



**Town of Hinton  
Regular Meeting of Council  
AGENDA  
MAY 21, 2013 - 6:30 PM**

**2nd Floor, 131 Civic Centre Road  
Hinton, Alberta**

**TOWN COUNCIL MISSION  
*Council serves the interests of our citizens  
to enable our community to reach full potential.***

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Page

**ORDER**

1. Call to Order

**ADOPTION OF AGENDA**

1. Regular Council Agenda - May 21, 2013

**CITIZENS "MINUTE WITH COUNCIL"**

**DELEGATIONS AND PRESENTATIONS**

1. Community Futures West Yellowhead Update - Presented by Nancy Robbins
2. Corporate Services Division Update - Presented by Denise Parent

**COUNCIL MINUTES FOR ADOPTION**

- |         |   |
|---------|---|
| 3 - 4   | 1. Public Hearing Minutes - May 7, 2013                   |
| 5 - 7   | 2. Standing Committee of Council Minutes - April 23, 2013 |
| 8 - 12  | 3. Regular Meeting of Council Minutes - May 7, 2013       |
| 13 - 15 | 4. Standing Committee of Council Minutes - May 14, 2013   |

**ACTION ITEMS**

**INFORMATION ITEMS**

- |    |  |
|----|--|
| 16 | 1. Council Information Package #1 - previously circulated May 9, 2013  |
| 17 | 2. Council Information Package #2 - previously circulated May 16, 2013 |



**Town of Hinton  
Regular Meeting of Council  
AGENDA  
May 21, 2013  
Council Chambers**

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**REPORTS FROM MAYOR, COUNCIL, TOWN MANAGER**

1. Council Reporting (Training/Conferences/CEAC, Listening Teams, All Other Committees)
2. Acting Town Manager Report
3. Land Development Updates - Presented by Jean Anne Fraser

**MOVE IN CAMERA**

1. Meeting Debrief (FOIP)

**ADJOURNMENT**

1. Call for Adjournment of Meeting



**TOWN OF HINTON  
PUBLIC HEARING  
Bylaw 960-48  
Tuesday, May 7, 2013  
6:30 p.m., Council Chambers  
Hinton Government Centre**

**PRESENT:** Mayor Ian Duncan, Deputy Mayor Ryan Maguhn  
Councillors Jane Macridis, Dale Currie

**ABSENT:** Councillor Bill Bulger, Lorraine Johnston-MacKay  
Denise Parent, Director of Corporate Services

**ALSO PRESENT:** Bernie Kreiner, Town Manager  
Rhonda West, Legislative & Administrative Services Coordinator  
Lorraine Walker, Planner

**SECRETARY:** Lil Wallace – Executive Assistant

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**CALL TO ORDER:**

Deputy Mayor Maguhn called the Public Hearing meeting to order. The time was 6:40 p.m.

**INTRODUCTION & PROCEDURES**

Deputy Mayor Maguhn informed the hearing attendees as follows:

- The Public Hearing is held pursuant to the Municipal Government Act.
- Rules of conduct will be followed during this Public Hearing.
- Presentations should be brief and to the point.
- The order of presentation shall be:
  - entry of written submissions
  - those supporting the Bylaws
  - those opposing the Bylaws
  - any other person deemed to be affected by the Bylaws
- Council may ask questions of the speakers after each presentation for clarification purposes.
- There will be no debating the Bylaws, however, questions to the Councillors or other parties will be accepted through the Chair.

**HEARING:**

**Amendment to Land Use Bylaw 960-48**

Deputy Mayor Maguhn declared the Public Hearing relating to Bylaw No. 960-48 open.

Bernie Kreiner, Town Manager, informed that the purpose of Bylaw 960-48 is to amend the land use bylaw as follows:

**Lot 1, Block 1, Plan 082 4439 (745 Keil Drive)**

**From: FUD – Future Urban Development**

To: R-1B - Single Family Residential (Class B)  
R-1C - Single Family Residential (Class C)  
R-2 - Low Density Multiple Family Residential  
R-3 - Medium Density Multiple Family Residential

First reading was given to Bylaw 960-48 on April 2, 2013. Notice of this Public Hearing was advertised in the Hinton Voice on April 18 and 25, 2013.

The following written comments have been received to date:

- a) Report from the Planner.

Deputy Mayor Maguhn requested:

- a) Are there any late written submissions relating to the Bylaws?  
There were no late submissions.
- b) Is there anyone who supports the Bylaws and wishes to speak?  
No
- c) Is there anyone who opposes the Bylaws and wishes to speak?  
No
- d) Is there anyone deemed to be affected by the Bylaws and wishes to speak?  
No
- e) Are there any comments from Council's Planning Advisors?

Lorraine Walker, Planner, commented as follows:

This application is supported by administration and will allow, if approved, the subdivision to proceed. This bylaw amendment meets the objectives and policies of the Municipal Development Plan, the Terrace Heights Area Structure Plan, the Community Sustainability Plan and the Hinton Integrated Housing Strategy.

- f) Do the Councillors have any further questions?  
No
- g) Do the Councillors require further information?  
The Councillors did not require further information.

**ADJOURN:**

**J. MACRIDIS - That the Public Hearing close.**

**CARRIED UNANIMOUSLY**

The time was 6:43 pm.

\_\_\_\_\_  
DEPUTY MAYOR

\_\_\_\_\_  
TOWN MANAGER



**TOWN OF HINTON**  
**Standing Committee of Council Meeting**  
**APRIL 23, 2013**

**PRESENT:** Mayor Ian Duncan, Deputy Mayor Lorraine Johnston-MacKay  
Councillors Jane Macridis, Dale Currie

**ABSENT:** Councillors Bill Bulger, Ryan Maguhn

**SECRETARY:** Wendy Anderson - Administrative Assistant

**ALSO PRESENT:** Bernie Kreiner - Town Manager  
Denise Parent - Director of Corporate Services

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**ORDER**

Deputy Mayor Lorraine Johnston-MacKay called the Standing Committee Meeting to order. The time was 11:30 a.m.

**ADOPTION OF AGENDA**

There was consensus to accept the Standing Committee Meeting Agenda of April 23, 2013 as presented:

**ACTION ITEMS**

*Refer to the Standing Committee Meeting Agenda package for April 9, 2013 for detailed background information on these decisions.*

**Athabasca River Front Project**

Wendy Lesser provided Council with the project work plan for the Athabasca River Front/Water Front Project.

**There was consensus that Council support the Town of Hinton project work plan on the Athabasca River Front/Water Front Project.**

**Auditor Overview of Financial Statements**

Town auditor, Gerald Joly, presented Council with the draft 2012 consolidated financial statements.

**There was consensus to accept the draft consolidated financial statement for the year ended December 31, 2012 as information with the following addition:**

- **Add Councillor Johnston-MacKay's salary to the report.**

**IN CAMERA**

**MACRIDIS – That Standing Committee move in camera.**

**Carried**

The time was 1:05 pm and the Deputy Mayor called a short recess. The meeting reconvened at 1:12 pm.

Initial

**CURRIE – That Council extend the time for the Standing Meeting of Council beyond 3 hours.**

**Carried**

The time was 2:29 p.m.

**CURRIE - That Standing Committee revert to regular session.**

**Carried**

The time was 2:44 p.m.

**Long-Term Facility Working Group – Draft Report**

Council reviewed the draft report of the Long-Term Facility Working Group.

**There was consensus to accept the report of the Long-Term Facility Working Group as information with the feedback provided.**

**Air Tanker Base Options**

Council reviewed the options presented with respect to an Air Tanker Base at the Jasper-Hinton airport.

**There was consensus to encourage ESRD to approach the Federal Government as a major beneficiary with Hinton taking a minor role.**

**ADDITIONAL INFORMATION**

**Urgent Matters from Council and Town Manager**

Jane Macridis reported:

- West Yellowhead Landfill meeting was held and went well regarding the Memorandum of Understanding.

Lorraine Johnston-MacKay reported:

- Teck Coal is becoming coal bound – issues with rail cars. Bernie suggested that Teck Coal senior management be contacted regarding this issue.

Bernie Kreiner reported:

- Meeting with mobile home people tomorrow regarding the level of satisfaction from tax payers in the park
- Has received feedback from several Woodland Court residents who do not support the roadway changes

**Executive Assistant Logistics Information**

Upcoming events logistics were discussed.

The Deputy Mayor called for a recess at 3:31 pm and the meeting resumed at 3:37 pm.

**IN CAMERA**

**MACRIDIS – That Standing Committee move in camera.**

**Carried**

Initial

Councillor Currie left the meeting at 4:00 pm due to work commitments; since Councillors Bulger and Maguhn were also absent from the meeting quorum was lost. The meeting then recessed. At 4:15 pm the meeting was deemed to be adjourned as quorum would not be re-achieved.

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Deputy Mayor

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Director of Corporate Services

Initial



## TOWN OF HINTON Regular Council Meeting May 7, 2013

**PRESENT:** Mayor Ian Duncan, Councillors Jane Macridis, Dale Currie,  
Ryan Maguhn

**ABSENT:** Councillor Bill Bulger, Lorraine Johnston-MacKay

**SECRETARY:** Lil Wallace - Executive Assistant

**ALSO PRESENT:** Bernie Kreiner - Town Manager  
Rhonda West - Legislative & Administrative Services Coordinator  
Denise Parent - Director of Corporate Services

### **ORDER**

Mayor Ian Duncan called the Regular Council meeting to order. The time was 6:30 p.m.

### **ADOPTION OF AGENDA**

**D. CURRIE – That the agenda of the Regular Council Meeting held May 7, 2013 be adopted as presented.**

**Carried**

### **CITIZENS "MINUTE WITH COUNCIL"**

No one came forward wishing to speak to Council

### **DELEGATIONS AND PRESENTATIONS**

#### **1. Travel Alberta's Hinton Mountain Bike Video - Presented by Bernie Kreiner**

Bernie Kreiner presented to council the Travel Alberta "Hinton – Mountain Biking in Northern Alberta" video. This video is being used by Travel Alberta as promotional material in their "Remember to Breathe" campaign and is available for viewing also on the Town website ([www.hinton.ca](http://www.hinton.ca)) and Travel Alberta's website at <http://travelalberta.com/Articles/Hinton%20-%20Mountain%20Biking%20in%20Northern%20Alberta.aspx>

Production of this video was funded 100% by Travel Alberta.

### **PUBLIC HEARING - Land Use Bylaw #960-48**

See Public Hearing Minutes dated May 7, 2013.

### **COUNCIL MINUTES FOR ADOPTION**

1. Regular Meeting of Council Minutes - April 16, 2013
2. Standing Committee of Council Minutes - April 23, 2013

Initial



**R. MAGUHN - That the Minutes listed above be approved as presented.**

Prior to council voting, Bernie Kreiner advised council that in error the agenda package contained the draft version of the Standing Committee minutes for April 23, 2013. Councillor Macridis then requested a point of privilege to sever Councillor Maguhn's motion.

**R. MAGUHN - That the Regular Meeting of Council Minutes - April 16, 2013 be adopted as presented.**

Carried

**J. MACRIDIS - That the Standing Committee of Council Minutes dated April 23, 2013 be brought back to the next regular council meeting for adoption.**

Carried

#### **ACTION ITEMS**

***Refer to the Regular Council Meeting Agenda package for 07 May 2013 for detailed background information on these decisions.***

**1. Land Use Bylaw #960-48**

**J. MACRIDIS - That Council give Second Reading to Land Use Bylaw Amendment #960-48.**

Carried

**D. CURRIE - That Council give Third Reading to Land Use Bylaw Amendment #960-48.**

Carried

**2. Financial Implications of Crosswalk Light Improvements**

**R. MAGUHN - That Council approve installing pedestrian indicator lights at all eight (8) lighted crosswalks, with funding of up to \$11,000.00 from the Photo Radar Reserve (as a community safety initiative).**

Carried

**J. MACRIDIS - That Council direct Administration that in all future lighted crosswalks installed in Hinton that pedestrian indicator lights be included.**

Carried

**3. 2013 Tax Rate Bylaw #1082**

**D. CURRIE - That Council give Bylaw #1082 (2013 Tax Levy Bylaw) third and final reading.**

Carried

**4. 2012 Consolidated Financial Statements for the Town of Hinton**

Council extended their appreciation to Denise Parent, Director of Corporate Services, for the "top-notch work" occurring in that department and realize the work load for that department has been heavy lately. Councillor Macridis provided the meeting audience with a clarification of the word "surplus" in the auditor's work which actually refers to "reserves".

Initial

**J. MACRIDIS - That Council approve the 2012 Financial Statements for the Town of Hinton as presented.**

**Carried**

**R. MAGUHN - Understanding the concern for public safety, Council directs administration to investigate, explore and report back to Council on the options available (to the Town) requiring owners of local Mobile Home Parks to increase their road standards to an acceptable level for Emergency Services Responses (EMS, Police and Fire). This standard should be developed in conjunction with Emergency Services Branches (EMS, Police and Fire).**

The Mayor indicated he and administration had recently met with the owners of two mobile home parks to discuss concerns (including maintenance in the parks and encroachment issues); the owners indicated they would respond to these concerns in June. The Mayor felt the timeline should be honoured.

**Motion Defeated**

#### **INFORMATION ITEMS**

1. Council Information Package #1 - previously circulated April 18, 2013
2. Council Information Package #2 - previously circulated April 25, 2013
3. Council Information Package #3 - previously circulated May 2, 2013

**D. CURRIE - That Council Information Packages #1, #2 and # 3 be accepted for information.**

**Carried**

#### **REPORTS FROM MAYOR, COUNCIL, TOWN MANAGER**

**1. Council Reporting (Training/Conferences/CEAC, Listening Teams, All Other Committees)**

**Councillor Ryan Maguhn reported:**

- This weekend Harry Collinge High School will hold their annual prom; will attend as Deputy Mayor and looking forward to it; Mayor Duncan then asked Councillor Maguhn to pass along his regrets as he will be out of town and unable to attend;
- Congratulations and compliments to all emergency personnel for PARTY program;
- Hinton Policing Committee meeting Thursday; gearing up for Family Health & Safety night on June 5; invites everyone to come out;
- Reminder that Rowan Street recycling has excellent bin to drop off yard clippings and there is no charge;

**Councillor Dale Currie reported:**

- Met with Mary Reimer Park Society; drainage, camping and tournament schedule issues are being discussed with all user groups;
- Final design on berm underway; landowner approvals needed for drainage solutions

Initial

**Councillor Jane Macridis reported:**

- Thanked the Mayor for providing her with background information she was not earlier aware of which changed her mind on the vote on Councillor Maguhn’s motion re mobile home parks road maintenance;
- Attended the AB library conference in Jasper and discovered a new service that is available – RISE provides access for all types of information and is always looking for local experts to hold a session. Please talk to librarian Hetty Wilderdijk if you can contribute.
- Met with Grande Prairie Regional College board of directors; discussed where we are and where we want to go; excellent to have the entire board come to Hinton to hold their board meeting;
- Trades Discovery Day was excellent; spoke to students and members running booths; thanks to Renee Laboucane and the others involved for their extra work in putting this on;
- Attended the volunteer appreciation dinner and FCSS (Lisa Brett) did an excellent job; thanks to all of Hinton’s many volunteers; we appreciate all that you do;
- She is on a CEAC sub-committee, working with consultant to determine outcome measures on the Community Sustainability Plan;
- She attended policing governance conference this weekend; excellent training sessions; thanked Councillors Maguhn and Currie for the opportunity to represent them at the conference.

**2. Town Manager Report**

**Town Manager Bernie Kreiner reported:**

- Next Wednesday (May 15) Trans Mountain Pipelines is holding another open house in Hinton; 4-8 pm at the Holiday Inn, 393 Gregg Avenue.
- Town staff participated recently in Earth Day and collected 1,470 lbs. of garbage around their worksites;
- Spray park is having showers installed so it is currently being worked on and not available to open yet;
- 10 acre parcel of Town land sale in Thompson Lake to Plainsman did not proceed; property back on market for sale;
- In a recent CBC article the Hinton Hospital rated “A” for its medical services; sent copy to Fiona Murray-Galbraith for her information.

**MOVE IN CAMERA**

**J. MACRIDIS That the Regular Council meeting move in camera.**

**Carried**

The time was 7:57 p.m. A short recess was called and the meeting resumed at 8:15 p.m.

**J. MACRIDIS - That Regular Council meeting revert to regular session.**

**Carried**

The time was 8:45 p.m.

Initial

**ADJOURNMENT**

**J. MACRIDIS - That the Regular Meeting of Council adjourn.**

**Carried**

The time was 8:46 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Director of Corporate Services

Initial



**TOWN OF HINTON**  
**Standing Committee of Council Meeting**  
**MAY 14, 2013**

**PRESENT:** Mayor Ian Duncan, Acting Deputy Mayor Jane Macridis  
Councillors Dale Currie, Lorraine Johnston-MacKay,

**ABSENT:** Councillors Bill Bulger, Ryan Maguhn

**SECETARY:** Lil Wallace - Executive Assistant

**ALSO PRESENT:** Bernie Kreiner - Town Manager  
Rhonda West - Legislative & Administrative Services Coordinator  
Denise Parent - Director of Corporate Services

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**ORDER**

Acting Deputy Mayor Jane Macridis (in the absence of Deputy Mayor Ryan Maguhn) called the Standing Committee Meeting to order. The time was 11:30 a.m.

**ADOPTION OF AGENDA**

There was consensus to accept the Standing Committee Meeting Agenda of May 14, 2013 with the following action item additions:

- 3) Council Hospitality Hosting Meetings
- 4) Chamber of Commerce

**ACTION ITEMS**

*Refer to the Standing Committee Meeting Agenda package for May 14, 2013 for detailed background information on these decisions.*

**Finances for Community Sustainability Plan Communications and Overall Advancement**

There was consensus from council for administration to use \$6,500.00 from council contingency fund for one year commitment with the understanding to check with other Community Sustainability Plan partners to be approached for future shared funding.

**Indoor Recreation Facility - Next Steps**

Council discussed the following questions:

- 1) Does council support the scope of the proposed initiative, being pool first?  
**There was consensus for a phased approach starting with the pool first as per suggestions of Barr Ryder report.**
- 2) Does council support improvements /upgrades to the current facility vs. building new?  
**There was consensus to work with existing recreation centre facility through improvements and upgrades but with the understanding the pool would be new addition to facility.**

Initial

3) Plebiscite & timing?

**There was consensus to support concept that on existing site, pool first and begin process towards 2017 plebiscite, for reasons; more solid scope and third party contributions, closer to end lifecycle of facility, and more realistic financial; fosters time for community engagement.**

**Frame project plan and take to next council meeting for endorsement.**

**Hospitality Hosting Meetings**

Administration sought clarification with council (after recent rationalization initiatives) respecting scope of hospitality provided when council hosts meetings, ie. school boards, Yellowhead County, other administrative partners.

**There was consensus that when council hosts a council-requested meeting, we will supply the hospitality appropriate to the time the meeting is held.**

**Chamber of Commerce**

Councillor Johnston-MacKay mentioned the new board of directors for the Chamber of Commerce would like to informally meet with council to introduce themselves and foster relationships.

**There was consensus to send a letter to the President of the Chamber of Commerce requesting a meeting with their Board of Directors and Hinton Council, either in the day or evening when convenient for the majority to attend.**

**ADDITIONAL INFORMATION**

**Urgent Matters from Council and Town Manager**

Councillor Macridis brought forward an emerging issue respecting the neighborhood of Sherwood Drive where a land owner has already started building prior to the public hearing, which is scheduled for May 21, 2013 at 6:30 pm in council chambers. Administration responded that the landowner has a development permit for a single family dwelling and has also applied for a rezoning from R-1B to R-2 to allow a duplex development.

**Councillor Johnston-MacKay mentioned the flags on storefronts in the valley district are torn and asked about replacement. Administration will schedule replacement.**

Councillor Currie mentioned in the Parklander newspaper the amounts reported for tax percentage increases is not represented clearly. Administration will prepare communication for the newspapers to clarify this information.

Councillor Macridis suggested that there be another educational report in the newspapers from the bylaw officer respecting parking rv's in residential areas and driving quads in town limits.

Town Manager Bernie Kreiner advised:

- a customer survey will be initiated this month; using IPSO Reid to conduct the survey.
- provided clarification on logging between May 1 and July 31; can log but not clear cut due to nesting, can still do it with other methods.

Initial

**Executive Assistant Logistics Information**

No upcoming events logistics were discussed.

**IN CAMERA (if necessary)**

**L. JOHNSTON MACKAY- That Standing Committee move in camera.**

**Carried**

At 1:00 pm a short recess was called and the meeting resumed at 1:10 pm.

**D. CURRIE - That Standing Committee revert to regular session.**

**Carried**

The time was 2:19 p.m.

**ADJOURNMENT**

**I. DUNCAN - That Standing Committee Meeting of Council adjourn.**

**Carried**

The time was 2:20 p.m.

\_\_\_\_\_  
Acting Deputy Mayor

\_\_\_\_\_  
Director of Corporate Services

Initial



**Town of Hinton  
COUNCIL INFORMATION PACKAGE #1  
(May 9, 2013)  
In Advance of May 21, 2013 Regular Council Meeting**

Page

**PRIORITY ITEMS**

- |       |   |
|-------|---|
| 2     | 1. AUMA 2013 Call for Resolutions                         |
| 3     | 2. AUMA Call for Nominations for Board of Directors       |
| 4     | 3. AB Human Services - letter re FCSS programs            |
| 5 - 6 | 4. ESRD Wildfire Hazard Notice - Very High                |
| 7 - 8 | 5. AB Govt News Release - Testing Ticks for Lyme Bacteria |

**CORRESPONDENCE & INFORMATION ITEMS**

- |    |   |
|----|---|
| 9  | 1. Email from Maureen Harper re concerns and suggestions          |
| 10 | 2. Mayor's letter supporting hockey "best provincials" nomination |
| 11 | 3. FCM Conference student rates                                   |

**REPORTS & MINUTES FOR INFORMATION**





**Town of Hinton  
COUNCIL INFORMATION PACKAGE #2  
(May 16, 2013)  
In Advance of May 21, 2013 Regular Council Meeting**

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**PRIORITY ITEMS**

- |       |   |
|-------|---|
| 2 - 3 | 1. Letter from Hinton Chamber of Commerce                           |
| 4     | 2. Email re Mountain Pine Beetle Surveys in Hinton                  |
| 5     | 3. Letter from Hinton Pulp re mill access traffic impact assessment |

**CORRESPONDENCE & INFORMATION ITEMS**

- |         |   |
|---------|---|
| 6 - 7   | 1. Mayor's Response Letter to Maureen Harper email                              |
| 8 - 9   | 2. AB Transportation invite to Open House re Highway 16 twinning - May 30, 2013 |
| 10      | 3. Elected Officials Performance Measurement course - June 19, 2013             |
| 11 - 13 | 4. Proclamation - National Health & Fitness Day                                 |
| 14      | 5. Proclamation - Seniors' Week 2013  |
| 15 - 16 | 6. GYPSD Board Key Messages   |
| 17 - 18 | 7. GYPSD Divisional Financial Summary   |

**REPORTS & MINUTES FOR INFORMATION**

- |         |  |
|---------|--|
| 19 - 25 | 1. DRAFT Hinton Policing Committee Meeting Minutes - May 9, 2013 |
| 26 - 31 | 2. Council Strategic Plan Update                                 |
| 32 - 37 | 3. Council Action List Update                                    |