



**TOWN OF HINTON**  
**COMMITTEE OF THE WHOLE MEETING MINUTES**  
**Tuesday, March 14, 2023**

**COUNCIL PRESENT:**

Marcel Michaels, Albert Ostashek, Brian LaBerge, Trevor Haas, JoAnn Race, Ryan Maguhn, and Stuart Taylor

**COUNCIL ABSENT:**

None

**STAFF PRESENT:**

Jordan Panasiuk, Chief Administrative Officer,  
Jennifer Davey-Campbell, Executive Assistant,  
Winston Rossouw, Director of Strategic Projects,  
Debbi Weber, Strategic Projects Facilitator,  
Alicia Bourbeau, Director of Corporate Services,  
Deborah Juch, Director of Community Services,  
Maurice de Beaudrap, Director of Protective Services / Fire Chief,  
Sharlynn McDougall, Legislative Services Coordinator,  
Heather Waye, Parks, Recreation & Culture Manager,  
Caryn Bouchard, FCSS Manager,  
Torrie Gunia, FCSS Assistant Manager, and  
Trent McLaughlin, Director of Infrastructure and Development Services

**1. ORDER**

*The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.*

1.1. Call to Order

Deputy Mayor Taylor called the meeting to order at 4:02 p.m.

**2. ADOPTION OF AGENDA**

2.1. Committee of the Whole Agenda

**COW-230314.01**

Motion by Councillor LaBerge that Committee adopt the agenda as presented.

Carried Unanimously

**3. CITIZENS "MINUTE WITH COUNCIL"**

3.1 None.

**4. DELEGATIONS AND PRESENTATIONS**

4.1 None.

## 5. REPORTS FROM ADMINISTRATION

### 5.1. Erith Park Lands & All Wheel Park - Update

#### **COW-230314.02**

Motion by Councillor Maguhn that Committee accepts the update on the Hinton All Wheel Park Association proposal for Erith Park and directs Administration to seek public input on a future redesign of Erith Park.

Carried Unanimously

### 5.2. Draft One-off Financial Requests Policy XXX

#### **COW-230314.03**

Motion by Councillor LaBerge that Committee directs Administration to return the attached draft One-Off Financial Requests Policy to a future Council meeting as presented.

Carried Unanimously

## 6. REPORTING

### 6.1. Council Reports

- Boards and Committees of Council

### 6.2. Chief Administrative Officer

- Reporting
- Status Report

A short break was called at 4:23 p.m. and the meeting resumed at 4:27 p.m.

## 7. CLOSED SESSION

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.*

### 7.1. Mutual Performance Discussion - Closed per s.17(1) of FOIP

#### **COW-230314.04**

Motion by Mayor Michaels that Committee postponed the meeting at 4:27 p.m.

Carried Unanimously

#### **COW-230314.05**

Deputy Mayor Taylor resumed the meeting at 6:45 p.m.

#### **COW-230314.06**

Motion by Mayor Michaels that Committee move into Closed Session at 6:46 p.m.

Carried Unanimously

#### **COW-230314.07**

Motion by Councillor Maguhn that Committee move out of Closed Session at 7:39 p.m.

Carried Unanimously

8. **ADJOURNMENT**


8.1. Adjournment

**COW-230314.08**

Motion by Councillor Maguhn that Committee adjourn the meeting at 7:39 p.m.

Carried Unanimously

  
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Mayor

  
\_\_\_\_\_  
Chief Administrative Officer