



# Hinton Youth Advisory Council

Date: 21 April 2022 (Thursday)  
Location: Council Chambers  
2<sup>nd</sup> Floor – 131 Civic Centre

Chair: Councillor \_\_\_\_\_  
Minute Taker: Councillor \_\_\_\_\_

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### Robert's Rules Reminders:

- *Point of Information:* you have an insight to share regarding the topic
- *Point of Inquiry:* you need clarification
- *Point of Personal Privilege:* asking the group to pause to take a personal break (ex: meal)
- *Motion to Table* example: "I propose we table the motion to...", if passed, effectively defeats the motion
- *Motion to Postpone* example: "I propose we postpone the motion ... until ...", if passed, moves the motion to an upcoming meeting
- *Debate Chair:* "Youth Councillors, we have a Motion on the floor. Any debate?"





## ORDER

### 1. Appointment of Chair

Youth Councillor:

"I move that \_\_\_\_\_ be appointed as Chair for this meeting."

- a. Councillor Sterling
- b. Councillor Hayden

Other Youth Councillor: "I'll now call to question all those in favour." \*Councillors vote\* "Motion carried."

### 2. Appointment of Minute Taker

Youth Councillor:

"I move that \_\_\_\_\_ be appointed as Minute Recorder for this meeting."

- a. Councillor Jayda
- b. Councillor Joehn

Chair: "I will now call to question all those in favour." \*Councillors vote\* "Motion carried."

### 3. Land Acknowledgement

Chair:

"The Hinton Youth Advisory Council is grateful to the stewards that take care of our beautiful and vibrant mountain ranges. HYAC recognizes its role to make Hinton better for all our community in the spirit of togetherness. The Youth Councillors uphold a neighbourly spirit as settlers in service of Treaty 6 and Métis Nation Region 4 lands."

4. Call to Order; Chair: "I will now call this meeting to order at 4:\_\_\_\_ PM."

## ADOPTION OF THE AGENDA

### 5. Meeting of *April 21<sup>st</sup>, 2022*

Chair:

"Youth Council, any additions or deletions to today's Agenda?"

[*Youth Councillors indicate any amendments*]

"Administration, any additions or deletions to today's Agenda?"

[*Administrators indicate any amendments*]

"Youth Council, I'll entertain a motion to adopt the Agenda..."





- As amended.” (changes were made)
- As presented.” (no additions/deletions)

Youth Councillor:

“I move that the Youth Council adopt the Agenda as [amended] or [presented].”

Chair: “I will call to question: all those in favour.” / “Opposed” (only if everyone is **not** in favour).

Youth Councillors \*vote to adopt the Agenda\*.

Chair: “Motion [carried] or [defeated].”

## MINUTES FOR ADOPTION

### 6. Meeting Minutes of *March 17<sup>th</sup>, 2022* [*the previous meeting*]

Chair:

“Youth Council, I’ll entertain a motion to adopt the Minutes from the *March 17<sup>th</sup>, 2022* Meeting.”

Youth Councillor:

“I move that the Youth Council adopt the Minutes from the *March 17<sup>th</sup>, 2022* Meeting as presented.”

Chair: “I will call to question, all those in favour.” / “Opposed.”

Youth Councillors \*vote to adopt the previous Minutes\*.

Chair: “Motion [carried or defeated].”

## ADMINISTRATIVE UPDATES

### 7. Administrator Updates

- a. James, Calgary Youth Summit
- b. Heather, Minute Taker “Homework”

Chair: “I’ll now open the floor to \_\_\_\_\_ [named individual] for discussion of ...

- a. Administrator James, Calgary Youth Summit
- b. Administrator Heather, Minute Taker “Homework”





## ACTION ITEMS [PROJECT WORK]

8. Project Opportunities
  - a. Options: Mental Health Preface from Administrator Amanda
    - i. Get Out & Explore w/ Administrator James
    - ii. Museum Garden w/ Margaret
  - b. Presentation: Calgary Youth Summit to Council
    - i. [Youth Leadership Summit - Google Slides](#)
    - ii. Presentation to Council: **June 7<sup>th</sup> or June 21<sup>st</sup> (Tuesdays)**
  - c. Coordinating Volunteer Hours

Chair: "I will now open the item of ' \_\_\_\_\_ ' for discussion."

Youth Councillors \*take turns speaking after being acknowledged by the Chair\*  
[Following discussion] "I move that..."

Chair: "Youth Council, we have a motion on the floor – any debate?"

Youth Councillors \*debate\*

Chair: "Seeing no one else wishing to speak, I will now call to question all those in favour." /  
"Opposed."

Youth Councillors \*vote\*.

Chair: "Motion [carried or defeated]."

## DINNER BREAK

9. Meeting Halfway Point (around 5:30 PM)

Youth Councillor \*requests to make a Point of Personal Privilege\*  
"I move that we take a break of **20** minutes."

Chair: "I will call to question all those in favour."

Youth Councillors \*vote in favour\*

Chair: "Motion carried unanimously. We will reconvene in \_\_ minutes."

10. Councillor Check-In/Updates





Chair: "I will now open the floor for the item of Councillor Updates. Councillor \_\_\_\_\_, anything to report?"

- a. Councillor Race
- b. Councillor Haas

## NEW BUSINESS/NEXT MEETING

11. Adoption of the next Meeting date: *May 19<sup>th</sup>, 2022*

Chair: "I will now entertain a motion to establish the date for the next Youth Council Meeting."

Youth Councillor: "I move that the next Youth Council Meeting be held on *May 19<sup>th</sup>, 2022.*"

Chair: "I will call to question: all those in favour." / "Opposed."

Youth Councillors \*vote\*.

Chair: "Motion [carried or defeated], the next meeting will be the *May 19<sup>th</sup>, 2022.*"

12. Election of Chair/Minute Recorder for next Meeting:

Chair: "I will now entertain a motion to elect the Chair/Minute Recorder for the next Meeting."

Youth Councillor: "I move that the next Youth Council Meeting be chaired by... \_\_\_\_\_ /  
I move that the next Meeting's Minutes be recorded by... \_\_\_\_\_."

Chair: "I will call to question: all those in favour." / "Opposed."

Youth Councillors \*vote\*.

Chair: "Motion [carried or defeated], the Chair/Minute Recorder for the next Meeting will be... \_\_\_\_\_."

## ADJOURNMENT

13. Call to Adjourn the Meeting

Chair: "I will now entertain a motion to adjourn the meeting."

Youth Councillor: "I move that the Youth Council Meeting of *April 21<sup>st</sup>, 2022* be adjourned."





Chair: "I will call to question: all those in favour." / "Opposed."

Youth Councillors \*vote\*.

Chair: "Motion [carried or defeated], this meeting is adjourned at 6:\_\_\_\_\_ PM



# Volunteering Summer 2022 Northern Rockies Museum



*More than one person can volunteer for each task*

## Food lover?

Serve cake at the museum anniversary in May! (2 people, 2 hrs)

## Need experience in presenting?

Learn how to give tours at the museum! (unlimited, 6 hrs)

## Outgoing?

Supervise events on Canada Day (like axe throwing!) (2 people, 4 hrs)

## Organizer?

Help me reorganize and brighten the gift shop for summer! (2 people, 6 hrs)

## Historian?

Do research for an exhibit about the Coal Branch! (unlimited, 4- 6+ hrs)

## Artistic?

Work on our model train! (unlimited, 4-6+hrs)

## Feeling hands-on?

Spring cleaning and repainting all around the museum! (unlimited, 6+ hrs)

## Want to see something grow?

Prepare, plant, weed, or water the garden! (unlimited, 6+ hrs)

*\*This depends on the main HYAC project\**

***Tell Margaret what you'd like to do!***

