



**Town of Hinton  
HINTON MUNICIPAL LIBRARY BOARD  
Regular Meeting  
March 21, 2012**

4:15 pm, Teck Coal Room, Hinton Municipal Library

**PRESENT:** B. Bulger, R. Kwasny, J. Neale, R. Sweet, J. Waymark, P. Wilkinson

**EXCUSED:** P. Latimer, D. Podlubny

**RECORDER:** J. Waymark

**ALSO PRESENT:** H. Wilderdijk and M. Campbell

**ORDER:** Vice Chair Kwasny called the meeting to order. The time was 4:10 pm.

**ADOPTION OF AGENDA:**

**BULGER – That the Agenda be adopted as printed.**

CARRIED UNANIMOUSLY

**DELEGATION:** Archives Technician Marilyn Campbell appeared before the Board with an Action Plan, based on the 2012 – 2015 Plan of Service goals. She spoke about “Celebrate heritage and culture through the Archives”. On average there will be 2- 3 outreach activities per year including during Archives Week. Marilyn is preparing to lead a session on Memoir writing for older adults in the fall. Research requests are increasing, more records are being processed, and awareness of the Hinton Archives is growing. Historical exhibits, one of the Alberta Labour Institute and one from the Catholic Women’s league, are coming up. The new display case will be used to highlight historic events.

The Library Board thanked Marilyn for her presentation and asked a few questions. Marilyn left the meeting.

**ADOPTION OF MINUTES:**

**SWEET – That the Minutes of the Regular Board Meeting of February 15, 2012 be adopted as printed.**

CARRIED UNANIMOUSLY

**BUSINESS ARISING:** Board Members received Name plates.

**CORRESPONDENCE:** From Yellowhead County Library Board – first instalment of the annual contribution in the amount of \$21,010.00 was received.

**WAYMARK – That the correspondence be accepted for information.**

CARRIED UNANIMOUSLY

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**REPORTS:**

**The Treasurer's Report** was presented by H. Wilderdijk:

Total funds deposited to account to March 19, 2012: \$6,541.77

Total accounts payable for March 2012: \$7,656.98

**WILKINSON - That we accept the Treasurer's Report and that the Accounts for March in the amount of \$7,656.98 be paid.**

**Seconded by Neale**

CARRIED UNANIMOUSLY

**Statistics for February 2012**

- Memberships registered: 213
- Circulation to local users: 6,819 items
- ILL/Resource sharing: Loaned to other Libraries 1,754 items; Borrowed for local patrons: 777
- Internet use: 206 ; CAP 81; Members 125
- Teck Coal room use: 59 hours; 59 free
- Overdrive downloads of eBooks and audio books: 286

**NEALE – That the Statistics be accepted for information.**

CARRIED UNANIMOUSLY

**Librarian's Report**

The Library Learning sessions staff members have started have been well received. While these are the organized sessions, more and more one-on-one sessions are taking place. In the past 6 weeks five staff members have spent 12 hrs and 10 minutes helping Library customers for more than 10 minutes with personalized help on either the Internet or eReaders.

- The change in opening hours has been confusing for some patrons. We encourage those with concerns to address this in writing to the Board. Saturdays are busier now and the earlier opening time seems to be appreciated.
- Pam is busy preparing for Spring Break afternoon programs. There will be an afternoon to play Xbox Kinect, next day a Puppet Show and Mad Hatter Tea Party, then a Magic Show and on Friday an Easter Bunny Hunt and Easter craft.
- On March 26 Grant McEwan Library Technician Program student Danielle Parker will start her internship with the Hinton Library.
- Last month Hetty shared the intent to purchase DVD shelving at an anticipated cost of \$5,000. Hetty received two quotes, one from Carr McLean in Toronto and one from DEMCO in the US. Both are close to the same amount: \$7,760 + GST. Since Carr McLean is a Canadian company Hetty will order the shelving from them.
- Last Friday Hetty attended the YRL Librarian's meeting in Spruce Grove. Lots of news in Library World: 1) The Prov. Govt. has increased the per capital amount by 5 cents, giving Hinton an extra \$491 this year. 2) APLEN is working towards the realization of the "any card, anywhere" initiative, meaning one's Library card, acquired anywhere in Alberta can be used at any public library in the Province, hopefully by September. A "discovery tool" will become the Province-wide catalogue, replacing the current TAL online sometime in 2013 and InterLibrary Loaning from and to all public libraries will be launched in 2014; 3) a new version of Polaris will be launched on June 11 with some neat features and staff conveniences; 4) "Freeding", an alternative to Overdrive will be launched in May.

**BULGER - That the Librarian's Report be accepted for information.**

CARRIED UNANIMOUSLY

**OLD BUSINESS:**

1. **Meeting with Town Council re Plan of Service.** The presentation from Chairman Don Podlubny was well received by Hinton Town Council.
2. **YRL Master Membership Agreement.** Hetty attended the Town Council meeting on March 6, asking Town Council to approve the new YRL Master Membership agreement. It was passed unanimously.
3. **LAA conference.** Don, Judy, Rachel and Bill are registered. This will be discussed again at the April meeting in case plans to attend have changed. Also car pooling will be discussed in April.

**NEW BUSINESS:**

1. **Partnerships Action list.** Pam Stewart's report on furthering partnerships was shared. Several actions are planned for and more cooperation with local schools is being developed. Pam will attend the April Board meeting to discuss this report and to share the Summer Reading Program plans.

**OTHER QUESTIONS:**

1. Peter asked for clarification on several book publishers who do not agree to make their eBook titles available on Overdrive. Hetty responded that some publishers take this stand. How many will follow is speculation at this point.
2. Judy asked about Janet Wiszowaty's author talk. Hetty responded that the Library offered her a location for the talk and advertised her events on the website and in the Newsletter. The four who attended hopefully had a pleasant time.
3. Rosemary asked about the "Giving Tree". The Library will begin advertising and asking for donations of mittens, scarves and hats.

**AGENDA ITEMS FOR NEXT MEETING**

1. **Plan of Service Action list** – Delegation of Pam Stewart, Library Program and Service coordinator
2. **LAA conference** - carpooling

**WHAT BOARD MEMBERS HAVE READ**

"New York to Dallas" by J.D. Robb (Rachel); "Napoleon's pyramids" by William Dietrich (Peter); Books by Janet Evanovich and "Walking dead comic books" by Robert Kirkman (Judy); "The Shining" by Stephen King (Bill); "Girl with the pearl earring" by Tracy Chevalier and "Shadow of your smile" by Mary Higgins Clark (Rosemary); "The descendants" by Kavi Hart Hemmings, "Girl in translation" by Jean Kwok, "Rest of her life" by Laura Moriarty and "Paris wife" by Paula McLain (Judy); "Ru" by Kim Thuy, "After" by Amy Efaw; "Secret scripture" by Sebastian Barry and "Winter palace" by Eva Stachniak (Hetty)

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**NEXT MEETING**

The next regular scheduled meeting is on Wednesday April 18, 2012.

**ADJOURNMENT**

**BULGER – That the meeting be adjourned.**

CARRIED UNANIMOUSLY

The time was 5:34 pm.

**DRAFT**

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**CHAIRMAN**