



**TOWN OF HINTON  
REGULAR COUNCIL MEETING MINUTES  
Tuesday, September 6, 2022**

**COUNCIL PRESENT:** Marcel Michaels, Albert Ostashek, Ryan Maguhn, and Trevor Haas

**COUNCIL ABSENT:** Brian LaBerge, JoAnn Race, and Stuart Taylor

**STAFF PRESENT:** Paul Hanlan, Interim CAO, Jennifer Davey-Campbell, Executive Assistant, Fuchsia Dragon, Communications Coordinator, Winston Rossouw, Director of Infrastructure and Development Services, Debbi Weber, Planning & Development Manager, Lorraine Walker, Municipal Planner, Alicia Bourbeau, Director of Corporate Services, Heather Mark, Municipal Intern, and Heather Waye, Parks, Recreation & Culture Manager

**1. ORDER**

*The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.*

*With this sentiment,*

1.1. Call to Order

Mayor Michaels called the meeting to order at 4:01 p.m.

**2. ADOPTION OF AGENDA**

2.1. Regular Council Agenda

**RC-220906.01**

Motion by Councillor Haas that Council adopt the Agenda as amended.

Carried Unanimously

**3. COUNCIL MINUTES FOR ADOPTION**

3.1. Regular Council Meeting - August 16, 2022

3.2. Committee of the Whole Meeting - August 23, 2022

**RC-220906.02**

Motion by Councillor Haas that Council adopt the meeting minutes from August 16, 2022, and August 23, 2022.

Carried Unanimously

**4. CITIZENS "MINUTE WITH COUNCIL"**

4.1 None.

**5. DELEGATIONS AND PRESENTATIONS**

5.1. Collinge Road Sewer Flooding - Jace Rush

Mr. Rush spoke with regard to the sewer backup on Collinge Road and the installation of sewer line check valves to the affected homes.

**6. CLOSED SESSION**

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.

6.1. BBOC - Indigenous Member Application - Closed per s.17 of FOIP

**RC-220906.03**

Motion by Councillor Maguhn that Council go into Closed Session at 4:08 p.m.

Carried Unanimously

**RC-220906.04**

Motion by Councillor Haas that Council come out of Closed Session at 4:10 p.m.

Carried Unanimously

**7. ACTION ITEMS**

7.1. BBOC Appointment

**RC-220906.05**

Motion by Councillor Haas That Council appoint William Descalchuk as the Indigenous Representative to the Beaver Boardwalk Community Oversight Committee.

Carried Unanimously

7.2. Land Acknowledgement Policy CL 1110

**RC-220906.06**

Motion by Councillor Maguhn That Council accept the Draft Land Acknowledgement Policy CL-1110 as presented.

Carried Unanimously

7.3. Appointment of Designated Officers - Bylaw No. 1139

**RC-220906.07**

Motion by Councillor Maguhn In accordance with the Appointment of Designated Officer Bylaw # 1139, Council revokes the appointment of Ms. Carla Fox to the Designated Officer position of Corporate Services Director

In accordance with the with the Appointment of Designated Officer Bylaw # 1139, Council revokes the appointment of Ms. Terri Williams to the Designated Officer position of Legislative Clerk.

In accordance with Appointment of Designated Officer Bylaw # 1139, Council appoints Ms. Alicia Bourbeau to the Designated Officer position of Corporate Services Director.

Carried Unanimously

7.4. 2023 Budget Process/Policy

**RC-220906.08**

Motion by Councillor Haas That Council accept the Budget 2023 timeline and expectations report for information.

Carried Unanimously

7.5. Intermunicipal Development Plan Bylaw Amendment No. 1133-1 - First Reading

**RC-220906.09**

Motion by Councillor Ostashek That Council give the Intermunicipal Development Plan Bylaw No. 1133-1 First Reading, and schedule a Public Hearing on October 4, 2022, at 4:00 p.m. in the Council Chambers to hear public comments on Bylaw No. 1133-1.

Carried Unanimously

7.6. Financial Reporting - Closed per s.25(1)(c) of FOIP

**RC-220906.10**

Motion by Councillor Maguhn Council approves the delivery of preliminary financial reporting on cost-shared programs to Yellowhead County.

Carried Unanimously

**8. REPORTING**

8.1. Council Reports

- Boards and Committees of Council
  - Council reported on events and meetings they attended.

8.2. Chief Administrative Officer

- Reporting
- Status Report
  - ICAO Hanlan reported on the organization and operations.

**9. INFORMATION ITEMS**

9.1. Proclamation - 2022 Rail Safety Week

Mayor Michaels read the Proclamation for 2022 Rail Safety Week.

**10. CORRESPONDENCE**

10.1. Council Information Package for August 24, 2022.

**RC-220906.11**

Motion by Councillor Haas that Council accepts the package for information.

Carried Unanimously

**11. NOTICES OF MOTION**

11.1 None

**12. DISCUSSION ITEMS**

- 12.1. September 20, 2022, Regular Council Meeting (move to September 19, 2022) Alberta Municipalities Convention September 21-23, 2022

**RC-220906.12**

Motion by Councillor Haas that Council move the Regular Council Meeting from Tuesday, September 20, 2022, to Monday, September 19, 2022 at 4:00 p.m.

Carried Unanimously

**RC-220906.13**

Motion by Councillor Maguhn that Council move to Closed Session at 4:42 p.m.

Carried Unanimously

ICAO Hanlan, Nikiea Hope joined the Closed Session.

**13. CLOSED SESSION**

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.

- 13.1. Town of Hinton Service Level Review - Closed per s.19 of FOIP

**RC-220906.14**

Motion by Councillor Maguhn that Council move out of Closed Session at 6:03 p.m.

Carried Unanimously

The Council Meeting resumed at 6:10 p.m.

**RC-220906.15**

Motion by Councillor Haas that Council accepts the Town of Hinton Service Level Review update presented by Administration as information and that Council authorizes the reallocation of \$812,800 from the Town of Hinton's "Operating Reserves-Restricted Surplus" to the 2022 Operating Budget.

Carried Unanimously

- 13.2. CAO Transitions - Closed per s.17 of FOIP

**RC-220906.16**

Motion by Councillor Maguhn that Council move into Closed Session at 6:12 p.m.

Carried Unanimously

**RC-220906.17**

Motion by Councillor Maguhn that Council move out of Closed Session at 6:20 p.m.

Carried Unanimously

**14. ADJOURNMENT**

14.1. Call for Adjournment of Meeting

**RC-220906.18**

Motion by Councillor Maguhn that Council Adjourn the meeting at 6:20 p.m.

Carried Unanimously



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Mayor



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Interim Chief Administrative Officer