



Town of Hinton
HINTON MUNICIPAL LIBRARY BOARD
Regular Meeting
November 21, 2012

4:18 pm, Teck Coal Room, Hinton Municipal Library

PRESENT: B. Bulger, F. Hanington, J. Kreiner, P. Latimer, J. Neale, D. Podlubny,
J. Waymark, P. Wilkinson

EXCUSED:

RECORDER: J. Waymark

ALSO PRESENT: H. Wilderdijk

ORDER: Chairman Podlubny called the meeting to order. The time was 4:18 pm.

ADOPTION OF AGENDA:

NEALE – That the Agenda be adopted as printed.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

NEALE – That the Minutes of the Regular Board Meeting of October 10, 2012 be adopted as printed.

CARRIED UNANIMOUSLY

BUSINESS ARISING: None.

CORRESPONDENCE: None

REPORTS:

The Treasurer's Report was presented by H. Wilderdijk:

Total funds deposited to account to November 16, 2012: \$26,931.02

Total accounts payable for November 2012: \$10,819.10

LATIMER - That we accept the Treasurer's Report and that the Accounts for November in the amount of \$10,819.10 be paid.

Seconded by Hanington.

CARRIED UNANIMOUSLY

Statistics for October 2012

- Memberships registered: 964
- Circulation to local users: 4,874 items
- ILL/Resource sharing: Loaned to other Libraries 1,838 items; Borrowed for local patrons: 851 items
- Internet use: 248 ; CAP 87; Members 161

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- Teck Coal room use: 59 hours; 158 hours free. Income \$7.90
- Overdrive downloads of eBooks and audio books: 277

NEALE – That the Statistics be accepted for information.

CARRIED UNANIMOUSLY

Librarian's Report

There is no update on the Self Checkout unit repair yet.

- The Neighbourhood Block party was a fun event, well attended and enjoyed. Staff prepared chili, salads and desserts.
- October was Library month and there was a lot going on, especially during "Snapshot Day". A puppet show and several class visits made it into a busy day.
- Hetty attended Social Policy and EMapping meetings where she learned about the issues in our community and appreciates now even more the work done at FCSS and the Hinton Youth Center.
- Participating in the RISE project and connectivity problems has kept Hetty busy. A first "meet and greet" connectivity failed and during the second "meet and greet" she needed to re-connect at least five times after having installed Cisco Jabber on the advice of Marigold. John Close is working with Marigold to test VC-ing in this room so Don can participate in the ALTA meeting tonight. An upgrade of our system might be required.
- Book Club and Armchair Traveller are both doing well and appear to be much appreciated.
- The current art exhibit is interesting and we are happy to give this young artist his first exhibit. Next month an exhibit celebrating 25 years of TREX from the Alberta Foundation for the Arts Travelling Exhibition program will be on the Library walls.
- Performance reviews were done with all Library and Archive staff. It was good to have in-depth discussions with everyone on staff. The Library has excellent, committed staff. Cross training sessions are scheduled to give Meagan and Pam a chance to learn more about Maureen and Jan's jobs.
- Meetings with Laura and Olga are beneficial for Hetty to get a better idea on how to keep the Town's "people" services in the forefront.
- The Giving Tree looks great. We are working with the Yarnbag Knitters to make sure the items are given to those who will use them.
- Hetty attended an YRL Librarian's meeting. A new executive is in place. A lot of general information was shared. A Polaris update took place on Monday.
- Advertisements to promote Zinio appeared in both the Voice and Parklander. There will be one to highlight the Learning Express Canada online service next week and then an advertisement re One Click for audio materials.
- A new 4-year Union contract will give the 2 higher paid staff a \$.90 per hour increase and the other 8 staff a \$1.43 per hour increase in 2013. All staff will get 2.75% in 2014, 3% in 2015 and 3.5% in 2016.

WAYMARK - That the Librarian's Report be accepted for information.

CARRIED UNANIMOUSLY

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OLD BUSINESS:

1. LinkAges / Grandparent reading. Four individuals have committed to this program. Board member Pat Latimer will approach the Good Companions again to recruit a few more. The grandparents' reading program will run Feb. 2013 – May 2013.

NEW BUSINESS:

1. **Friends of the Library.** The Library now has a binder put together by Friends of Canadian Libraries. It contains the ins-and-outs of setting up a "friends" group.
2. **Budget 2013.** Hetty updated the Library Board on the Budget proceedings of the past few weeks. No discretionary items can be funded and the request for a contribution from the Town's Capital Reserve was denied since the Board will in 2013 have enough funds in its own Capital Reserve to fund this purchase. The Library was this week required to find more budget reductions. Hetty has committed to a \$3,750 reduction divided over several budget areas. Don expressed concern about the budget guidelines received prior to submission of the Library Board's 2013 Budget.
3. **Netspeed update.** Chairman Podlubny attended this conference and provided highlights to the Board. The Alberta Government's Library Technology plan is being implemented with the "any card, anywhere" being the first one to be launched.
4. **YRL Board meeting.** Chairman Podlubny provided an update.

OTHER QUESTIONS: None.

TOWN COUNCIL UPDATE: Councillor Bulger attended a CEAC meeting where a report card on the sustainability program was discussed.

AGENDA ITEMS FOR NEXT MEETING, NOVEMBER 21, 2012

1. Grandparents read
2. 2013 Budget update

WHAT BOARD MEMBERS HAVE READ

"Casual vacancy" by J. K. Rowling and "Dressmaker", by Kate Alcott (Judy); "Thousand farewells" by Naylah Ayed (Bill); "Mad River" by John Sandford and "NYPD red" by James Patterson (Julie); "Dry eye remedy" by Robert Latkany and "Dispatches from the edge" by Anderson Cooper (Jane K.); "One day in the life of Ivan Denisovich" by Alexander Solzenitsyn, "Young Stalin" and "Stalin: Court of the red tsar" by Sebag Montefiore (Fran); "Purchase" by Linda Spalding (Peter); "Widow of the south" by Robert Hicks, "Wanted man" by Lee Child, "Stationary bike" by Stephen King, "Finding Everett Ruess" by David Roberts and "Lost years" by Mary Higgins Clarke (Don)

NEXT MEETING

The next regular scheduled meeting is on Wednesday December 19, 2012.

ADJOURNMENT

HANINGTON – That the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 5:34 pm.

CHAIRMAN

DRAFT