



TOWN OF HINTON
Community Engagement & Accountability Committee
Regular Meeting
March 1, 2012

PRESENT: Douglas Heine, Gladys Nelson, Brian LaBerge, Kathy Rees, Gerry Brandt, Garth Griffiths, Rick Zroback, Scott Sunderwald, Ron McKay, Lavone Olson, Shirley Caputo, Councillor Jane Macridis

ABSENT: Brent Bish, Councillor Janice Callihoo

SECRETARY: Rhonda West

ALSO PRESENT: Dan Pagely - Director of Community, Corporate & Protective Services
Laura Howarth – Recreation & Culture Manager

ORDER

Chairman Garth Griffiths called the Regular Meeting of the Community Engagement & Accountability Committee ("CEAC") to order. The time was 11:30 a.m.

ADOPTION OF AGENDA

LABERGE - That the Agenda for the March 1 Regular Meeting of CEAC be adopted with the following addition:

Action Item #6 – Quality of Life

CARRIED

DELEGATIONS & PRESENTATIONS

There were no delegations or presentations.

COMMITTEE MINUTES FOR ADOPTION

OLSON – That the CEAC Organizational Meeting Minutes of January 11, 2012 be adopted as presented.

CARRIED

CAPUTO – That the CEAC Regular Meeting Minutes of January 11, 2012 be adopted as presented.

CARRIED


Initial

ACTION ITEMS

1. Purpose of Meeting and Review List

There was consensus to proceed distributing the CEAC Feedback Sheets to members of the community and to hand in completed forms as soon as possible.

2. Review Draft Communication Plan

There was consensus to accept the Communication Plan as presented.

There was consensus to provide business cards and notebooks to CEAC members.

Action: All CEAC members were encouraged to attend the coffee house event on March 5th. Discussion forum was introduced and members were encouraged to participate in the forum.

3. March Calendar

The events calendar for the month of March was reviewed and CEAC members were reminded to use Rhonda West as central booking for potential opportunities.

4. Group Update

Members provided updates on the feedback they have been gathering.

The following groups or organizations will be contacted:

CEAC Member	Organization/Group
Scott Sunderwald	Provincial Gov't, Whiskey Jack Club, Friends of Switzer Park
Rick Zroback	General Manager, Obed & safety meetings, Athabasca River Voyageur Brigade
Doug Heine	Clergy meeting on the 15 th , Aaron Jones (FRAG), Do Drop Inn
Kathy Rees	BRIDGES, Food Bank, Parent Link, Happy Timers Seniors, Do Drop Inn
Gerry Brandt	HCHS Students Union, Trappers Association, local businesses (ie. Subway, Tims, DQ, Lakeview, small independents)
Ron McKay	Gerard Redmond, with Brent Bish re TECK
Gladys Nelson	Coalspur, visitors to the office
Shirley Caputo	HCHS Principal, Adult Learning Society
Brian LaBerge	In-store customers, Rotary Club

Action: Rhonda to create key messages about CEAC for members.



5. April Meeting

The next CEAC meeting is scheduled for Wednesday, April 11, 2012 from 9:00 a.m. to 2:00 p.m. with lunch provided.

6. Quality of Life

Kathy Rees and Rick Zroback put their names forward as citizen representatives for the Grant Funding Committee regarding Quality of Life grant applications.

INFORMATION ITEMS

There were no information items presented.

COMMUNITY PULSE

No feedback was received

ADJOURNMENT

LABERGE - That the Regular Meeting of CEAC adjourn.

CARRIED

The time was 1:00 p.m.



Chairman



Director of Community, Corporate
& Protective Services


Initial