



**TOWN OF HINTON
Community Engagement & Accountability
Committee Meeting
October 10, 2012**

PRESENT: Garth Griffiths, Brian LaBerge, Kathy Rees, Brent Bish, Scott Sunderwald, Doug Heine, Ron McKay, Lavone Olson, Councillor Jane Macridis

ABSENT: Gladys Nelson, Rick Zroback, Gerry Brandt, Shirley Caputo

SECRETARY: Rhonda West

ALSO PRESENT: Laura Howarth – Acting Director of Community & Protective Services, Emily Olsen, Communications Coordinator, Mayor Ian Duncan

ORDER

Chairman Garth Griffiths called the Regular Meeting of the Community Engagement & Accountability Committee (“CEAC”) to order. The time was 11:39 a.m.

ADOPTION OF AGENDA

LABERGE - That the Agenda for the October 10, 2012 Meeting of CEAC be adopted as presented.

CARRIED

DELEGATIONS & PRESENTATIONS

Bernie Kreiner and Fiona Murray-Galbraith representing the CSP Implementation Group presented the status update report to the committee.

COMMITTEE MINUTES FOR ADOPTION

MCKAY – That the CEAC Regular Meeting Minutes of June 6, 2012 be adopted as presented.

CARRIED

ACTION ITEMS

1. CEAC Review – Process, Roles & Responsibilities

Chairman Griffiths reviewed the roles and responsibilities of CEAC members as outlined in Bylaw #1070-1.


Initial

2. Annual Sustainability Report Card – 2012

The draft template for the Annual Sustainability Report Card was reviewed by members. Alternate ranking methods were discussed and a final decision will be made at the November meeting.

3. 2013 Planning Cycle & Upcoming Activities

Members were made aware of upcoming activities for the committee including:

- Presentations by the two Task Committees
- Budget review and feedback
- Council remuneration review in the spring of 2013

4. CEAC Membership

Members whose term was expiring in 2012 were asked to come back for the November meetings to provide their final input on the annual report card process.

INFORMATION ITEMS

The Community Cancer Clinic will be undergoing a \$1.2 million expansion for Hinton.

COMMUNITY PULSE

NEXT MEETING

The next meeting of CEAC is scheduled for November 8, 2012 for CEAC members only.

ADJOURNMENT

McKAY - That the Regular Meeting of CEAC adjourn.

The time was 2:07 p.m.

CARRIED



Chairman



Acting Director of Community, &
Protective Services


Initial