



**TOWN OF HINTON**  
**COMMITTEE OF THE WHOLE MEETING MINUTES**  
**Tuesday, September 27, 2022**

**COUNCIL PRESENT:** Marcel Michaels, Trevor Haas, Brian LaBerge, JoAnn Race, Ryan Maguhn, and Stuart Taylor

**COUNCIL ABSENT:** Albert Ostashek

**STAFF PRESENT:** Paul Hanlan, Interim CAO, Jennifer Davey-Campbell, Executive Assistant, Winston Rossouw, Director of Infrastructure and Development Services, Debbi Weber, Planning & Development Manager, Lorraine Walker, Municipal Planner, Maurice de Beudrap, Director of Protective Services / Fire Chief, Alicia Bourbeau, Director of Corporate Services, and Deborah Juch, Director of Community Services

**1. ORDER**

*The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.*

1.1. Call to Order

Deputy Mayor Race called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

2.1. Committee of the Whole Agenda

**COW-220927.01**

Motion by Councillor LaBerge that Committee adopt the agenda as presented.

Carried Unanimously

**3. CITIZENS "MINUTE WITH COUNCIL"**

3.1. None.

**4. DELEGATIONS AND PRESENTATIONS**

- 4.1. Civic Partnership Presentation: Hinton Disc Golf Association
  - Presented by Jared Madsen
- 4.2. Civic Partnership Presentation: Hinton Mountain Bike Association
  - Presented by Mike Mauer, Glenn Allen, Kasey MacKay
- 4.3. Civic Partnership Presentation: Neighbourhood Garden
  - Presented by Dan Alden
- 4.4. Hinton Golf Club - Capital, Budget to Actual for the Year and 3-Year Capital Plan
  - Presented by Kyle Crawford

## 5. REPORTS FROM ADMINISTRATION

### 5.1. Business License Information - Short Term Rentals MD-2607

#### **COW-220927.02**

Motion by Councillor Maguhn that Committee direct Administration to bring the Business License Information – Short-Term Rentals report back to the Regular Council meeting of October 4, 2022, for decision on Option 1, as presented.

Carried Unanimously

### 5.2. Rural Renewal Stream - Alberta Advantage Immigration Program

#### **COW-220927.03**

Motion by Councillor Haas that Committee direct Administration to bring the Rural Renewal Stream – Alberta Advantage Immigration Program report and Endorsement Letter of Support for the Government of Alberta application package, to the Regular Council meeting Oct. 4, 2022, for decision, as presented.

Carried Unanimously

### 5.3. Fire Underwriters Study Phased Implementation - MD 2452

#### **COW-220927.04**

Motion by Councillor Haas that Committee receive the phased implementation plan of the Fire Underwriters Study recommendations.

Carried Unanimously

## 6. REPORTING

### 6.1. Council Reports

- Boards and Committees of Council
  - Council reported on meetings and events they attended.

### 6.2. Chief Administrative Officer

- Reporting
- Status Report
- Council Action Pending List
- Council Action Complete List
  - ICAO Hanlan reported on the organization and operations.

#### **COW-220927.05**

Motion by Councillor Haas that Committee move to Closed Session at 6:52 p.m.

Carried Unanimously

## 7. CLOSED SESSION

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.*

7.1. Novus Earth Update - Closed per s.16(1) of FOIP  
ICAO Hanlan and representatives from Novus Earth joined the Closed Session.

**COW-220927.06**

Motion by Councillor LaBerge that Committee move out of Closed Session at 7:21 p.m.  
Carried Unanimously

**8. ADJOURNMENT**

8.1. Adjournment

**COW-220927.07**

Motion by Councillor Maguhn that Committee adjourn the meeting at 7:21 p.m.  
Carried Unanimously



---

Deputy Mayor



---

Interim Chief Administrative Officer