contact Phone:	

FINANCIAL SUMMARY FORM

A. DONATED LABOUR/SERVICES

DATE	DESCRIPTION OF WORK DONE	# OF VOLUNTEERS	TOTAL HOURS WORKED	RATE/HOUR	TOTAL VALUE OF WORK
(A) TOTAL:					

B. DONATED MATERIALS/EQUIPMENT

DATE	DESCRIPTION OF MATERIALS/EQUIPMENT	DONATED BY	TOTAL VALUE OF MATERIALS/EQUIPMENT
(B) TOTAL:			

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FINANCIAL SUMMARY FORM (cont'd)

C. PAID EXPENDITURES

TOTAL PROJECT COST (SUM OF A + B + C):

Receipts (Please Attach)

Please attach the corresponding receipts for the expenses outlined in section C of the Financial Summary Form.

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FINAL REPORTING

Project results

Please provide an overview summarizing how the Community Grant Funding was used to support your program/event/operations:

Town of Hinton Marketing

Please attach examples and explain below how you acknowledged the support of the Town of Hinton in your marketing/promotional materials: