



**Town of Hinton
HINTON MUNICIPAL LIBRARY BOARD
Regular Meeting
February 20, 2013**

4:15 pm, Teck Coal Room, Hinton Municipal Library

PRESENT: J. Macridis, J. Kreiner, J. Neale, D. Podlubny, P. Wilkinson

EXCUSED: F. Hanington, P. Latimer, J. Waymark

RECORDER: J. Macridis

ALSO PRESENT: H. Wilderdijk

ORDER: Chairman Podlubny called the meeting to order. The time was 4:15 pm.

ADOPTION OF AGENDA:

WILKINSON – That the Agenda be adopted as amended

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

NEALE – That the Minutes of the Board Meeting of January 16, 2013 be adopted as printed.

CARRIED UNANIMOUSLY

BUSINESS ARISING: None.

CORRESPONDENCE: 1. From YRL – Book allotment for 2013 is \$4,973.54.
2. From YRL – YRL Board Executive Committee Highlights.

MACRIDIS – That the correspondence be accepted for information.

CARRIED UNANIMOUSLY

REPORTS:

The Treasurer's Report was presented by H. Wilderdijk:

Total funds deposited to account to Feb. 19, 2013 \$3,991.60

Total accounts payable for February 2013: \$4,827.31

Wilderdijk reported that the un-audited year end shows a deficit of \$701.28, to be taken from the Board's Capital Reserve, leaving this reserve at \$50,711.98. It will allow the purchase of the 3M detection/security gates at a cost of \$25,000.

**NEALE – That the Librarian be instructed to purchase the 3M detection/security gates at a cost of approximately \$25,000 with funding to be taken from the Capital Reserve.
Seconded by Kreiner.**

CARRIED UNANIMOUSLY

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**WILKINSON - That we accept the Treasurer's Report and that the Accounts for February in the amount of \$4,827.31 be paid.
Seconded by Kreiner.** CARRIED UNANIMOUSLY

Statistics for January 2013

- Memberships registered: 149
- Circulation to local users: 5,129 items
- ILL/Resource sharing: Loaned to other Libraries: 2,084 items; Borrowed for local patrons: 795 items
- Internet use: 240; CAP 79; Members 161
- Teck Coal room use: 55.5 hours, all at no charge
- Overdrive downloads of eBooks and audio books: 341

KREINER – That the Statistics be accepted for information.

CARRIED UNANIMOUSLY

Librarian's Report

Random Acts of Kindness week was a success. Donations of food and a monetary contribution of \$141.00 was collected for the Food Bank. Jean Marklund was the winner of the mini KoBo. Customers took advantage of the help with their gadgets, staff brought treats and on Valentine's Day those who renewed and bought memberships received book bags. It was a good week.

- The programs of the past few weeks were well received. A good crowd at Armchair Travellers, fun at the Family Literacy Day – thank you Don to participate in the judging of the acts, and the "Bridging the Gap" sessions between grandparents and Parent Link families is going very well. Pam treated the story time and daycare kids to treats and tonight will be the first try at a story time in the evening, with hot chocolate and a marshmallow craft. Book Club will read "Major Pettigrew's last stand" by Helen Simonson and discuss it on Feb. 25. The last Armchair Traveller of the season will be on March 4 when Lois and Brian Carnell tell us about their adventures in Belize.
- Several meetings have taken place to prepare for the Early Childhood mapping launch of the local results. Hetty will be one of the facilitators. Jan prepared a selective bibliography on the topic. The Library has excellent parenting materials.
- Staff have enjoyed several coffee break info sessions via RISE. It was a good medium to share best practices on several topics, such as "building community partnerships", which is a focus in our Library.
- The 3M technician came by to give us instruction on the use of the 3M wand. It will work great for doing inventory and we hope to start this process in March.
- From March 5 – 16 the Library will host the exhibit "We simply turned to the women - 100 years of the Catholic Women's league in Edmonton." The Hinton Catholic Women's League will host a tea on March 9 from 11am to 2pm with Rose-Marie McCarthy as their guest. She will explain the history of the exhibit.
- A TRES exhibit will arrive in mid March and be here until the end of April.
- Pam has a few nice programs planned during Spring Break with a LEGOtastic hour, an Easter egg scavenger hunt with crafts and stories and a Video Conference with children's entertainer Mary Lambert who promises lots of audience participation.
- YRL has been able to purchase sets of books in several languages, they will soon be available. .../3

NEALE - That the Librarian's Report be accepted for information.

CARRIED UNANIMOUSLY

OLD BUSINESS:

1. **LinkAges / Bridge the Gap.** Hetty gave a verbal report on the program. The cooperation with Parent Link works well. Peter shared his experience as one of the seniors working with a young child.
2. **Budget 2013.** The 2013 Budget was approved by Hinton Town Council and an updated Library budget was shared with the Board members.

NEW BUSINESS:

1. **2012 Annual Report draft.** The document was discussed and minor adjustments were recommended. Linkage to the CSP will be added.

NEALE - That the 2012 Annual Report of the Hinton Municipal Library & Archives be presented to Hinton Town Council. A copy will also be given to Yellowhead County Library Board, the Grande Yellowhead Public School Division and FCSS.

CARRIED UNANIMOUSLY

2. **2012 Annual Report to the Libraries Branch of the Alberta Government.** A lengthy, online report was shared with Chair Don Podlubny and deemed to be correct.

MACRIDIS – That the 2012 Annual Report be presented to the Libraries Branch of the Alberta Government.

CARRIED UNANIMOUSLY

3. **Library bags.** The red book bags with the Library name and vision printed on did cost \$4.75 to purchase.

NEALE – That the book bags be sold at \$5.00 each, with the Librarian be given discretionary authority to give the bags away for free as deemed appropriate.

CARRIED UNANIMOUSLY

4. **Early Childhood Mapping.** There will be a public meeting on Feb. 21. Hetty will participate in presenting the local results to the audience and the effort to get feedback from community members.
5. **Presentation to Town Council on March 19.** Rec. Department, FCSS and Library will all get about 5 minutes to present highlights of their departments, and how the work done links to the CSP. Board members are welcome to attend.
6. **Art exhibits.** Local artists are welcome to meet with Hetty and discuss exhibit opportunities. Most will get one month to show their works. The Library is not involved with selling of art works and leaves this up to the artist themselves. These exhibits support the goal of being the Community Living room.

OTHER QUESTIONS / COMMENTS:

1. As Vice-Chair of ALTA Don met with LAA (Library Association of Alberta) and reported progress made and that the two Boards will continue to work together on the Alberta Library conference. Don met with the Spruce Grove Library Board regarding the work of ALTA.
2. Don asked Board members to submit their interest in attending the LAA conference and to let Hetty know which sessions they would like to attend by Feb. 28.
3. Don will attend the Arts on Fire Board appreciation event.

TOWN COUNCIL UPDATE: Councillor Macridis shared the progress made with agreements with Yellowhead County. A much better formula has been negotiated and approved.

AGENDA ITEMS FOR NEXT MEETING, March 20, 2013

1. Presentation to Hinton Town Council.

WHAT BOARD MEMBERS HAVE READ

“**Writings of David Thompson, vol.1, the travels of 1850**” by David Thompson, “**Carved in bone**” by Jefferson Bass, “**Odd Apocalypse**” by Dean Koontz and “**Instrument of darkness**” by Rusty Harding (Don); “**Strangers at the feast**” by Jane Vanderbes (Peter); “**History of Hinton**” by Hazel Hart (Jane K.); “**Language of flowers**” by Vanessa Diffenbaugh, “**Delusion in death**” by J.D. Robb and “**Light between oceans**” by M.L. Stedman (Jane M.); “**Woefield Poultry collective**” by Susan Juby, “**Miss Dreamville and the Collier County women’s literary society**” by Amy Hill Hearth, “**Cookbook collector**” by Allegra Goodman, “**Speaking from among the bones**” by Alan Bradly and “**Scottish banker of Surabaya**” by Ian Hamilton (Hetty)

NEXT MEETING

The next regular scheduled meeting is on Wednesday March 20, 2013. Both Judy and Pat will be away.

ADJOURNMENT

NEALE – That the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 5:40 pm.

CHAIRMAN