



**Town of Hinton
HINTON MUNICIPAL LIBRARY BOARD
Regular Meeting
August 20, 2012**

4:15 pm, Teck Coal Room, Hinton Municipal Library

PRESENT: J. Macridis, J. Neale, D. Podlubny, P. Latimer, J. Waymark, P. Wilkinson

EXCUSED: R. Sweet

RECORDER: J. Waymark

ALSO PRESENT: H. Wilderdijk

ORDER: Chairman Podlubny called the meeting to order. The time was 4:16 pm.

ADOPTION OF AGENDA:

MACRIDIS – That the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

NEALE – That the Minutes of the Regular Board Meeting of July 26, 2012 be adopted as printed.

CARRIED UNANIMOUSLY

BUSINESS ARISING: None.

CORRESPONDENCE:

1. **From Minister of Culture.** A letter encouraging the Library to participate in Alberta's Culture Days, Sept 28 – 30, 2012.
2. **From Kevin Dodds, CEO of YRL.** A letter thanking the Board for participating in creating the new YRL Membership Agreement.

WAYMARK – That the correspondence be accepted for information.

CARRIED UNANIMOUSLY

REPORTS:

The Treasurer's Report was presented by H. Wilderdijk:

Total funds deposited to account to August 16 , 2012: \$19,289.87

Total accounts payable for August 2012: \$ 3,036.23

WILKINSON - That we accept the Treasurer's Report and that the Accounts for August in the amount of \$3,036.23 be paid.

Seconded by Neale.

CARRIED UNANIMOUSLY

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Statistics for July 2012

- Memberships registered: 692
- Circulation to local users: 5,260 items
- ILL/Resource sharing: Loaned to other Libraries 1,519 items; Borrowed for local patrons: 793
- Internet use: 309 ; CAP 121; Members 188
- Teck Coal room use: 27 hours; 27 hours free
- Overdrive downloads of eBooks and audio books: 236

Librarian's Report

The Summer Reading Program 2012 has ended. A total of 99 children registered, 63 in the age group 6 – 12 and 36 in the 3 - 5 group. Program attendance was good and the wrap-up parties allowed us to give each child a book. Hetty complimented Pam who orchestrated the demands of the different age groups very well. The children outdid the Library staff in reading: kids read 36,614 pages while staff read 22,818 pages during the SRP. Feedback received from parents is mostly positive. Many would like a program each week. Pam and Hetty will sit down to plan ahead for next year, based on the outcomes of all the programs and on the comments received. The Adult Brown Book Bag program had 29 participants, who returned 72 items with comments.

- The big summer project of re-tagging all the Library's material is going well. Hetty plans for the change-over to the 3M system to take place by mid-September.
- The current art exhibit is fabulous. Next month Board member Pat will fill the walls for her own and her friend's art works. This exhibit and possible "meet the artists" will be the Library's main contribution to Alberta Culture days.
- YRL has subscribed to another eResource: Learning Express Library Canada was launched today. It provides a great variety of useful tutorials, software to help anyone who needs to write an entry exam, and more. Staff is working on a plan to best make the public aware of all these great features that are available to card holders. Another YRL update: all staff who participate in cataloguing now will require passing a course.
- Last Wednesday Hetty participated in the human chain library move at the Wildwood Public Library. It was a great event and all volunteers felt appreciated and knew that they had made a difference together.
- Pam is almost done with her Reading Club list for the upcoming season.
- Hetty attended a session to help frame a new Alberta's Social Policy.
- The first Armchair Traveller of the new season will be on Monday Sept. 10 when Bill and Marilyn Bulger present: "Beauty rises from destruction" - Vietnam, Laos and Cambodia.
- Hetty thanked the Board for allowing the change of date for this meeting. She looks forward the Alberta Library Directors' meeting in Grande Prairie this coming Thursday.

WAYMARK - That the Statistics and the Librarian's Report be accepted for information.

CARRIED UNANIMOUSLY

OLD BUSINESS:

1. **3M RFID project.** Hetty gave a verbal report on the progress made to date.

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NEW BUSINESS:

1. **2013 Operating Budget discussion.** Hetty will get direction from the Town regarding the 2013 Budget on Sept. 5. Current calculation indicates extra income from Yellowhead County with \$3,000 being available to be allocated to any budget line. Several suggestions were brought to the table and a discussion followed. Hetty received instructions from the Library Board to create a draft 2013 Operating Budget for the September Board meeting.
2. **Board vacancy.** An application form was provided to Board members. The Library Board has two vacancies, with Don being able to re-apply. Board members were encouraged to help recruit another member. Councillor Macridis gave details about the other Boards and Town Committees, encouraging Board Members to use their contacts to encourage applicants.

OTHER QUESTIONS:

1. Judy Waymark asked for an updated Board member list. Hetty will provide by email.
2. Don Podlubny reminded those registered to attend the YRL Conference in Edmonton. Don, Jane and Hetty will attend this year.

TOWN COUNCIL UPDATE: Councillor Macridis discussed some of the challenges the Town faces.

AGENDA ITEMS FOR NEXT MEETING

1. RFID project update
2. Draft 2013 Budget
3. Library hours
4. YRL Conference feedback

WHAT BOARD MEMBERS HAVE READ

“**Robert Ludlum’s the Ares decision**” by Kyle Mills(Don); “**Half-blood blues**” by Esi Edugyan (Peter); “**15 seconds**” by Adrew Gross, “**Odd interlude**” by Dean Koontz and “**Catch me**” by Lisa Gardiner (Julie); “**Secret daughter**” by Shilpi Somaya Gowda, “**Cobra**” and “**Shepherd**”by Frederick Forsyth, “**Acceptable loss**” by Anne Perry, “**Mission compromised**” by Oliver North and “**OPcentre**” by Tom Clancy (Pat); “**Secret kept**” by Tatiana de Rosnay, “**Summons**” by John Grisham and “**Sisters brothers**” by Patrick deWitt (Jane); “**Outcast**” by Sadie Jones, “**Still life**” by Joy Fielding, “**Crossroads**” by Belva Plain, “**Brass verdict**” by Michael Connelly and “**Summer**” by Elin Hildebrand (Judy); “**Prisoner of heaven**” by Carlos Ruiz Zafon (Hetty)

NEXT MEETING

The next regular scheduled meeting is on Wednesday September 19, 2012.

ADJOURNMENT

NEALE – That the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 5:37 pm.

CHAIRMAN