



TOWN OF HINTON
Standing Committee of Council Meeting
July 9, 2013

PRESENT: Mayor Ian Duncan, Acting Deputy Mayor Bill Bulger
Councillors Jane Macridis, Dale Currie, Lorraine Johnston-MacKay

ABSENT: Deputy Mayor Ryan Maguhn

SECRETARY: Lil Wallace - Executive Assistant

ALSO PRESENT: Bernie Kreiner - Town Manager
Rhonda West - Legislative & Administrative Services Coordinator
Denise Parent - Director of Corporate Services

ORDER

Since Deputy Mayor Ryan Maguhn was absent, Acting Deputy Mayor Bill Bulger called the Standing Committee Meeting to order. The time was 11:31 a.m.

ADOPTION OF AGENDA

There was consensus to accept the Standing Committee Meeting Agenda of July 9, 2013.

ACTION ITEMS

Refer to the Standing Committee Meeting Agenda package for July 9, 2013 for detailed background information on these decisions.

Airport Location Study funding request from Yellowhead County

There was consensus that Council direct Administration to continue to seek further information pertinent to the willingness of the Canadian Air Transport Security Authority (CATSA) to increase the number of airports designated by Transport Canada to receive airport security prior to any further funding.

Council Remuneration Policy #052

1) Policy Statement - Council discussed the sentence:

“The Town of Hinton strives to be an “Employer of Choice”, as such believes the same principles apply to elected officials, to ensure we attract citizens to the leadership role of Councillors or Mayor. “

The consensus is agreement with the council remuneration committee’s recommendation to remove that sentence from the policy.

2) Eligible Fees - Council discussed the sentence:

“If, as a designated member of a committee or board, the member elects to take on additional duties, such as participating in an organizing committee, administrative duties


Initial

or taking on other work for the committee, *the member may not claim a meeting fee for those additional activities.* “

The consensus was to change “*the member may not claim a meeting fee for those additional activities*” to have the member obtain the consensus/approval of council to do so.

The clause will now read as follows:

“If, as a designated member of a committee or board, the member elects to take on additional administrative duties (such as participating in an organizing committee, administrative duties, etc.) the member shall seek the consensus/approval of Council to do so in order to claim a meeting fee accordingly.”

3) Expenses to attend conferences:

Consensus was that when the official representative (Mayor or designate) attends a banquet in their official capacity representing the Town, the cost of the member and the member’s partner at the banquet will be paid for by the Town. The cost for an individual Councillor’s attendance will be paid for by the Town with the Councillor paying for their spouse or guest’s ticket.

4) Council discussed if there were merits of having a consultant conduct the remuneration review rather than a committee. **Consensus was to continue with the remuneration committee.**

5) Dispute resolution respecting claims - Council discussed the following paragraph:

“Administration shall review timesheets and expense claims for compliance to this policy. Where there is a concern, Administration will contact the Councillor and discuss the concern. If Administration and the Councillor cannot agree on the interpretation of this policy, the matter will be referred to the Mayor and the Mayor will make the final decision.”

Consensus was that the paragraph should read as follows:

“If Administration and the Councillor cannot agree on the interpretation of this policy, the matter will be referred to the Mayor for final decision. Where there is a concern relating to the Mayor, and Administration and the Mayor cannot agree on the interpretation, the matter will be referred to the Deputy Mayor for final decision.”

6) Schedule “A” (Terms of Reference) Mandate:

Consensus was that Schedule “A” Mandate will be broadened to include the policy. Schedule “A”Mandate is to read as follows:


Initial

“The CRRC will review the remuneration policy and determine appropriate honourariums, meeting fees, expenses and benefits for the Mayor and Councillors and provide recommendations in a final report to Town Council.

7) Schedule “A” (Terms of Reference) Membership:

Council discussed this paragraph and **consensus was to leave as is.**

8) Some council members indicated they wanted the option of reviewing any recommended policy changes in Standing Committee, rather than bringing the item directly to Regular Council.

Consensus was that policy track changes are to be presented at Standing Committee for review and discussion before it goes to Regular Council, rather than going directly to Regular Council for approval.

A short recess was called at 1:14 pm and the meeting reconvened at 1:24 pm

9) Schedule B - Mayor’s Honorarium:

Consensus was that the Mayor is to be compensated by both Honorarium and inclusion of meeting fees. Consensus on \$ 3600.00 for Mayor’s honorarium amount.

10) Council discussed the merits of keeping the “active living allowance” as some councillors felt it should be removed for councillors.

Consensus was that the “Active Living Allowance” continue to be offered to councillors.

IN CAMERA

J. MACRIDIS - That Standing Committee move in camera.

Carried

The time was 1:47 p.m.

J. MACRIDIS - That Standing Committee revert to regular session.

Carried

The time was 2:25 pm

J. MACRIDIS - That Council extend the time for the Standing Committee Meeting beyond 3 hours.

Carried

The time was 2:25 p.m.

Strategic Plan Update

Council does not feel they have updated information in some instances. Town Manager Bernie Kreiner wanted to clarify with council as to how frequently council wanted this update to occur and in what format. **There was consensus that the Town Manager will discuss with the**


Initial

Executive Committee how best to present the information, taking into account time effectiveness and efficiency.

Consensus was that the Town Projects Report is helpful to receive quarterly.

There was consensus that the report presented be accepted for information.

CN Rail Crossing on Drinnan Way

Councillor Lorraine Johnston-MacKay added this item to the agenda as she wanted to have discussions with council to see if more action is needed directly with CN. Safe transportation of dangerous goods that go through our community should be addressed and with the recent focus on the railways, discussions would be timely.

The consensus was that this report be accepted for information and to refer this item back to the newly elected council to review.

Committees of Council

Councillor Lorraine Johnston-MacKay added this item to the agenda and asked if council would like at this time, prior to a new council being appointed, to implement other CEAC sub-committees to look at other projects without further delays or should we refer this to the new council for their strategic planning process. Councillor Johnston-MacKay feels there is too much planning and not enough community-based actions going forward.

There was consensus that this report be accepted for information and to refer this item back to the newly elected council to review.

ADDITIONAL INFORMATION

Urgent Matters from Council and Town Manager

Councillor Jane Macridis advised council that at the West Yellowhead Regional Landfill's most recent meeting, discussion occurred about operational and capital budgets. Since the cost for new landfill cells is constantly increasing and in order to advance there will probably be an \$8.00 increase starting in 2014 (being \$2.00 operational and \$6.00 capital). However, we are still upholding some of the lowest tonnage rates in Alberta.

Councillor Macridis advised council that she recently joined some Hinton citizens and went for a walk to look at the proposed riverfront park. This group is showing real interest in this project and it is made up of a large diversity of people.

Mayor Duncan mentioned he is meetings with Minister Dianne McQueen on July 15, 2013.

Town Manager Bernie Kreiner advised council:

- Action item on Council's continued attendance at FCM conferences will be coming to council next week for review;
- Mayor's Charity Golf event has vacancy for teams so encourages council to promote the event;
- Mark Brown at Teck Coal advised that because coal prices are down, they have advised they will be reducing, reallocating their workforce ;


Initial

Executive Assistant Logistics Information

Upcoming events logistics were discussed.

Legislative Budget - June, 2013

There was consensus that this report be accepted for information.

IN CAMERA

J. MACRIDIS - That Standing Committee move in camera.

Carried

The time was 3:24 p.m. A short recess was called and the meeting resumed at 3:34 pm.

L. JOHNSTON-MACKAY - That Standing Committee revert to regular session.

Carried

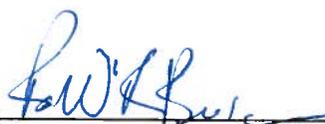
The time was 3:58 p.m.

ADJOURNMENT

J. MACRIDIS - That Standing Committee Meeting of Council adjourn.

Carried

The time was 3:59 p.m.



Deputy Mayor



Director of Corporate Services