



**TOWN OF HINTON  
BYLAW No. 2005**

**BYLAW OF THE TOWN OF HINTON IN THE PROVINCE OF  
ALBERTA FOR THE PURPOSE OF SUPPLYING AND USAGE OF  
WATER**

**WHEREAS** the Municipal Government Act, RSA 2000, c.M-26, authorizes a municipality to operate a water system as a public utility for the purpose for supplying and distributing water to residents, industrial and commercial users, for fire protection, and to all other Customers in the Town; and

**AND WHEREAS** the Municipal Government Act, RSA 2000, c.M-26, authorizes a municipality to pass a bylaw respecting public utilities and services provided by the municipality.

**NOW THEREFORE** the Municipal Council of the Town of Hinton in session duly assembled hereby enacts as follows:

**Part 1: Interpretation**

**1. TITLE**

1.1 This Bylaw may be referred to as the "Water Utility Bylaw"

**2. DEFINITIONS**

2.1 "Act" means the *Municipal Government Act*, R.S.A. 2000 c. M-26, as amended.

2.2 "Account" means an agreement by which a Person agrees to pay for Potable Water supplied to a Premises.

2.3 "Bleeder" means a device attached to a water Service for the purpose of discharging water to reduce the potential for freezing in the line.

2.4 "Builder" means a Person undertaking the construction of a building.

2.5 "Bulk Water" means Potable Water provided from the Waterworks System at the Bulk Water Station.

2.6 "Bulk Water Station" means a facility operated by the Town at which Persons may purchase Bulk Water.

2.7 "Bylaw" means this Water Utility Bylaw.

2.8 "Bylaw Violation Ticket" means a notice of a contravention of this Bylaw issued in

accordance with section 18.2.2 of this Bylaw.

- 2.9 "Bypass" means plumbing, affixed with a Seal, installed on 50mm (2") lines and larger to divert Potable Water around the Water Meter if the Water Meter requires maintenance or repair.
- 2.10 "Combined Line" means a Service Connection that supplies Potable Water for both firefighting and non-firefighting purposes including commercial, industrial or domestic purposes.
- 2.11 "Control Valve" means the part of the Service Connection (Private) consisting of a valve located in a Premises within a building which, when shut off, allows no Potable Water to enter the building.
- 2.12 "Council" means the Municipal Council of the Town of Hinton.
- 2.13 "Cross Connection" means a connection between a waterline and another pipe or apparatus whereby Potable Water could mix with liquids or solids and thus has potential to become contaminated.
- 2.14 "Curb Stop" means the part of the Service Connection (Town) consisting of a control valve located at or near the property line of a Parcel of Land which can turn on or off the Potable Water to the Parcel of Land.
- 2.15 "Customer" means any Person who is party to an Account with the Town.
- 2.16 "Designated Officer" means a designated officer as defined in the Municipal Government Act.
- 2.17 "Downstream" means the side of a Water Meter where Potable Water exits the Water Meter.
- 2.18 "Fire Line" means a Service Connection that supplies Potable Water solely for fire protection purposes.
- 2.19 "Hydrant" means a discharge pipe with a valve and spout connected to the Waterworks System owned by the Town at which Potable Water may be drawn from a Water Main.
- 2.20 "Hydrant Permit" means a Permit authorizing a Person to access or obtain Potable Water from a Hydrant.
- 2.21 "Irrigation" means the application of Potable Water to plants, trees, shrubs, gardens, patio pots, lawns, sod or otherwise used to supplement the horticultural process, and includes application by hand or by a system of pipes on, above or underneath the ground.
- 2.22 "Irrigation Meter" means a Water Meter used to measure the quantity of Potable

Water supplied to a Premises where such Potable Water is being supplied solely for Irrigation purposes.

- 2.23 "Operations Manager" means the Manager of the Water and Wastewater Division for the Town of Hinton.
- 2.24 "Occupant" means a Person using or occupying or in possession of a Premises who is not the Owner of the Premises.
- 2.25 "Once-through Cooling Equipment" means cooling, air conditioning or refrigeration systems in buildings, building systems and equipment (including stand-alone ice machines), which rely upon the temperature of the water supply for cooling purposes and deliver water to a drain or other discharge facility without having recycled that water.
- 2.26 "Outdoor Water Use Restriction" means a Stage 1, Stage 2 or Stage 3 restriction on the use of Potable Water as set out in Schedule A of this Bylaw.
- 2.27 "Owner" means an owner as defined in the Municipal Government Act.
- 2.28 "Parcel of Land" means a parcel of land as defined in the Municipal Government Act.
- 2.29 "Peace Officer" means an individual engaged by the Town as a Community Peace Officer or a Bylaw Enforcement Officer, a peace officer as defined in the Peace Officer Act, R.S.A. 2006, c. P-3.5 or a member of the Royal Canadian Mounted Police.
- 2.30 "Person" means any individual, partnership, corporation, company, society or government entity.
- 2.31 "Plumber" means an individual certified pursuant to the Safety Codes Act, R.S.A. 2000, c. S-1 to install, repair, and maintain piping, fittings, and fixtures involved in the distribution and use of water in a building.
- 2.32 "Potable Water" means water supplied from the Waterworks System that does not contain contaminates or infective matter and is considered satisfactory for human consumption, which is supplied through a Service Connection, Hydrant, or the Bulk Water Station.
- 2.33 "Premises" means land, buildings, or both, or a portion of either occupied or used for any purpose within the Town.
- 2.34 "Private Hydrant" means a hydrant which has been installed for the purpose of fire suppression only for the Premises on which it is located, which is connected to the Waterworks System but which is not part of the public utility and which is owned by the Owner of the Premises on which it is located.

- 2.35 "Private System" means the pipes, fittings, valves and appurtenances that convey Potable Water supplied from a Service Connection to fixtures within a building or Parcel of Land.
- 2.36 "Pressure Reducing Valve" means the part of the Service Connection (Private) consisting of a valve located in a Premises within a building which reduces the pressure of Potable Water before it enters the Private System.
- 2.37 "Provincial Offences Procedures Act" means the Provincial Offences Procedures Act, R.S.A. 2000, c. P-34.
- 2.38 "Remote Readout Device" means a device attached to the outside, or inside of a building which allows the Water Meter to be read remotely, and may include a device that allows the Water Meter to be read via radio transmission.
- 2.39 "Residential Premises" means a Premises used for residential purposes and includes a house, condominium, duplex, semi-detached house and apartment complex, and includes mixed use Premises which include a residential component.
- 2.40 "Seal" means a seal on any component of the Waterworks System which cannot be removed without physically damaging the seal.
- 2.41 "Self-contained Unit" means a self-contained part of a building having regard to the use of the building, and includes a self-contained dwelling unit in a Residential Premises.
- 2.42 "Service Connection" means a service connection as defined in the Municipal Government Act and includes a Service Connection (Private) and a Service Connection (Town).
- 2.43 "Service Connection (Private)" means the portion of a Service Connection located on, above or underneath a Parcel of Land.
- 2.44 "Take-Off" means any pipe connecting to a Service Connection between the Water Main and the Water Meter.
- 2.45 "Testable Cross Connection Control Devices" means valve assemblies installed on a Private System to prevent contamination caused by a Cross Connection, which are testable in accordance with the Safety Codes Act, R.S.A. 2000, c. S-1.
- 2.46 "Town" means the Municipality of the Town of Hinton in the Province of Alberta or, where the context so requires, its municipal boundaries.
- 2.47 "Upstream" means the side of a Water Meter where Potable Water enters the Water Meter.
- 2.48 "Violation Ticket" means a violation ticket as defined in the Provincial Offences Procedures Act.

- 2.49 "Water Main" means the main line of the Waterworks System located on, above or underneath a road or easement granted to the Town for that purpose.
- 2.50 "Water Meter" means a device installed by the Town to measure the quantity of Potable Water supplied to a Premises and includes an Irrigation Meter.
- 2.51 "Water Meter Setting" means the portion of the Service Connection (Private) within which a Water Meter is or will be installed.
- 2.52 "Waterworks System" means the system or works established to supply Potable Water including Bulk Water within the Town and is a municipal public utility as defined in the Municipal Government Act.
- 2.53 Any references in this Bylaw to any statutes are to those statutes as amended or replaced from time to time and any amendments thereto.
- 2.54 Whenever the singular or masculine form of a word is used in this Bylaw, it shall include the plural, feminine or neutral form of the word as the context so requires.
- 2.55 The headings in this Bylaw do not form part of this Bylaw and shall not affect its interpretation.
- 2.56 The word "may" when used in this Bylaw shall be construed as permissive and empowering, and the word "shall" when used in this Bylaw shall be construed as imperative.
- 2.57 Whenever measurements are provided in both metric and imperial units in this Bylaw, the metric units form part of this Bylaw and the imperial units are provided for convenience only.

## **Part 2: Application**

### **3. AUTHORITY**

- 3.1 The Town has the power and authority to do all the things necessary for the general maintenance, management and operation of the Waterworks System.
- 3.2 The Operations Manager shall be the Designated Officer in respect of this bylaw.
- 3.3 The Operations Manager is authorized to:
  - 3.3.1 Carry out administration, control, care and management of the Waterworks System;
  - 3.3.2 Enter into contracts on behalf of the Town in respect of the Waterworks System;

3.3.3 Enter onto land and structures to carry out inspections, remedies, enforcement or any other actions with respect to this bylaw in accordance with the Municipal Government Act; and

3.3.4 Delegate any or all powers of the Operations Manager to employees of the town.

## **4. RESPONSIBILITY**

4.1 The Town, having constructed or caused to be constructed, operated and maintained the Waterworks System, shall supply Potable Water in accordance with this Bylaw and the Municipal Government Act.

4.2 The Town may supply Potable Water for domestic, commercial, industrial and firefighting purposes to any Premises.

4.3 In making an application pursuant to this Bylaw no Person shall give false information.

## **5. SERVICE AND SERVICE CONNECTIONS**

### **5.1 Application for Service Connections**

5.1.1 No person shall install, modify or expand a Service Connection except with the authorization of the Operations Manager.

5.1.2 The Owner of a Premises may apply for a Service Connection to be installed in respect of the Premises.

5.1.3 The Operations Manager may approve an application pursuant to section 5 of this Bylaw subject to the following terms and conditions:

- a) an Account being set up in respect of the Premises; and
- b) pre-payment of the costs of the Service Connection for which the Owner will be responsible pursuant to this Bylaw or the Operations Manager's estimate of those costs.

5.1.4 The general layout for Service Connections shall be set out in the Town's Minimum Development Engineering Design and Services Standards Manual.

### **5.2 Responsibility for Service Connections (Private)**

5.2.1 The Owner of a Premises shall be responsible for constructing, maintaining and repairing the Service Connection (Private) in respect of the Premises including, without limitation, connecting the Service Connection (Private) to the Service Connection (Town).

- 5.2.2 The Owner of a Premises shall ensure that a Service Connection (Private) for that Premises is kept in good repair and protected from damage.
- 5.2.3 Notwithstanding sections 5.2.1 and 5.2.2 of this Bylaw, the Operations Manager may require the Owner of a Premises to give the Town authorization to construct, maintain and repair the Service Connection (Private) for that Premises as a condition of:
  - a) approving an application to install, modify or expand a Service Connection in respect of the Premises; or
  - b) supplying or continuing to supply Potable Water to the Premises.
- 5.2.4 If the Town constructs, maintains or repairs a Service Connection (Private) pursuant to section 5.2.3, this shall be at the cost of the Owner.

### **5.3 Responsibility for Service Connections (Public)**

- 5.3.1 The Town shall be responsible for constructing, maintaining and repairing Service Connections (Town).
- 5.3.2 Notwithstanding section 5.3.1 of this Bylaw, the Operations Manager may require the Owner of a Premises to be responsible for the cost of constructing, maintaining and repairing the Service Connection (Town) for that Premises, as a condition of:
  - a) approving an application to install, modify or expand a Service Connection in respect of the Premises; or
  - b) supplying or continuing to supply Potable Water to the Premises.

### **5.4 Service Connections to a Premises**

- 5.4.1 To the extent the Operations Manager considers it practical or desirable to do so, the Operations Manager may authorize one Service Connection per Parcel of Land.
- 5.4.2 Notwithstanding section 5.4.1 of this bylaw:
  - a) if a Parcel of Land contains more than one Self-contained Unit, the Operations Manager may approve more than one Service Connection to a Parcel of Land;
  - b) if more than one Parcel of Land is located within a building, the Operations Manager may approve one or more Service Connections to the building to be shared by Parcels of Land; and
  - c) the Operations Manager may approve more than one Service Connection for a Parcel of Land if, in the opinion of the Operations

Manager, it is necessary or desirable to do so.

5.4.3 No person shall install or cause to be installed a Take-Off.

5.4.4 Where the parcel of land to be serviced:

- a) Has one (1) registered owner and there are several buildings;
- b) Is a manufactured home park;
- c) Is a condominium development; or
- d) Is a seasonal park service with no buildings;

One or more meter chambers shall be constructed and maintained at the expense of the registered owner.

## 5.5 Refusal to Provide Service and Service Connections

5.5.1 The Operations Manager may refuse to authorize a Service Connection or an expansion, modification or relocation of a Service Connection or refuse to supply Potable Water to a Premises if:

- a) the Premises is not on a Parcel adjacent to lands on which a Water Main is located;
- b) in the opinion of the Operations Manager, the Town is not reasonably able to supply Potable Water to the Premises; or
- c) the application is not made by the Owner of the Premises.

## 5.6 Abandonment of Service

5.6.1 The Owner of a Premises shall notify the Operations Manager if a Service Connection for that Premises is or will be abandoned.

5.6.2 The Operations Manager may declare a Service Connection abandoned if:

- a) use of the Service Connection is discontinued for SIX (6) months or more;
- b) there is no building on the Premises and no building is currently being constructed; or
- c) there is no Account in respect of the Premises.

5.6.3 If a Service Connection is abandoned in accordance with section 5.6.1 or 5.6.2 of this Bylaw, the Operations Manager may require the owner to take any steps the Operations Manager considers necessary or desirable for closure or removal of the Service Connection.

## 5.7 Bleeders

- 5.7.1 No person shall install, allow the installation of, operate or allow the operation of a freeze protection bleeder valve without the approval of the Operations Manager.
- 5.7.2 No person shall install a Bleeder unless its installation:
  - a) terminates in an aperture of 1/8" diameter; and
  - b) incorporates a valve allowing adjustment of, and complete shut-off of Bleeder flow.
- 5.7.3 Bleeders installed and registered with Town prior to January 1, 2026 will be installed upstream of the meter. (unmetered water)
- 5.7.4 The Operation Manager may approve new bleeder installations upstream of the meter in circumstances where the bleeder is installed with the purpose of protecting Town Infrastructure.
- 5.7.5 The Operations Manager may approve new bleeder installations downstream of the meter in circumstances where the bleeder is installed with the purpose of protecting Private Infrastructure. All bleeders installed downstream of the water meter are subject to all applicable utility rates.
- 5.7.6 All bleeders must be for the protection of buried underground pipes only. No bleeders will be permitted for the protection of pipes in poorly heated or poorly insulated crawl spaces or building areas.
- 5.7.7 Property Owners with registered bleeders are responsible to turn on and off the bleeders when notified. Notification will be provided through advertising and notices on the utility bills. Generally, bleeders will be requested to be turned on from December 1 to May 1.
- 5.7.8 Property Owners with registered bleeders who encounter water service freeze ups from failing to turn on the bleeder when notified, are responsible for all costs incurred to thaw or repair any pipes both on private property, and within the Town Right of Way.

## 5.8 Curb Stops

- 5.8.1 No person shall operate a Curb Stop without the authorization of the Operations Manager.
- 5.8.2 Notwithstanding sections 5.7.1 of this bylaw, a Plumber may operate a Curb Stop subject to the following terms and conditions:
  - a) a Plumber may only operate a Curb Stop of 20mm (3/4") and 25mm (1").

- b) a Plumber may only operate a Curb Stop for the purposes of testing, repairing or replacing a Control Valve or for a purpose authorized by the Operations Manager; and
- c) a Plumber shall not damage or allow damage to any part of the Waterworks System as a result of the operation of a Curb Stop.

5.8.3 An Owner or Occupant may apply to the Operations Manager to have the Operations Manager operate a Curb Stop in respect of a Premises.

5.8.4 The Operations Manager may approve an application pursuant to section 5.7.3 of this Bylaw.

5.8.5 If the Operations Manager approves an application pursuant to section 5.7.3 of this Bylaw, the applicant shall pay to the Town the fees as set out in the Fee's, Rates and Charges Bylaw.

## 5.9 Responsibility for Private Systems

- 5.9.1 The Owner of a Premises shall be responsible for constructing, maintaining and repairing the Private System in respect of the Premises including, without limitation, connecting the Private System to the Service Connection (Private).
- 5.9.2 In the event that a Private System or Service Connection (Private) portions thereof is frozen, no Person shall use electrical means to thaw frozen pipes except as authorized by the Operations Manager.
- 5.9.3 The Operations Manager may authorize a person to use electrical means to thaw a frozen Private System or Service Connection (Private) pursuant to section 5.8.2 subject to the following terms and conditions:
  - a) disconnection of the Water Meter and all electrical ground wires from the Private System prior to commencement; and
  - b) replacement, inspection and Sealing of the Water Meter once the thawing work is complete.
- 5.9.4 The Operations Manager may, upon the application of the Owner or Occupant of the Premises, thaw a Private System or Service Connection (Private) at the cost of the Occupant or Owner.

## 6. HYDRANTS

### 6.1 Operation of Hydrants

- 6.1.1 Except as authorized by the Operations Manager, no Person shall:

- a) open, close, interfere with or connect a pipe or hose to a Hydrant; or
- b) use Potable Water from a Hydrant.

6.1.2 Section 6.1.1 of this Bylaw does not apply to members of a fire department engaged in the suppression of a fire.

## 6.2 **Obstruction of Hydrants**

- 6.2.1 No Person shall allow anything to be placed, constructed, erected or planted within the clearance areas specified in Schedule "B" to this Bylaw which may obstruct or interfere with the visibility, or access to use, or maintenance of a Hydrant.
- 6.2.2 The Owner of a Premises on or adjacent to which a Hydrant is located shall ensure that nothing is placed, constructed, erected or planted within the clearance areas specified in Schedule "B" to this Bylaw which may obstruct or interfere with the visibility, or access to use, or maintenance of a Hydrant.

## 6.3 **Private Hydrants**

- 6.3.1 The Owner of a Premises on which a Private Hydrant is located shall:
  - a) protect the Private Hydrant from damage;
  - b) maintain the Private Hydrant in a state of good repair to the satisfaction of the Operations Manager; and
  - c) comply with any directions issued by the Operations Manager in respect of the Private Hydrant including, without limitation, requiring that the Private Hydrant be a specific colour or design.

## 6.4 **Hydrant Permits**

- 6.4.1 The Operations Manager may issue a Hydrant Permit authorizing a Person to open or close a Hydrant or use Potable Water from a Hydrant schedule B of this Bylaw.
- 6.4.2 A Hydrant Permit issued by the Operations Manager pursuant to section 6.4.1 of this Bylaw shall be subject to the terms and conditions set out in this Bylaw.
- 6.4.3 A Person who dispenses Potable Water from a Hydrant shall pay the Town for that Potable Water at the rate set out for Bulk Water in the Fees, Rates and charges Bylaw.

## **7. BULK WATER**

### **7.1 Supply of Bulk Water**

- 7.1.1 The Operations Manager may impose any rules for use of the Bulk Water Station the Operations Manager considers necessary or desirable. Such rules shall be posted at the Bulk Water Station.
- 7.1.2 A Person acquiring Bulk Water shall pay the Bulk Water rate as set out in the Fees, Rates and Charges Bylaw.
- 7.1.3 No Person shall misrepresent the intended purpose of Bulk Water being obtained from the Bulk Water Station.

## **8. CROSS CONNECTIONS AND TESTING**

### **8.1 Controlling Cross Connections**

- 8.1.1 No person shall connect, cause to be connected or permit to remain connected to the Waterworks System a Cross Connection except:
  - a) with the authorization of the Operations Manager; and
  - b) with a Cross Connection control device which is tested pursuant to section 8.2 of this Bylaw.

### **8.2 Testing Cross Connection Control Devices**

- 8.2.1 The Owner and Occupant of a Premises on which a Testable Cross Connection Control Device is installed shall, at their own expense, have any Testable Cross Connection Control devices tested by a Certified Cross Connection Tester:
  - a) upon installation;
  - b) annually or at such other times as required by the Operations Manager;
- 8.2.2 The Owner or Occupant of a Premises on which a Testable Cross Connection Control Device is installed shall retain test records on-site for at least two years and forward a copy to the Operations Manager within two days of testing pursuant to section 8.2.1 of this Bylaw and upon request by the Operations Manager.
- 8.2.3 If a Testable Cross Connection Control Device fails a test referred to in section 8.2.1 of this Bylaw, the Owner or Occupant of a Premises shall:
  - a) replace the Testable Cross Connection Control Device

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- b) immediately; or
  - b) repair the Testable Cross Connection Control Device and submit the test results to the Town within two days.

## **9. ACCOUNTS**

### **9.1 Setting up Accounts**

- 9.1.1 No Potable Water shall be supplied to a Premises unless an Account is in place in respect of that Premises.
- 9.1.2 A customer shall open an account by providing TWO (2) business days' notice to the Accounting Administrator/Utility Clerk in writing, in person, by telephone, or email.

### **9.2 Customers**

- 9.2.1 Where the Owner of a Premises requests that Potable Water be supplied to the Premises, the Owner shall be the Customer in respect of the Premises.
- 9.2.2 The Owner of a Residential Premises shall be the Customer in respect of the Premises. Occupants of Residential Premises shall not be eligible to be the Customer in respect of Residential Premises. Owners may request a second copy of a utility bill to an occupant of a premise, the owner remains responsible for any unpaid or outstanding balances.
- 9.2.3 Notwithstanding section 9.2.2 of this Bylaw, the Operations Manager may authorize the Occupants of Residential Premises to be the Customer in respect of the Premises if:
  - a) The Residential Premises consist of multiple Parcels of Land within a building where each Parcel of Land does not have its own Water Meter and the Customer is to be the Condominium Association in respect of the building; or
  - b) The Residential Premises is currently under construction and the Builder requests that Potable Water be supplied to the Premises and the Customer is to be the Builder.
- 9.2.4 Where the Occupant of a Premises other than a Residential Premises requests that Potable Water be supplied to the Premises, the Occupant shall be the Customer in respect of the Premises subject to section 9.2.5 of this Bylaw.
- 9.2.5 Accounts may be transferable to the Owners Tax roll account after 90 days.

### **9.3 Terminating Accounts**

9.3.1 Prior to vacating a Premises to which Potable Water is supplied, the Customer shall close the Account in respect of the Premises.

9.3.2 A Customer may close an Account by:

- a) providing TWO (2) business days' notice to the Accounting Administrator/Utility Clerk in writing, in person, by telephone, or email; and
- b) paying all outstanding fees and charges owing pursuant to that Account.

## **10. WATER RATES AND CHARGES**

### **10.1 Water Rates**

10.1.1 A Customer shall pay all applicable rates and charges for the supply of Potable Water to the Premises for which the Customer has an Account.

10.1.2 Where Potable Water is supplied to a Premises, the rates and charges payable pursuant to section 10.1.1 of this Bylaw shall be as follows:

- a) Where a property has a water meter, the charge will consist of a one flat rate per water meter, plus a variable rate calculated based on the quantity of potable water supplied to the premises, as measured by the water meter, in accordance with the Fees, Rates, and Charges Bylaw.
- b) Where a property does not have a water meter, the charge will consist of one flat rate per Self-contained Unit.

### **10.2 Utility Bills**

10.2.1 The Director of Corporate Services shall issue a utility bill for each Account, on a monthly basis or such other periods as determined in the discretion of the Director of Corporate Services.

10.2.2 The initial utility bill will include a refundable service charge as set out in the Fees, rates and charges Bylaw.

10.2.3 A utility bill issued pursuant to this Bylaw shall specify the date on which it is payable.

10.2.4 Utility bills will be delivered electronically at no charge. If an account requests a paper copy to be sent by Canada Post, an additional mail and handling fee will apply, as outlined in the Fees, Rates, and Charges Bylaw.

10.2.5 If a Customer fails to pay a utility bill on or before the date specified pursuant to section 10.1.2 of this Bylaw, the Customer shall pay a penalty as specified in the Fees, Rates and Charges Bylaw, and this penalty shall be added to and form part of the Customer's utility bill.

10.2.6 A penalty pursuant to section 10.2.3 of this Bylaw shall be in addition to any other remedies available to the Town for non-payment of a utility charge.

10.2.7 Failure to receive a utility bill, or an error on a utility bill, shall not constitute a valid defense for failure to pay the rates and charges for the provision of Potable Water to a Premises.

10.2.8 The Director of Corporate Services may issue a combined utility bill including other public utility services provided by the Town in respect of a Premises in addition to the provision of Potable Water, in which case the utility bill shall state as a separate amount the amount payable pursuant to this Bylaw.

### **10.3 Adjustments to Utility Bills**

10.3.1 The Operations Manager shall not reduce water rates and charges for any interruption of the supply of Potable Water regardless of the cause.

10.3.2 If the Director of Corporate Services is satisfied that the utility bill contains an error, the Director of Corporate Services may adjust the utility bill.

## **11. WATER METERS**

### **11.1 Water Meter Installation**

11.1.1 Without limiting the generality of section 5.2 of this Bylaw, the Operations Manager shall, as a condition of supplying Potable Water to Premises, install Water Meters on the Premises in accordance with sections 11 of this Bylaw at the cost of the Owner to the satisfaction of the Operations Manager.

11.1.2 The Operations Manager may install Remote Readout Devices in respect of any Water Meters installed pursuant to section 11.1.1 of this Bylaw.

11.1.3 All Water Meters and Remote Readout Devices shall remain the property

of the Town.

11.1.4 To the extent the Operations Manager deems it practical to do so, the Operations Manager shall install one Water Meter per Parcel of Land.

11.1.5 Where there is more than one (1) water meter or service to a parcel of land, they will pay flat rate fee for each water meter or service as set out in the Fees, Rates and Charges Bylaw.

11.1.6 Notwithstanding section 11.1.5 of this Bylaw:

- a) if a Parcel of Land contains more than one Self-contained Unit, the Operations Manager may install more than one Water Meter for the Parcel of Land;
- b) if more than one Parcel of Land is located within a building, the Operations Manager may install one or more Water Meters for the building to be shared by the Parcels of Land; and
- c) the Operations Manager may approve more than one Water Meter for a Parcel of Land if, in the opinion of the Operations Manager, it is necessary or desirable to do so.

11.1.7 Where the Operations Manager authorizes or requires two or more Water Meters for a Service Connection, the Operations Manager may do so subject to the following terms and conditions:

- a) the Water Meters shall be installed adjacent to each other as close as possible to the Control Valve or at such other location to the satisfaction of the Operations Manager.

## 11.2 Private Parcels of Land with Multiple Owner Premises (Manufactured Home Parks)

11.2.1 The land parcel owner may request the Town to install separate meters for multiple premises within the land parcel, provided each premise has its own individual title. A utility account can be opened in the name of the owner of each titled premise. Each premise will be charged the applicable flat fee and consumption charges for each meter installed.

11.2.2 At the discretion of the Operations Manager, the Town may require the installation of a meter vault and meter at the property line to measure the total water consumption for the parcel of land. The Town will subtract the water usage recorded by each individual premise meter from the total consumption. The land parcel owner will receive a separate utility invoice for the water consumption not measured by the individual premise meters.

11.2.3 The Owner, Tenant or Occupant of a Building, Self-Contained Unit or

Mobile Home in which a Water Meter is located shall provide adequate protection for the Water Meter against damage due to frost, heat or other causes.

11.2.4 The Owner, Tenant or Occupant of a Building, Self-Contained Unit or Mobile Home shall not prevent or impede the flow of water through a Water Meter or do anything which may affect the proper operation of the Water Meter.

### **11.3 Private Water Meters**

11.3.1 An Owner or Occupant may install for their own purposes and at their own expense, a private water meter subject to the following:

- a) private water meters shall be installed Downstream of the Water Meter;
- b) private water meters shall be clearly identified as such by attaching a tag; and
- c) private water meters shall not be used to calculate the quantity of Potable Water supplied to a Premises for any purposes with respect to this Bylaw, including billing purposes.

11.3.2 Where fire protection is supplied to a Premises by a Fire Line, the Operations Manager may authorize that Fire Line to be installed without a Water Meter.

11.3.3 Where fire protection is supplied to a Premises by a Combined Line, a Water Meter shall be installed on that Combined Line in accordance with section 11.1 of this Bylaw.

### **11.4 Water Meter Settings**

11.4.1 Without limiting the generality of section 5.2.1 of this Bylaw, the Owner of a Premises shall install a Water Meter Setting for each Water Meter to be installed on the Premises.

11.4.2 Water Meter Settings installed pursuant to section 11.4.1 of this Bylaw shall be:

- a) designed and installed to the satisfaction of the Operations Manager;
- b) in the case of Water Meters having a pipe size of 50 mm (2") or larger, be equipped with a Bypass to the satisfaction of the Operations Manager;
- c) be installed Downstream of a Control Valve and Upstream of a Pressure Reducing Valve, downstream of a Cross Connection

d) Control Device; and

unless otherwise authorized by the Operations Manager, positioned such that:

- i. the Water Meter is not less than 300mm (12 inches) beyond the wall or floor of the building immediately before the Water Meter position;
- ii. subject to section 11.4.2(d)(11.4.2.4.1) of this Bylaw, positioned as close as reasonably possible to the point where the Service Connection (Private) enters the building; and
- iii. the Water Meter has safe and convenient access.
- iv. the meter is located in a continuously heated area of the building.

## 11.5 Water Meter Failure, Damage or Removal

11.5.1 Without limiting the generality of section 5.2.2 of this Bylaw, the Owner or Occupant of a Premises shall ensure that Water Meters and Remote Readout Devices and any portions of the Service Connection (Private) to which they are attached are kept in good repair and protected from damage and are maintained in good working condition.

11.5.2 The Owner and Occupant of a Premises shall immediately notify the Operations Manager if a Water Meter or Remote Readout Device on the Premises is damaged or does not appear to be functioning.

11.5.3 No Person shall change, alter, remove or otherwise tamper with a Water Meter or Remote Readout Device.

11.5.4 If the Operations Manager determines that a Water Meter has not accurately recorded the quantity of Potable Water supplied to a Premises, including without limitation if the Water Meter or a Bypass, Seal or any portion of the Service Connection (Private) on the Premises is damaged, the Operations Manager may estimate the quantity of Potable Water supplied for the purposes of this Bylaw including the calculation of rates and charges, subject to the following:

- a) this shall be in addition to any other remedies available to the Town for damaging, tampering with, or failing to prevent damage to a Water Meter or Remote Readout Device.

11.5.5 If a Water Meter or Remote Readout Device is damaged due to physical means, tampering, freezing, excessive heat or any mechanism within the control of the Owner or Occupant of a Premises, the Operations Manager shall repair or replace the Water Meter or Remote Readout Device at the cost of the Owner.

- a) This shall be in addition to any other remedies available to the Town for damaging, tampering with, or failing to prevent damage to a Water Meter or Remote Readout Device.

11.5.6 Except with the authorization of the Operations Manager or as authorized pursuant to this Bylaw, no Person shall install, test, remove, repair, replace or disconnect a Water Meter or Remote Readout Device.

## 11.6 Water Meter Reading, Maintenance and Replacement

11.6.1 As a condition of receiving Potable Water at a Premises, the Owner and Occupant of a Premises shall authorize the Operations Manager to enter on the Premises for the following purposes:

- a) reading Water Meters and Remote Readout Devices; and
- b) installing, maintaining, testing and replacing Water Meters and Remote Readout Devices.

11.6.2 No Person shall obstruct access to a Water Meter or Remote Readout Device by the Operations Manager for the purposes set out in section 11.6.1 of this Bylaw. Without limiting the generality of the foregoing;

- a) the Owner or Occupant of a Premises shall ensure that access to a Remote Readout Device is safe and is not obstructed by decks, balconies, shrubs, trees, fences or any other obstructions; and
- b) the Owner or Occupant of a Premises shall ensure that all pets are under control and do not interfere with access to the Water Meter or Remote Readout Device.

11.6.3 If access to a Water Meter or Remote Readout Device is prevented or impaired, the Operations Manager may estimate the amount of Potable Water supplied to a Premises for the purposes of this Bylaw including the calculation of rates and charges, subject to the following:

- a) this shall be in addition to any other remedies available to the Town for failure to provide access to a Water Meter; and
- b) if subsequently the Water Meter is read and the amount of Potable Water supplied to a Premises is greater than the estimate, the Customer shall be liable for any additional fees and charges.

11.6.4 The Operations Manager shall attempt to make an appointment with the Owner or Occupant of the Premises to inspect, test, repair or replace the Water Meter within a building on the Premises, subject to the following:

- a) the Operations Manager shall provide the Owner or Occupant with THREE (3) choices of dates for an appointment to take place

during regular business hours, and if the Owner or Occupant does not accept one of these dates the Operations Manager may select an appointment date and notify the Owner or Occupant of such appointment in person or by posting such notice on the door of the Premises; and

b) the Owner or Occupant of a Premises for which an appointment has been scheduled shall provide the Operations Manager with unhindered, safe access to the Water Meter. Without limiting the generality of the foregoing, the Owner or Occupant of a Premises shall ensure that:

- i. access to a Water Meter is safe and not obstructed by any materials, including without limitation drywall, furnishings and stored items; and
- ii. all pets are under control and do not interfere with access to the Water Meter.

11.6.5 The Operations Manager may remove Water Meters and Remote Readout Devices for maintenance, testing and replacement.

## 11.7 Water Meter Testing

11.7.1 A Customer may request that the Operations Manager test a Water Meter.

11.7.2 If a request is made pursuant to section 11.7.1 of this Bylaw, the Operations Manager shall test the Water Meter within a reasonable period of time.

11.7.3 If testing conducted pursuant to section 11.7.2 of this Bylaw shows that the Water Meter is accurate to within THREE PERCENT (3%) of metered consumption of Potable Water, the Customer shall be responsible for all costs associated with the testing and those costs shall be part of the charges for the supply of Potable Water to the Premises.

## 11.8 Testing Private Systems

11.8.1 The Operations Manager may authorize Potable Water to be supplied to a Premises prior to the installation of a Water Meter for the purpose of testing Private Systems.

11.8.2 Where Potable Water is supplied to a Premises pursuant to section 11.8.1 of this Bylaw, the testing of the Private System shall be subject to the following terms and conditions:

- a) The testing of the Private System shall be performed by a Plumber;
- b) The Plumber shall temporarily install a Water Meter spacer, with an

approved Backflow prevention device as part of the installation, prior to commencing testing; and

c) The Plumber shall remove the Water Meter spacer immediately once the test is complete.

## **12. SEALS**

### **12.1 Installation of Seals**

12.1.1 The Operations Manager may affix Seals on any part of the Waterworks System the Operations Manager considers necessary or desirable.

12.1.2 Without limiting the generality of section 12.1.1 of this Bylaw, the Operations Manager shall affix Seals on all Bypasses and Water Meters.

### **12.2 Breaking Seals**

12.2.1 No Person shall tamper with, break, or remove any Seal except in case of an emergency.

12.2.2 If a Person breaks a Seal for emergency purposes, that Person shall notify the Operations Manager within TWENTY-FOUR (24) hours.

## **13. SUSPENSION AND TERMINATION OF WATER UTILITY SERVICES**

### **13.1 Suspension and Termination**

13.1.1 The Operations Manager may suspend or discontinue the supply of Potable Water to a Premises if, in the opinion of the Operations Manager, it is necessary or desirable to do so, upon giving reasonable notice to the Owner or Occupant.

13.1.2 Without limiting the generality of section 13.1.1 of this Bylaw, the Operations Manager may suspend or discontinue the supply of Potable Water to a Premises upon giving reasonable notice to the Owner or Occupant if:

- a) the Customer in respect of the Premises has provided false or incomplete information in respect of an Account;
- b) a Person has breached any term or condition of any authorization respecting the Premises issued by the Operations Manager pursuant to this Bylaw;
- c) a Customer has failed to pay the utility bill issued by the Operations Manager within 60 (SIXTY) days after the payment date specified in that bill;
- d) the Service Connection (Private) or Private System is not installed

- e) or maintained to the satisfaction of the Operations Manager; or the Owner, Occupant or Customer in respect of the Premises has been convicted of any offence pursuant to this Bylaw.

### **13.2 Notice of Suspension or Termination**

- 13.2.1 If the Operations Manager suspends or discontinues the Water Supply to a Premises for which a Fire Line has been installed, the Operations Manager shall notify the fire department as soon as practicable.
- 13.2.2 Except in an emergency, the Operations Manager shall notify Alberta Health Services prior to suspending or discontinuing the supply of Potable Water to a food establishment, Residential Premises consisting of more than one Self-contained Unit or any other Premises where the Operations Manager considers it necessary or desirable to do so.
- 13.2.3 In an emergency, the Operations Manager shall notify Alberta Health Services as soon as practicable after suspending or discontinuing the Water Supply to a food establishment, Residential Premises consisting of more than one Self-contained Unit or any other Premises where the Operations Manager considers it necessary or desirable to do so.

### **13.3 Disconnection and Removal of Service Connections**

- 13.3.1 If the Operations Manager has suspended or terminated the supply of Potable Water to a Premises, the Operations Manager may close or remove the Service Connection at the cost of the Owner.

### **13.4 Recommencement of Water Supply**

- 13.4.1 Where the supply of Potable Water to a Premises has been suspended or terminated, the Owner or Occupant may apply to have it recommenced subject to the following:
  - a) the application shall be in accordance with section 8 and, if the Service Connection has been removed, section 5.1.2 of this Bylaw; and
  - b) the applicant shall pay any arrears for the Water Supply to the Premises and a Water Reconnect Charge in accordance with the Fees, Rates, and Charges Bylaw.

## **14. EMERGENCIES AND OUTDOOR WATER USE RESTRICTIONS**

### **14.1 Emergencies**

- 14.1.1 The Operations Manager, may discontinue water service without prior

notice to a Customer, a group of Customers, or a geographical area in order to prevent or mitigate the impairment of or damage to:

- a) the Potable Water System;
- b) the Wastewater System;
- c) the Stormwater System;
- d) human health or safety;
- e) property;
- f) the environment.

## 14.2 Outdoor Water use Restrictions

14.2.1 In the event that the Operations Manager believes there is a reason to require reduced water usage, the Operations Manager may declare an outdoor water use restriction.

14.2.2 There are three (3) stages of outdoor water restrictions, based on the severity of the water shortage as shown in schedule A of this Bylaw.

- a) Stage one;
- b) Stage two; and
- c) Stage three.

14.2.3 The declaration of an outdoor water use restriction by the Operations Manager may apply to:

- a) The entire Town;
- b) Specified zone(s) or geographic area(s) of the Town; or
- c) Other specified locations as defined by the Operations Manager.

14.2.4 In the event there is reason to declare an outdoor water use restriction, the Operations Manager may declare such restriction effective immediately.

14.2.5 In the event of a declaration of an outdoor water use restriction made pursuant to this section, the Operations Manager:

- a) shall determine if the outdoor water use restriction is a Stage One, Stage Two, or Stage Three outdoor water use restriction, and the permitted activities shall be those referenced in Schedule "A" to this Bylaw;
- b) shall cause public notice indicating the stage of outdoor water use restriction and the date such restrictions came or will come into effect to be given in any one or more of the following manners:
  - i. Notice on the Town of Hinton web-site;

- ii. Advertising in the Local newspaper;
- iii. Circulation of flyers; or
- iv. Signage

- c) May declare different stages of Outdoor water use restrictions in different areas;
- d) shall, if changing the areas of application or stages of restrictions in any area or lifting a declaration of Outdoor Water Use Restrictions, cause a public notice to be given in the manner described in subsection (b); and
- e) shall, after determining that the reason or reasons to require reduced water usage has sufficiently abated, declare an end to an Outdoor Water Use Restriction and shall cause public notice of such declaration to be given in the manner described in subsection (b).

## **15. WASTING AND CONSERVING WATER**

### **15.1 Prohibition against Wasting Water**

15.1.1 No Person shall waste Potable Water by allowing a stream or spray of Potable Water to run off a Parcel of Land.

15.1.2 Notwithstanding section 15.1.1 of this Bylaw, the Operations Manager may authorize a Person to allow a stream or spray of Potable Water to run off a Parcel of Land for the purposes of:

- a) health and safety;
- b) the installation, testing and maintenance of infrastructure, including Water Mains, Hydrants, and Service Connections;
- c) preventing the freezing of parts of the Waterworks System;
- d) training firefighters; or
- e) other purposes as deemed necessary or desirable by the Operations Manager.

15.1.3 A Peace Officer, in determining whether a Person has wasted or is wasting Potable Water, shall take into consideration the following:

- a) The activity being undertaken and the volume of Potable Water reasonably required to perform that activity;
- b) the length of time that Potable Water has been allowed to run;
- c) the degree of control exercised over the flow of Potable Water; and
- d) the purpose to which the Potable Water is being put.

## **16. PRIVATE WATER WELLS**

## **16.1 Alternative Supply of Water**

16.1.1 No Person shall use any source of water other than the Waterworks System to supply water to a Premises which could be connected to the Waterworks System in accordance with the terms of this Bylaw without the authorization of the Operations Manager.

16.1.2 No Person who has been given an authorization to use an alternate source of water shall allow that source to be connected, either directly or indirectly to the Waterworks System, without the authorization of the Operations Manager.

16.1.3 Any Person using a supply of water other than the Waterworks System shall do so at their own risk and cost.

16.1.4 An authorization by the Operations Manager pursuant to section 16.1.1 of this Bylaw shall not be interpreted as approval of the system or any endorsement of the quality or quantity of water supplied by that system.

## **17. GENERAL**

### **17.1 General Prohibitions**

17.1.1 Except as authorized by the Operations Manager or as otherwise permitted by this Bylaw, no Person shall:

- a) operate, handle or interfere with any part of the Waterworks System;
- b) obtain Potable Water that has not passed through a Water Meter or that has not been obtained pursuant to an Account;
- c) make, keep, use or dispose of any key or wrench for the purpose of operating any part of the Waterworks System;
- d) release any substance or material into the Waterworks System or allow any substance or material to be released into the Waterworks System;
- e) contaminate the Waterworks System or allow the Waterworks System to be contaminated;
- f) hinder, disrupt or cut off the supply of Potable Water to any Premises;
- g) impede access to any part of the Waterworks System by the Operations Manager;
- h) impede access to any part of the Waterworks System by a firefighter engaged in the suppression of a fire;
- i) obtain Potable Water from the Waterworks System except in accordance with this Bylaw;
- j) provide any water utility system services of the type provided by the

- k) Town pursuant to this Bylaw;
- k) sell Potable Water except for Bulk Water purchased for the purpose of resale or Potable Water that has gone through a re-treatment or re-manufacturing process for the purpose of resale;
- l) supply Potable Water to a Parcel of Land by way of hose or pipe across a property line;
- m) enter any fenced or enclosed area of the Waterworks System;
- n) climb on any structure that is part of the Waterworks System;
- o) destroy, damage, remove, tamper with or interfere with any part of the Waterworks System; or
- p) carry out any activity for which that Person has been given or issued an authorization or permit in accordance with this Bylaw except in accordance with the terms and conditions of that authorization or permit.

## **17.2 Water Quality**

17.2.1 The Town shall not be responsible for the quality of Potable Water once it is taken from the Waterworks System, including Potable Water received from the Bulk Water Station and through a Service Connection.

## **17.3 Authorizations**

17.3.1 Where pursuant to this Bylaw the Operations Manager may authorize a Person to do anything or approve any application, that authorization or approval shall be:

- a) subject to any terms and conditions the Operations Manager considers necessary and desirable, in addition to any terms and conditions required or permitted pursuant to this Bylaw;
- b) revocable by the Operations Manager upon written notice to the Person; and
- c) of no force and effect unless in writing.

17.3.2 A Person carrying out any activity pursuant to an approval or authorization pursuant to section 17.3.1 of this Bylaw shall keep that approval or authorization available and shall show or surrender it to a Peace Officer or the Operations Manager upon request.

## **17.4 Inspections and Access to Premises**

17.4.1 The Operations Manager may, after giving reasonable notice to the Owner or Occupant of a Premises, enter on any Premises connected to the Waterworks System to inspect the Premises for compliance with this Bylaw and to remedy any contravention of this Bylaw.

## **17.5 Owners and Occupants**

17.5.1 Whenever this Bylaw imposes an obligation or prohibition on an Owner or Occupant of a Premises, the obligation or prohibition shall apply to both the Owner and Occupant and to each of them individually.

17.5.2 Whenever this Bylaw imposes an obligation or prohibition on more than one Person, each Person shall be liable to prosecution for breach of this Bylaw, and it shall be no defense for any such Person that any other Person is responsible for such breach.

## **18. CONVICTIONS AND PENALTIES**

### **18.1 Offences**

18.1.1 A Person who:

- a) does something that is prohibited in this Bylaw;
- b) fails to do something that is required in this Bylaw; or
- c) does something in a manner different from that which is required or permitted in this Bylaw;

is guilty of an offence.

18.1.2 Where a contravention of this Bylaw is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which the offence continues and any person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such day or part of a day.

### **18.2 Enforcement**

18.2.1 Where a Bylaw Officer believes that a Person has contravened any provision of this Bylaw, that Bylaw Officer may serve that Person with a Violation Ticket in accordance with the Fees, Rates, and Charges Bylaw.

18.2.2 Notwithstanding section 18.2.1 of this Bylaw, where a Peace Officer believes that a Person has contravened any provision of this Bylaw, that Peace Officer may serve that Person with a Bylaw Violation Ticket, in a form approved by the Operations Manager, by personal service or by regular or registered mail.

18.2.3 A Bylaw Violation Ticket issued pursuant to section 18.2.2 of this Bylaw shall specify the minimum penalty payable as set out in the Fees, Rates, and Charges Bylaw..

18.2.4 A Person who has been issued a Bylaw Violation Ticket pursuant to section 18.2.2 of this Bylaw and has paid it to the Town prior to the date specified on that Bylaw Violation Ticket shall not be liable to prosecution for the subject contravention.

18.2.5 Nothing in this Bylaw shall prevent a Peace Officer from issuing a summons for the mandatory court appearance of any Person who the Peace Officer has reason to believe is committing, or has committed, a breach of any provision of this Bylaw, or from laying an information as set out in the Provincial Offences Procedure Act (POPA).

### 18.3 **Penalties**

18.3.1 A Person who is convicted of an offence pursuant to this Bylaw is liable on summary conviction to a fine not exceeding TEN THOUSAND DOLLARS (\$10,000.00) and in default of payment of any fine imposed, to imprisonment for not more than ONE (1) year.

18.3.2 The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount shown in the Fees, Rates, and Charges Bylaw.

18.3.3 The minimum penalty payable in respect of a contravention of a provision of this Bylaw, to be indicated on any such Bylaw Violation Ticket issued, is the amount provided for in the Fees, Rates, and Charges Bylaw.

18.3.4 The levying and payment of any fine or imprisonment for any period provided in this Bylaw shall not relieve a Person from paying any fees, charges or costs for which that Person is liable pursuant to this Bylaw.

18.3.5 Notwithstanding section 18.3.2 of this Bylaw:

- a) where a Person has been convicted of a contravention of the same provision of this Bylaw twice within the same TWELVE (12) month period, the specified penalty payable in respect of the second contravention shall be double the amount specified in the Fees, Rates, and Charges Bylaw or section 18.3.3 of this Bylaw; and
- b) where a Person has been convicted of a contravention of the same provision of this Bylaw three times or more within the same TWELVE (12) month period, the specified penalty payable in respect of the third and subsequent contraventions shall be triple the amount specified in the Fees, Rates, and Charges Bylaw or section 18.3.3 of this Bylaw.

18.3.6 Notwithstanding section 18.3.3 of this Bylaw:

- a) where a Person has been convicted of a contravention of the same

provision of this Bylaw twice within the same TWELVE (12) month period, the minimum penalty payable in respect of the second contravention shall be double the amount specified in the Fees, Rates, and Charges Bylaw; and

b) where a Person has been convicted of a contravention of the same provision of this Bylaw three times or more within the same TWELVE (12) month period, the minimum penalty payable in respect of the third and subsequent contraventions shall be triple the amount specified in the Fees, Rates, and Charges Bylaw.

## **19. SEVERABILITY**

19.1 Each provision of this bylaw is independent of all other provisions. If any provision of the bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.

## **20. REPEALS AND COMING INTO FORCE**

20.1 Bylaw #859 and all amendments thereto are hereby repealed upon the coming into force of this Bylaw.

20.2 This bylaw shall take effect on the final day of passing.

READ A FIRST TIME THIS 3<sup>rd</sup> DAY OF DECEMBER 2024.

READ A SECOND TIME THIS 3<sup>rd</sup> DAY OF DECEMBER 2024.

READ A THIRD TIME THIS 17<sup>th</sup> DAY OF DECEMBER 2024.



\_\_\_\_\_  
Mayor



\_\_\_\_\_  
Chief Administrative Officer

## **Schedule A – Water Use Restrictions**

	<b>Stage 1</b>	<b>Stage 2</b>	<b>Stage 3</b>
Sprinklers	5:00 a.m. - 08:00 a.m. 7:00 p.m. - 09:30 p.m.	No	No
Hoses with spray nozzle Only for gardens, trees and shrubs	Yes	No	No
Hand Watering	Yes	yes	No
Watering new grass	5:00 a.m. - 08:00 a.m. 7:00 p.m. - 09:30 p.m.	Yes	No
Washing Vehicles	Car wash recommended	Car wash only	No
Washing Outdoor windows, exterior buildings, sidewalks, driveways or walkways	Handwash allowed	No	No
Filling outdoor pools or hot tubs	Topping off allowed	No	No
Filling fountains and other decorative features	Topping off allowed	No	No
Water use after applying pesticides or fertilizer	5:00 a.m. - 08:00 a.m. 7:00 p.m. - 09:30 p.m.	no	No
Water use for construction purposes	Yes	Yes	No
Water use for road maintenance	Yes	No	No
Essential hydrant and main flushing	Yes	Yes	Yes

## **Schedule B – Hydrant Use Permit**



## Hydrant Use Permit

Operations Facility:

Email completed form to:

Date of Application:		Hydrant Use Permit Number:	
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### Company Information

Company Name:		Phone Number:	
Mailing Address:		Mobile Number:	
Postal Code:		Email Address:	

### Project

Project Name:	
Start Date:	Estimated End Date:

Briefly describe work being performed:

Area work will be performed:

### Permit Conditions

A damage deposit of \$5000, by cheque only, payable to "Town of Hinton" and submitted to the Operations Facility Water Consumption, Rental and Hydrant Inspection Fees will be charged to the contractor at rates described in the Fees, Rates and Charges Bylaw All units loading water will require inspection and must have an approved air gap. Permit sticker must be placed on inside of windshield and be visible at all times.

A copy of this permit must be kept in water loading unit at all times.

Hydrant use is restricted to the fire hydrant(s) and projects indicated on the permit only. One (1) permit is required for each unit.

Permit is only valid during dates shown of permit. Permits will only be issued between May 1st to October 1st. A hydrant wrench designed for fire hydrants is required. *Pipe Wrenches Are NOT Allowed.*

Fire Hydrants must be operated according to the Hydrant Operating Procedure provided.

The Contractor is responsible for following these procedures and may be held liable for damage or repairs to the hydrant, attached infrastructure, and surrounding landscaping.

Failure to comply with these conditions will result in cancellation of this Permit.

Applicant Name:

Applicant Signature:

Date:

### Validation: (To be completed by reviewing officer)

Damage Deposit Received	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the project type require a backflow preventer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does this project require a water meter?		

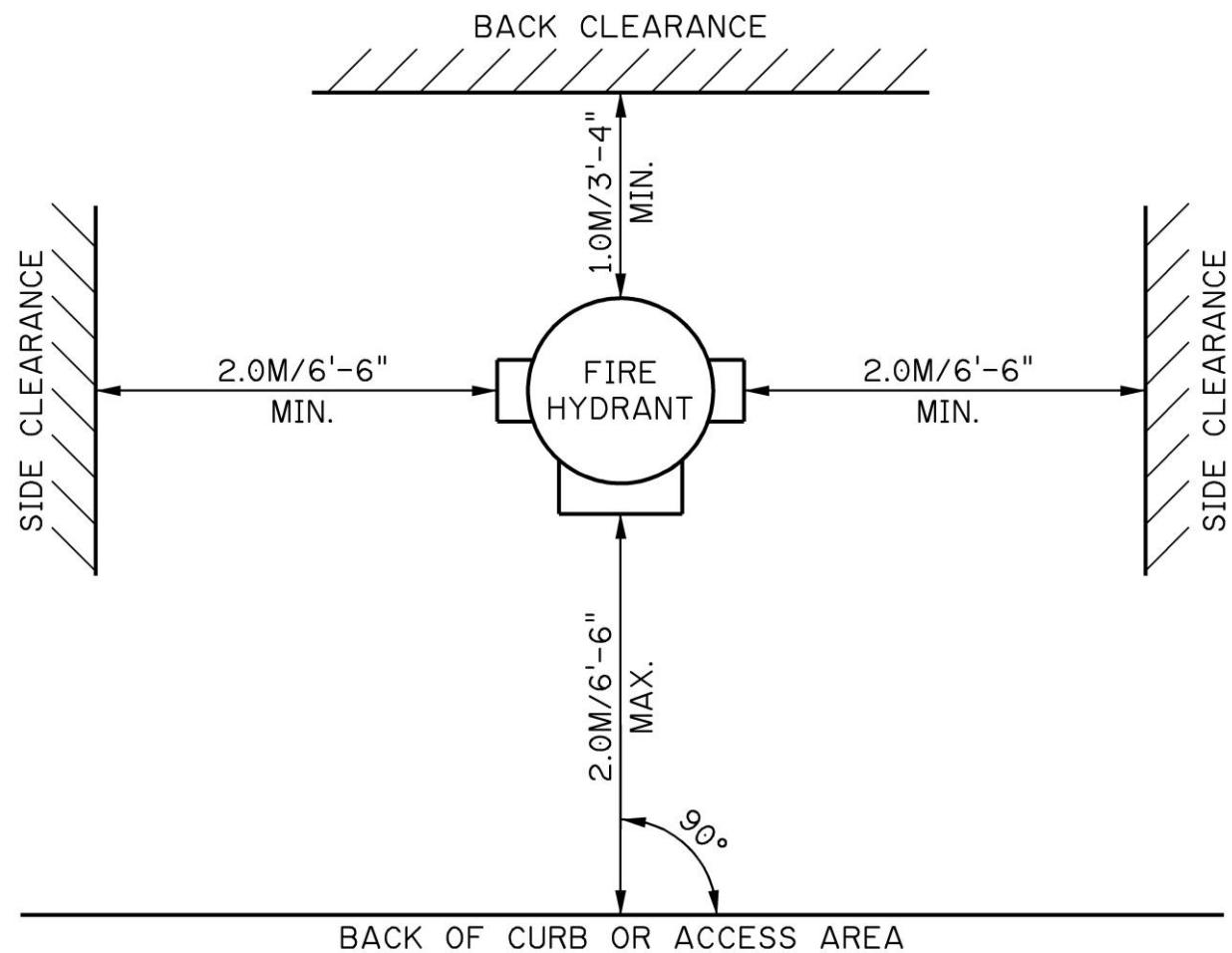
Hydrant(s) Approved for use	Address	Hydrant #	Inspection Date

Permit Valid	
Permit Approved	<input type="checkbox"/>

Reviewing Officer's Name:	
---------------------------	--

Reviewing Officer's Signature:

Date:



N.T.S.