



**Town of Hinton
HINTON MUNICIPAL LIBRARY BOARD
Regular Meeting
January 16, 2013**

4:15 pm, Teck Coal Room, Hinton Municipal Library

PRESENT: P. Latimer, J. Macridis, J. Neale, D. Podlubny, J. Waymark,
P. Wilkinson

EXCUSED: F. Hanington, J. Kreiner

RECORDER: J. Waymark

ALSO PRESENT: H. Wilderdijk

ORDER: Chairman Podlubny called the meeting to order. The time was 4:15 pm.

ADOPTION OF AGENDA:

NEALE – That the Agenda be adopted as printed.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

MACRIDIS – That the Minutes of the Board Meeting of December 19, 2012 be adopted as printed.

CARRIED UNANIMOUSLY

BUSINESS ARISING: None.

CORRESPONDENCE: None.

REPORTS:

The Treasurer's Report was presented by H. Wilderdijk:

Total funds deposited to account in 2012:	\$29,909.64
Total funds deposited to account to Jan 15, 2013	\$ 1,452.30
Total accounts payable for January 2013:	\$ 22,169.12

NEALE - That we accept the Treasurer's Report and that the Accounts for January in the amount of \$22,169.12 be paid.

Seconded by Wilkinson.

CARRIED UNANIMOUSLY

Statistics for December 2012

- Memberships registered: 1,120
- Circulation to local users: 3,373 items
- ILL/Resource sharing: Loaned to other Libraries: 1,440 items; Borrowed for local patrons: 631 items.
- Internet use: 201; CAP 54; Members 147

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- Teck Coal room use: 26 hours, 13 free; 13 paid income \$307.13
- Overdrive downloads of eBooks and audio books: 269

Statistics for 2012

- Members registered: 1,120 Total cardholders: 3,287
- Circulation to local users: 58,224
- ILL/Resource Sharing: Loaned to other Libraries:21,141; Borrowed for local patrons: 9,544. Total Resource sharing 30,685.
- 27% of total HML circulation is to other libraries in Alberta; 12% is brought in for Hinton patrons. Resource sharing is 39% of total circulation.
- Internet use: 2,754; CAP 1,032 and members 1,722 sessions
- Teck Coal room use: 555 hours; 78 paid with an income of \$1,153.60
- Average daily circulation, all transactions: 260/day

WAYMARK – That the Statistics be accepted for information.

CARRIED UNANIMOUSLY

Librarian's Report

- It has been busy with higher than average applications for new and renewed memberships in the first two weeks of the year. Many card holders are asking for help with for their e-readers.
- Two Mountain View grade 7 classes came to the Library for two sessions. All students have to do a research project on any topic they can find material on. It was a busy but fun time here.
- Maureen works half time. She will undergo shoulder replacement surgery on Feb. 4.
- The self checkout unit has been repaired and updated. CDs and DVDs have to be brought to the desk to be unlocked. The un-locker went back with the technician. We will get three months added to our warranty. Training on the portable unit will happen soon.
- Even though this is the second time Press Display is offered, the enthusiasm this time is tenfold. One reason is, of course, that the Edmonton Journal is no longer delivered to homes; the other is that many of us are more used to reading online. 1,200 papers from 94 countries, 291 Canadian papers and papers in 48 languages are available. A Press Release and advertisements will go out to local media soon.
- The applications for the 2013 Minister's Awards for Excellence and Innovation in Public Library Service are on today's agenda. Marilyn did a fantastic job detailing all the progress made in the Archives. Hetty worked on sharing the many successful partnerships and the way the Hinton Library is working to be relevant in our fast changing world. Jan has helped with proof reading, advice and inputting photos.
- The next Armchair Traveller is on Feb 4 when Dave and Kathy Pors talk about their Baffin Island adventure.
- On Jan. 21 Pam will lead the Page Turner Book club and discuss "A town like Alice" by Nevil Shute.
- The Family Literacy event is on Saturday January 26 from 12 noon to 2pm. We are working closely with Adult Literacy and Parent Link on this program. There will be lots of events, free pizza, book prizes, etc.
- On Jan. 18 the first meeting with the Grandparent Reads group will take place. Hetty has asked Jan Fissel to lead this program.

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- Pam Stewart is already planning for Spring Break events. She wants to organize a Lego building competition. We will continue to ask for donations and will order some Lego as well.
- Story time has started again.
- Thank you, Judy, for your donation to the Archives. The \$500.00 will really help Marilyn and she hopes to find out more about the Veats family now.
- Staff members will participate in six “learning” sessions via the RISE Video Conferencing network.
- Movie night at the Archives will present: “1984 Senior Cross-Country Ski Championships & 1982 St. Regis ski marathon”, 7 – 8pm on Jan 17.

NEALE - That the Librarian’s Report be accepted for information.

CARRIED UNANIMOUSLY

OLD BUSINESS:

1. **LinkAges / Grandparent Reads.** A meeting will take place on Jan 18.
2. **Budget 2013.** Standing Committee of Council will discuss the budget on Jan 22. The Budget will go to Town Council on Feb. 5
3. **Book bags.** Hetty ordered book bags with the Library’s mission statement printed on and asked for suggestions on their distribution. Julie suggested to give these to those who sign up for a card on Valentine’s Day and to the “Grandparents”. This topic will be discussed at the February meeting.

NEW BUSINESS:

1. **Survey Results.** The comments given at the customer satisfaction survey were shared and discussed. The Board is aware that customers were disappointed with the decision to close Sundays. In light of the current budget discussions it will not be feasible to add opening hours.
2. **Penny discontinued.** Effective February 4, 2013 the Library will no longer give pennies as change. Prices will be rounded up or down as instructed. Pennies will remain to be accepted as a currency.
3. **Applications for Minister’s Awards.** Hetty presented two applications. One on Library partnerships and one on the value of having Archives as an added Library service. Board input and comments are welcomed. The applications are due on February 15. Board members expressed their appreciation for the work done by the staff.

OTHER QUESTIONS / COMMENTS: Don is now the Vice-Chairman of the Alberta Library Trustees Association and will attend an important meeting with LAA (Library Association of Alberta) regarding the Alberta Library conference. Don met with Laura Howarth who is now the Director of Community and Protective Services.

TOWN COUNCIL UPDATE: Councillor Macridis is aligned to the Education “pillar” of the Community Sustainability Plan. There are two vacancies at this committee and she asked the Board to help with recruitment. Please contact Rhonda West or Jane. The Budget Open house was well attended and worthwhile. The Teck Coal room was a good venue for this.

AGENDA ITEMS FOR NEXT MEETING, February 20, 2013

1. Grandparents Read
2. 2013 Budget update
3. Library book bags

WHAT BOARD MEMBERS HAVE READ

“Elusive destiny: the political vocation of John Napier Turner” by Paul Litt (Peter); **“Private London”** by James Patterson and **“Ransom river”** by Meg Gardiner (Julie); **“To heaven and back”** by Mary C. Neal and **“Lord of Emperors”** by Guy Gavriel Kay (Pat); **“Paris wife”** by Paula McLain, **“Merry Christmas Alex Cross”** by James Patterson and **“Private patient”** by P.D. James (Jane M.); **“Secret keeper”** by Kate Morrison, **“Black box”** by Michael Connelly, **“Imposter bride”** by Nancy Richler, **“Racketeer”** by John Grisham and **“Town like Alice”** by Nevil Shute (Judy); **“Well at the world’s end”** by A. J. Mackinnon, **“Wolf gift”** by Anne Rice and **“Third gate”** by Lincoln Child (Don); **“Tell it to the trees”** by Anita Rau Badami, **“Shoemaker’s wife”** by Adriana Trigiani and **“The tower, the zoo and the tortoise”** by Julia Stuart (Hetty)

NEXT MEETING

The next regular scheduled meeting is on Wednesday February 20, 2013. Both Judy and Pat will be away.

ADJOURNMENT

NEALE – That the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 5:40 pm.

CHAIRMAN