



**Town of Hinton
HINTON MUNICIPAL LIBRARY BOARD
Regular Meeting
May 23, 2012**

4:15 pm, Teck Coal Room, Hinton Municipal Library

PRESENT: R. Kwasny, P. Latimer, J. Macridis, J. Neale, D. Podlubny, R. Sweet, J. Waymark, P. Wilkinson

EXCUSED:

RECORDER: J. Waymark

ALSO PRESENT: H. Wilderdijk

ORDER: Chairman Podlubny called the meeting to order. The time was 4:12 pm.

ADOPTION OF AGENDA:

Kwasny requested the addition of Meeting Time to the Agenda

KWASNY – That the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

MACRIDIS – That the Minutes of the Regular Board Meeting of April 18, 2012 be adopted as printed.

CARRIED UNANIMOUSLY

BUSINESS ARISING:

CORRESPONDENCE:

1. **From YRL** – Annual Report 2011
2. **From YRL** – YRL Board Executive Committee Highlights
3. **From ALTA** – Lois Hole Award from ALTA in the amount of \$250.00 awarded to the Hinton Municipal Library for books.

WAYMARK – That the correspondence be accepted for information.

CARRIED UNANIMOUSLY

REPORTS:

The Treasurer's Report was presented by H. Wilderdijk:

Total funds deposited to account to May 21, 2012: \$12,226.16

Total accounts payable for May 2012: \$ 3,396.83

SWEET - That we accept the Treasurer's Report and that the Accounts for May in the amount of \$3,396.83 be paid.

Seconded by Wilkinson.

CARRIED UNANIMOUSLY

Statistics for April 2012

- Memberships registered: 419
- Circulation to local users: 4,873 items
- ILL/Resource sharing: Loaned to other Libraries 1,701 items; Borrowed for local patrons: 716
- Internet use: 237 ; CAP 82; Members 155
- Teck Coal room use: 53.5 hours; all free
- Overdrive downloads of eBooks and audio books: 242

Librarian's Report

The Library is now advertising to be “your community living room”, thanks to the Library Conference promoting very much that Libraries are considered to be a third place and community connection in their community.

- Mert Taylor has been hired on a 1 hour per day contract for the courier mail regular and Town mail.
- On June 6 the Library will have a table at the Safety Fair. The theme this year is “Celebrate Life” with a focus on suicide prevention. The Library has developed a book list with all sorts of relevant material, such as books and DVDs on bullying, self esteem, body image, etc.
- Local artist Charlotte Hey’s art display is very attractive. Leya Deschuymer will put her artworks up on June 1st and she will have two receptions, on June 6 and 9.
- Maureen is slowly recovering and hopes to get back to half-time by next week.
- The launch of the book “Northern Rockies” was well attended. Another great effort by very committed people, including Bob Udell and Tom Peterson.
- Marilyn has an “Ask Granny” seminar organized during Senior’s week, on Friday June 8 from 1 – 2:30pm. It is intended to teach basic genealogy in a fun way. For more info go to: <http://www.askgranny.us>
- Amber Hayward started a project last May by committing to write a short story every day of the year, for one whole year. She did this and will share her experience and stories at a session on June 14, from 6 – 8pm
- The new shelving for DVDs has been set-up. This is a great way to view the popular movie DVDs. The non-fiction will remain in the revolving rack. It all looks better now.
- Hetty attended a literacy partnership meeting and helped update the local “Assets” chart and action plan. There is much happening in the promotion of the importance of reading in our community.
- Staff has taken library holds off of all Hinton Library material since the system no longer honours a book’s home library with getting the item first. All is now on a first hold first serve basis. We will make copies of popular book title covers and actively encourage our customers to put holds on those. Hinton now follows all the rules of the Alberta Government’s Resource Sharing policy.

LATIMER - That the Statistics and the Librarian’s Report be accepted for information.

CARRIED UNANIMOUSLY

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OLD BUSINESS:

1. **Partnerships and Programs.** Hetty talked about the success of newly created partnerships and the strengthening of existing ones. More awareness of literacy is an example. Also, Library programs are always changing and are meant to be sustainable with current funds and staff.
2. **2011 Budget consequences.** A discussion took place on the year-end of the 2011 budget with the discrepancy found in March. Proper process to notify the Board and Librarian were not followed and the Board asked Councillor Macridis to constructively deal with this and get back to the Board at the June meeting. The consequences of opening hours lost due to the discrepancy will be addressed in September.

NEW BUSINESS:

1. **Library Conference report.** Don, Jane, Judy and Hetty shared their reports. All found the conference a great place to learn more about the importance of libraries. Don Podlubny is now a member on the Alberta Library Trustees Board and a representative on the APLEN Board.
2. **RFID Business Plan.** Hetty shared a detailed report on the unfortunate situation of the Library's current Checkpoint RFID system not being able to be updated since Checkpoint sold its Library RFID system to 3M in 2008. The Library's self checkout is not reliable and any item needing replacement or updating is no longer available. Hetty provided the Board with four options. A discussion followed on the pros and cons, the budget reserve and reasoning behind a three-phase approach.

KWASNY – That the Library Board allows the purchase from 3M of 40,000 RFID tags at a cost of \$7,400 paid from the Operating budget and the purchase of a self check unit, three RFID work stations, a portable RFID unit and a disk unlocker for a combined price of \$28,000 to be funded from the Library Board's Capital Reserve fund and that the Board request a one-time capital expenditure from the 2013 Town of Hinton Budget for the 3M Security gates at a cost of \$25,000.

Seconded by Latimer.

CARRIED UNANIMOUSLY

3. **Policy Review.** This item was tabled until the June meeting.
4. **Summer Meeting dates.** Meetings will be on Monday June 18, Wednesday July 25, Wednesday August 22.
5. **Meeting times.** Kwasny requested the Board consider a change in the meeting time, from 4:15pm to 5:15pm. A discussion followed.

KWASNY – That Library Board meeting commence at 5:15pm effective next meeting.

One in favour / seven against. Motion defeated.

6. **YRL Conference in Edmonton on September 14, 2012.** Board members to let Hetty know if they want to attend and to let her know which sessions they are interested in.

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OTHER QUESTIONS:

AGENDA ITEMS FOR NEXT MEETING

1. Room rental fees
2. Library Board Policies
3. RFID project update

WHAT BOARD MEMBERS HAVE READ

“Ireland” by Frank Delaney (Peter); “Irish Country doctor” by Patrick Taylor, “The room” by Emma Donoghue and “Midsummer night’s dream” by William Shakespeare (Jane); “Guilty wives” by James Patterson, “Witness” by Nora Roberts and “Stay close” by Harlan Coben (Julie); “Sight of the stars” by Belva Plain, “Bishop’s man” by Linden MacIntyre, “Shadow of your smile” by Mary Higgins Clark and “Where the wild things are” by Maurice Sendak (Pat); “Game of Thrones” series by George R.R. Martin (Rachel); “Why men lie” by Linden MacIntyre and “Joyner’s dream” by Sylvia Tyson (Rosemary); “Amelia rules” by Jimmy Gownley, “Walking dead” by Robert Kirkman and “Saturday big tent wedding party” by Alexander McCall Smith (Judy); “Language of flowers” by Vanessa Diffenbaugh and “Sandalwood tree” by Elle Newmark (Hetty); “Teeth of the tiger” and “Divide and conquer” by Tom Clancy, “Plum spooky” by Janet Evanovich and “Outside the wire” by Kevin Patterson and Jane Warren (Don)

NEXT MEETING

The next regular scheduled meeting is on Monday June 18, 2012.

ADJOURNMENT

Wilkinson – That the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 6:23 pm.

CHAIRMAN