



**Town of Hinton
HINTON MUNICIPAL LIBRARY BOARD
Regular Meeting
July 17, 2013**

4:15 pm, Teck Coal Room, Hinton Municipal Library

PRESENT: J. Kreiner, P. Latimer, J. Macridis, J. Neale, J. Waymark, P. Wilkinson.

EXCUSED: F. Hanington.

RECORDER: J. Waymark.

ALSO PRESENT: H. Wilderdijk.

ORDER: Vice Chair Neale called the meeting to order. The time was 4:10 pm.

ADOPTION OF AGENDA:

KREINER – That the Agenda be adopted as amended. Courthouse Library to be added.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

MACRIDIS – That the Minutes of the Board Meeting of June 19, 2013 be adopted as printed.

CARRIED UNANIMOUSLY

BUSINESS ARISING: None.

CORRESPONDENCE:

1. From Don Podlubny – Thank-you card.

MACRIDIS – That the correspondence be accepted for information.

CARRIED UNANIMOUSLY

REPORTS:

The Treasurer's Report was presented by H. Wilderdijk:

Total funds deposited to account to July 15, 2013	\$15,894.55
Total accounts payable for July 2013:	\$ 24,776.77

KREINER - That we accept the Treasurer's Report and that the Accounts for July in the amount of \$24,776.77 be paid.

Seconded by Waymark.

CARRIED UNANIMOUSLY

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Statistics for June 2013

- Memberships registered: 604
- Circulation to local users: 4,191 items
- ILL/Resource sharing: Loaned to other Libraries: 1,589 items; Borrowed for local patrons: 717 items
- Internet use: 209; CAP 94; Members 115
- Teck Coal room use: 15 hours, 13 at no charge, 2 paid: \$28.35
- Overdrive downloads of eBooks and audio books: 322

WAYMARK – That the Statistics be accepted for information.

CARRIED UNANIMOUSLY

Librarian's Report

Hetty attended the Librarian's meeting at YRL. Highlights of the meeting:

1. Soon staff will require to see a government issued proof of ID when issuing or renewing library cards. This is to prevent cardholders from using different names and is becoming essential now that we are moving towards a Province-wide patron database.
 2. When the "Me-Library experience" gets launched this fall it is just for walk-ins.
 3. There are still problems with "over the limit" renewals and School ILLs.
 4. A new Summer Village, Castle Island, with only 19 inhabitants will receive YRL service.
 5. LibraryAware is a new marketing program. Jan and Pam will receive training.
- Hetty is becoming serious about retirement. Succession planning can include a new person to be hired well ahead of her leaving. Hetty will meet with Laura Howarth and Gordie Lee on August 19 to discuss recruiting and other upcoming staffing challenges. Hetty will report at the August Board meeting.
 - Pam is doing a fantastic job with the Summer Reading Program and Hetty compliments her for making it into such a success. The program attendance numbers are good and have resulted in a growth in memberships.
 - Hetty has delegated the Early Childhood Mapping developments to Pam and she will attend the meetings from now on.
 - Staff received training from Tara Muldoon re the Community Calendar and will be ready to do this job by September.
 - Discovery Camp is using the Teck Coal room for movie time and this is working well.
 - After the inventory Jan now has time for weeding the collection. The cookbooks were thoroughly weeded and now she is working in the medical section to ensure our books are relevant.
 - A nephew of William Switzer, living in Ontario, visited the Hinton area, including the Hinton Archives. He was very impressed by the visit.
 - Marilyn has received a large donation of Cadomin material from the Shirey family (Howard and Kathy), and will also get several boxes of records from Joan Melvin's mother's estate to process.
 - Maureen is making progress and hopes to get back to work on August 15.

WILKINSON - That the Librarian's Report be accepted for information.

CARRIED UNANIMOUSLY

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OLD BUSINESS:

1. **After School Program update.** Councillor Macridis reported that \$14,500 will be contributed to the "Hinton Kids for Success" program to prepare space at the Guild for this program to start in September 2013. The partnerships already established to get this pilot project off the ground are encouraging.

NEW BUSINESS:

1. **Summer Reading Program.** Pam provided written summaries of the past few programs which are held every Tuesday afternoon for the 3- 5 year olds and on Tuesday evenings for the 6 – 12 year olds. Stories, songs, activities, crafts and a snack make for a busy time. Kids play Plinko to win prizes.
2. **Courthouse Library.** Judy Waymark reported the Hinton Courthouse Library is no longer staffed or updated.

OTHER QUESTIONS / COMMENTS:

1. Hetty mentioned that the Library is recruiting seniors for the Bridging the Gap program.
2. Hetty noted that there is no mention of the Library or Archives in the Town's customer survey currently underway both online and via telephone calls. In former surveys the Library was on the list to be rated.
3. Jane Kreiner is participating in a 100km, 3 day walk for the Kidney Foundation. Monetary support is welcome, and can be done online at kidneymarch.ca.

TOWN COUNCIL UPDATE: Councillor Macridis gave a lengthy update to the Board on the many housing developments and relating challenges the Town faces.

AGENDA ITEMS FOR NEXT MEETING, Wednesday August 21, 2013

1. Summer Reading Program update
2. Head Librarian Succession Planning
3. Pre-budget 2014 discussion

WHAT BOARD MEMBERS HAVE READ

"Death comes to Pemberly" by P.D. James (Peter); "Twice kissed" by Lisa Jackson, "Revelation" by Beverly Lewis and "Cold mountain" by Charles Frazier (Jane K.); "Confession" by John Grisham (Pat); "Zipporah, wife of Moses" by Marek Halter, "Appeal" by John Grisham and "Matthew's story" by Tim LaHaye and Jerry B. Jenkins (Jane M); "Beautiful mystery" by Louise Penny and "Beautiful day" by Elin Hildebrand (Judy); "Fort of nine towers" by Qais Akbar Omar, "Tapestry of fortunes" by Elizabeth Berg and "Secret keeper" by Kate Morton (Hetty); "Unseen" by Karin Slaughter and "9th girl" by Tami Hoag (Julie).

NEXT MEETING

The next regular scheduled meeting is on Wednesday August 21, 2013.

ADJOURNMENT

MACRIDIS – That the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 5:45 pm.

CHAIRMAN