



**Town of Hinton  
HINTON MUNICIPAL LIBRARY BOARD  
Regular Meeting  
September 19, 2012  
4:15 pm, Teck Coal Room, Hinton Municipal Library**

**PRESENT:** J. Macridis, J. Neale, D. Podlubny, P. Latimer, P. Wilkinson

**EXCUSED:** R. Sweet, J. Waymark

**RECORDER:** J. Macridis

**ALSO PRESENT:** H. Wilderdijk

**ORDER:** Chairman Podlubny called the meeting to order. The time was 4:15 pm.

**ADOPTION OF AGENDA:**

**WILKINSON – That the Agenda be adopted as amended.**

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES:**

**NEALE – That the Minutes of the Regular Board Meeting of August 20, 2012 be adopted as printed.**

CARRIED UNANIMOUSLY

**BUSINESS ARISING:** None.

**CORRESPONDENCE:**

1. **From YRL** – CAP grant in the amount of \$1,432.19. This is the last time the Federal Government pays out CAP grants.
2. **From Yellowhead County Library Board** – 2<sup>nd</sup> instalment in the amount of \$27,082.91.
3. **From Rosemary Sweet** – Letter indicating her resignation from the Library Board.

**WILKINSON – That the Hinton Municipal Library Board accept the letter of resignation from Board member Rosemary Sweet with regret.**

CARRIED UNANIMOUSLY

**LATIMER – That the correspondence be accepted for information.**

CARRIED UNANIMOUSLY

**REPORTS:**

**The Treasurer's Report** was presented by H. Wilderdijk:

Total funds deposited to account to September 18, 2012: \$21,985.49

Total accounts payable for September 2012: \$17,811.27

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**NEALE - That we accept the Treasurer's Report and that the Accounts for September in the amount of \$17,811.27 be paid.  
Seconded by Wilkinson.**

CARRIED UNANIMOUSLY

### **Statistics for August 2012**

- Memberships registered: 771
- Circulation to local users: 4,683 items
- ILL/Resource sharing: Loaned to other Libraries 1,655 items; Borrowed for local patrons: 735 items
- Internet use: 216 ; CAP 72; Members 144
- Teck Coal room use: 26 hours; 10 hours free. Income \$140.00
- Overdrive downloads of eBooks and audio books: 203

**MACRIDIS – That the Statistics be accepted for information.**

CARRIED UNANIMOUSLY

### **Librarian's Report**

After the huge effort to re-tag all our materials the 3M installation of the circ desk stations is now done. The self checkout unit requires more technical support. Glitches with barcode scanners will also need to be addressed and the portable wand did not yet arrive. Consequently Hetty will re-schedule the technician when he can finish the total installation. Hetty will treat the staff to breakfast on Friday morning to celebrate the staff's contribution to the project.

- Hetty attended the Alberta Library Director's meeting in Grande Prairie. It was good to hear the AB Government's approach to the "any card, anywhere" and Province-wide resource sharing. Very interesting to hear the opinion of the large city libraries. Hetty was able to bring a few points to the forefront.
- Thank you Pat for the great display of your artworks in this room. The main Library shows the works of Ronda and Geraldine Richardson. On Sept. 27 there will be a chance to meet and greet the artists.
- Hetty has been approached by Xerox with an offer to lease a new Xerox, replacing the current 4-year old unit. The new unit will be faster, cost \$700 more to lease but the per copy charge is reduced. Based on the current use the actual increase will be approx. \$1.00 per month.
- Hetty participated in a webinar by Stephen Abram, sharing his annual tech forecast. It was very interesting. An exciting time to work in libraries even if the future is going to be confusing with all the changes in delivery and expectations of our customers and the push of social networking.
- Pam Stewart is receiving training from Maureen so that we are better prepared when Maureen undergoes knee surgery expected to be done later this year.
- There will be a board development workshop on October 13, here in the Board room. Any Board members interested are welcome to attend.
- The A.H. Dakin school from Edson will come to Hinton next Tuesday to visit the Beaver Boardwalk and the Library. Staff is prepared to accommodate two groups of 50 students with a scavenger hunt and story time.
- Hetty asked the Board to please encourage fellow Hintonites to consider applying to the Board. There are two vacancies to be filled.

**NEALE - That the Librarian's Report be accepted for information.**

CARRIED UNANIMOUSLY

**OLD BUSINESS:**

1. **3M RFID project.** Hetty gave a verbal report on the project.

**NEW BUSINESS:**

1. **2013 Operating Budget draft.** Hetty presented a draft of the 2013 Budget, requesting \$470,118 from Hinton Town Council to contribute to the \$602,673 Library Operating Budget as well as \$25,000 from the Town's Capital Reserve for 3M security gates. The Board discussed and deliberated over the Budget proposals.

**LATIMER – That the Library Board accepts the 2013 Operating Budget, requesting \$470,118 from Hinton Town Council, an increase of \$5,904, to the \$602,673.00 Library Operating Budget in 2013 and \$25,000 for the purchase and installation of 3M security gates from Hinton Town Council.**

**Seconded by Neale.**

CARRIED UNANIMOUSLY

2. **Library Hours.** Hetty shared an overview of the reaction to the changed hours that went into effect March 1, 2012. A discussion followed.

**LATIMER - That Library Hours remain as: Monday to Thursday 10am – 8pm; Friday 10am – 5pm; Saturday 10am – 3pm; Sunday closed.**

**Seconded by Neale.**

CARRIED UNANIMOUSLY

3. **LinkAges.** Hetty updated the Board on a recently held workshop by FCSS staff about the importance of linking generations in our community. Hetty and Pam met with Parent Link staff and plan to organize a Grandparent Story time initiative to run next year from February to June, twice per month for about 1 hour in partnership with Parent Link.

**WILKINSON – That the Library Board supports the Library staff to pursue initiatives to bring seniors and youth together in meaningful ways.**

CARRIED UNANIMOUSLY

4. **YRL Conference report.** Don Podlubny, Jane Macridis and Hetty Wilderdijk shared an overview of the sessions they attended. A discussion followed with several suggestions brought forward. Hetty will report to the Board about initiatives to market the variety of services the Library offers.
5. **Yellowhead County Library Board Networking meeting.** This meeting will take place at the new Wildwood Public Library on Thursday Oct. 4. Details to follow. Don, Jane, Pat and Hetty will attend.

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**OTHER QUESTIONS:** None.

**TOWN COUNCIL UPDATE:** Councillor Macridis discussed Coffee with Council and a Minute with Council now being offered to all Hintonites prior to the Council meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month.

**AGENDA ITEMS FOR NEXT MEETING**

1. Friends of the Library
2. YCLB networking meeting update
3. In Camera re succession planning

**WHAT BOARD MEMBERS HAVE READ**

**“Widow of the South”** by Robert Hicks (Peter); **“Guernsey literary and potato peel society”** by Mary Ann Shaffer and Annie Barrows, **“Death in holy orders”** by P.D. James and **“Secret daughter”** by Shilpi Somaya Gowda (Jane); **“Tea Lords”** by Hella Haasse and **“Art of hearing heartbeats”** by Jan-Philipp Sendker (Hetty); **“Cold fire”** by Dean Koontz (Don)

**NEXT MEETING**

The next regular scheduled meeting is on Wednesday October 10, 2012.

**ADJOURNMENT**

**MACRIDIS – That the meeting be adjourned.**

CARRIED UNANIMOUSLY

The time was 5:50 pm.

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**CHAIRMAN**