



TOWN OF HINTON
COMMITTEE OF THE WHOLE MEETING MINUTES
Tuesday, November 29, 2022

COUNCIL PRESENT:

Marcel Michaels, Albert Ostashek, Brian LaBerge, Trevor Haas, JoAnn Race, Ryan Maguhn (Via Zoom), and Stuart Taylor

COUNCIL ABSENT:

None

STAFF PRESENT:

Jordan Panasiuk, Chief Administrative Officer, Jennifer Davey-Campbell, Executive Assistant, Winston Rossouw, Director of Infrastructure and Development Services, Deborah Juch, Director of Community Services, Shelbey Donkin, Accounting Supervisor, Alicia Bourbeau, Director of Corporate Services, Nikiea Hope, Human Resources Manager, Maurice de Beudrap, Director of Protective Services / Fire Chief, Heather Mark, Municipal Intern, and Angela Ross, Health & Safety Coordinator

1. ORDER

The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.

1.1. Call to Order

Councillor LaBerge called the Meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

2.1. Committee of the Whole Agenda

COW-221129.01

Motion by Mayor Michaels that Committee adopt the Agenda as presented.

Carried Unanimously

3. CITIZENS "MINUTE WITH COUNCIL"

3.1. Natalie Charlton from the Hinton and District Chamber of Commerce postponing the Snowflake Parade to next Friday, December 9th, 2022.

4. DELEGATIONS AND PRESENTATIONS

4.1. None.

5. REPORTS FROM ADMINISTRATION

5.1. 2023 Capital Budget Town of Hinton
[November 29, 2022 - Capital Budget Report](#)
[2023 Capital - November 29, 2022](#)

- 5.2. 2023 Operating Budget Town of Hinton
[November 29th Budget Revenue Presentation](#)
[November 29 2022 - Operating Budget Report and Attachments](#)

COW-221129.02

Motion by Councillor Haas that Committee seek consensus to include the Safety Recognition Program (Workhub Rewards) for \$7,000.00.

Carried 4-3

(In Favour: Mayor Michaels, Councillor Haas, Councillor Race,
and Councillor Maguhn).

(Opposed: Councillor Ostashek, Councillor LaBerge, and Councillor Taylor).

A short break was called at 5:45 p.m. and the meeting resumed at 6:01 p.m.

COW-221129.03

Chamber of Commerce

Motion by Councillor Race that Committee seek consensus to delay the decision from the Hinton Chamber of Commerce of \$70,000.00 for the Destination Marketing Administrator from the 2023 Operating Budget.

DEFEATED 2-5

(In Favour: Councillor Race, Councillor Taylor).

(Opposed: Mayor Michaels, Councillor Ostashek, Councillor LaBerge,
Councillor Haas and Councillor Maguhn)

COW-221129.04

Motion by Councillor Race that Committee seek consensus to enter into an operating agreement with the Hinton Chamber of Commerce for a two-year term with an option to renew for a third year.

Carried Unanimously

COW-221129.05

That Committee seek consensus to include the request from the Hinton Chamber of Commerce for a net \$1,922 monthly in the 2023 Operating Budget and annually for the length of the agreement.

COW-221129.06

Motion by Councillor Race that Committee seek consensus to include the request from the Hinton Chamber of Commerce for one-time additional funding of \$30,000 in the 2023 Operating Budget.

Carried Unanimously

COW-221129.07

Motion by Councillor Ostashek that Committee seek consensus to include the request from the Hinton Chamber of Commerce of \$70,000.00 for a Destination Management Administrator in the 2023 Operating Budget.

Carried 5-2

(In Favour: Mayor Michaels, Councillor Haas, Councillor Race, Councillor
LaBerge, Councillor Ostashek)

(Opposed: Councillor Maguhn and Councillor Taylor).

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COW-221129.08

Foothills Recreation Management Association

Motion by Mayor Michaels that Committee seek consensus to include the request from the Foothills Recreation Management Association for \$20,000 or another amount in the 2023 Operating Budget, and annually during the length of the agreement, contingent on a presentation from the FRMA.

Carried Unanimously

Friendly amendment by Councillor Ostashek - Contingent to an RFD and decision from Council.

COW-221129.09

Motion by Mayor Michaels that Committee seek consensus to include the request from the Foothills Recreation Management Association for \$20,000 in the 2023 Operating Budget, and annually during the length of the agreement, contingent to an RFD and decision from Council.

Carried Unanimously

COW-221129.10

That Committee seek consensus to include the request from the Hinton Chamber of Commerce of \$70,000 for a Destination Management Administration in the 2023 Operating Budget.

COW-221129.11

Hinton Disc Golf Association

Motion by Councillor Haas that Committee seek consensus to include the request from the Hinton Disc Golf Association for \$5,000.00 in the 2023 Capital Budget.

Carried Unanimously

COW-221129.12

Hinton Historical Society

Motion by Councillor Race that Committee seek consensus to enter into an operating agreement with the Hinton Historical Society for a one-year term with an option to renew for a second year.

Carried Unanimously

COW-221129.13

Motion by Councillor Ostashek that Committee seek consensus to include the request from the Hinton Historical Society for \$55,000 in the 2023 Operating Budget and annually during the length of the agreement.

Carried Unanimously

COW-221129.14

Hinton Mountain Bike Association

Motion by Councillor Ostashek that Committee seek consensus to enter into an operating agreement with the Hinton Mountain Bike Association for a two-year term with an option to renew for a third year.

Carried Unanimously

COW-221129.15

Motion by Councillor Haas that Committee seek consensus to include the request from the Hinton Mountain Bike Association for \$22,000 in the 2023 Operating Budget and annually for the length of the agreement.

Carried Unanimously

COW-221129.16

Motion by Councillor Ostashek that Committee seek consensus to include the request from the Hinton Mountain Bike Association for \$7,000 in the 2023 Capital Budget and annually for the length of the agreement term.

Carried Unanimously

COW-221129.17

Hinton Performing Arts Society

Motion by Councillor Race that Committee seek consensus to include the request from the Hinton Performing Arts Society for \$65,000 in the 2023 Operating Budget.

Carried Unanimously

COW-221129.18

Jasper – Hinton Airport, Yellowhead County Cost Share

Motion by Councillor Haas that Committee seek consensus to include an estimated expense of \$92,000 in the 2023 Operating Budget for the Yellowhead County cost-share for the Jasper – Hinton Airport.

Carried Unanimously

COW-221129.19

Neighbourhood Garden – Maligne Drive

Motion by Councillor Haas that Committee recommend Council allocate Plan 8022593 Block 41 Lot 85MR for use by the Maligne Drive Neighbourhood Garden (branch) Society under License Agreement.

and

That Committee recommend Council approve the Maligne Drive Neighbourhood Garden (branch) Society's proposed use of Plan 8022593 Block 41 Lot 85MR as a community garden.

Carried Unanimously

COW-221129.20

Scholarships and Prom

Motion by Councillor Maguhn that Committee seek consensus to include a donation of \$500 each to Harry Collinge and Gerard Redmond High Schools for scholarships in the 2023 Operating Budget as a transfer to a third-party service.

Carried Unanimously

COW-221129.21

Motion by Councillor Race that Committee seek consensus to include a donation of \$500 each to Harry Collinge and Gerard Redmond High Schools for prom in the 2023 Operating Budget as a transfer to a third-party service.

Carried Unanimously

COW-221129.22

Shock Trauma Air Rescue Service (STARS)

Motion by Councillor Haas that Committee seek consensus to include a donation to the Shock Trauma Air Rescue Service of up to \$20,000 in the 2023 Operating Budget as a transfer to a third party service.

Carried Unanimously

COW-221129.23

West Yellowhead Trails Society

Motion by Councillor Haas that Committee seek consensus to direct Administration to draft an operating agreement between the Town and the West Yellowhead Trails Society for Council's consideration.

DEFEATED. 3-4

(In Favour: Councillor Haas, Councillor Maguhn, and Councillor Taylor).

(Opposed: Mayor Michaels, Councillor Ostashek, Councillor LaBerge, and Councillor Race)

Councillor Race motioned to extend the meeting past 8:00 p.m. - Carried Unanimously

COW-221129.24

Motion by Councillor Ostashek that Committee seek consensus to include the request from the West Yellowhead Trails Society for \$50,000 in the 2023 Operating Budget, conditional on the West Yellowhead Trails Society meeting the conditions of the Civic Partnership Policy CL 1107 and prior conditions set by Council resolution.

Carried Unanimously

COW-221129.25

Motion by Councillor Ostashek to seek consensus of Committee to make the Council Contingency Fund application and release contingent on an RFD and decision of Council.

Carried Unanimously

COW-221129.26

Motion by Mayor Michaels to seek consensus to amend the 2023 draft budget and seek a 5.951% tax rate increase by offsetting contributions to reserves.

Carried 5-2

(In Favour: Mayor Michaels, Councillor Ostashek, Councillor Haas, Councillor Race, and Councillor Maguhn).

(Opposed: Councillor LaBerge and Councillor Taylor).

6. REPORTING

6.1. Council Reports

- Boards and Committees of Council
 - Council reported on meetings and events they attended.

6.2. Chief Administrative Officer

- Reporting
- Status Report
 - CAO Panasiuk reported on the organisation and operations.

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7. CLOSED SESSION

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.

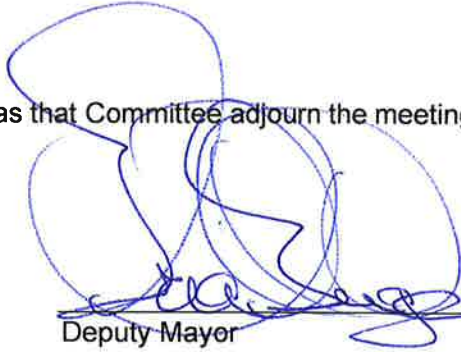
8. ADJOURNMENT

8.1. Adjournment

COW-221129.27

Motion by Councillor Haas that Committee adjourn the meeting at 9:09 p.m.

Carried Unanimously



Deputy Mayor



Chief Administrative Officer