



TOWN OF HINTON

**Minutes of the Committee of the Whole Meeting
Held January 14, 2022, 4:00 p.m. and continued
January 15, 2022, 8:00 a.m.
Council Chambers, Hinton Government Centre**

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Brian LaBerge, Ryan Maguhn, Albert Ostashek, JoAnn Race, Stuart Taylor

Administration in Attendance:

Laura Howarth, Interim Chief Administrative Officer, Jennifer Davey-Campbell, Executive Assistant, Hans van Klaveren, Acting Director of Community Services (Friday only)

Also in Attendance:

Rob Osmond, ARO Partners Consulting

Administration in Attendance by Zoom:

Hans van Klaveren, Acting Director of Community Services (Saturday only), Maurice de Beudrap, Director of Protective Services/Fire Chief, Winston Rossouw, Director of Development and Infrastructure Services, Debbi Weber, Engineering and Development Manager, Nikiea Hope, Human Resources Manager, Alexa Wade, Communications Coordinator

Also Present by Zoom:

Paul Hanlan, S.V. Planning & Development Services

Refer to the Committee of the Whole Meeting Agenda package for [January 14, 2022](#) for detailed background information.

ORDER

Councillor Ostashek provided a statement:

The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.

With this sentiment,

Councillor Ostashek called the Committee of the Whole Meeting to order at 4:09 p.m.

ADOPTION OF AGENDA

HAAS– That the agenda for the January 14 & 15, 2022, Committee of the Whole Meeting be adopted as presented.

Carried Unanimously

CITIZENS MINUTE WITH COUNCIL

None.

ACTION ITEMS

1. **Draft 2022 Operating Budget and 2023-2025 Operating Plan**

Rob Osmond presented the Draft 2022 Operating Budget and 2023-2025 Operating Plan to the Committee.

Councillor Maguhn joined the Meeting at 5:43 p.m.

A short break was called at 5:44 p.m., resuming at 6:03 p.m.

Councillor Maguhn chaired the remainder of the Committee of the Whole Meeting

Councillor Ostashek left the Meeting at 6:12 p.m. and returned to the Meeting at 6:25 p.m.

CLOSED SESSION

LABERGE – That the Committee of the Whole Meeting move to Closed Session at 6:31 p.m.

HAAS – That the Committee of the Whole Meeting move out of Closed Session at 7:14 p.m.

The Committee of the Whole Meeting resumed at 7:18 p.m.

HAAS – To extend the Committee of the Whole Meeting past 8:00 p.m.

Carried Unanimously

Mayor Michaels left the Meeting at 8:22 p.m.

Councillor LaBerge left the Meeting at 8:29 p.m. and returned at 8:30 p.m.

Mr. van Klaveren left the Meeting at 8:45 p.m. and returned at 8:48 p.m.

A short break was called at 9:00 p.m. resuming at 9:07 p.m.

OSTASHEK – That the Committee of the Whole Meeting move to Closed Session at 9:21 p.m.

HAAS – That the Committee of the Whole Meeting come out of Closed Session at 9:38 p.m.

The Committee of the Whole Meeting resumed at 9:40 p.m.

ADJOURNMENT

HAAS - That the Committee of the Whole Meeting adjourn at 9:41 p.m.

Carried Unanimously

Saturday, January 15, 2022

Councillor Maguhn called the Committee of the Whole Meeting to order at 8:08 a.m.

CLOSED SESSION

HAAS – That the Committee of the Whole Meeting move to Closed Session at 8:38 a.m.

Carried 6-1

**For - Ostashek, Race, Taylor, Michaels, Maguhn, LaBerge
Against- Taylor**

MICHAELS - That the Committee of the Whole Meeting move out of Closed Session at 8:54 a.m.

Carried Unanimously

The Committee of the Whole Meeting resumed at 8:58 a.m.

OSTASHEK – To seek consensus from Council to ensure the Boutin Lands Development is in the 2022 Operating Budget.

Carried 6-1

**For - Ostashek, Race, Taylor, Michaels, Maguhn, LaBerge
Against - Taylor**

MICHAELS – To seek consensus to keep the Bike Racks at Key Locations in the 2022 Operating Budget.

Carried Unanimously

OSTASHEK – To seek consensus to exclude the Cemetery Level of Service Business Case from the 2022 Operating Budget.

Carried Unanimously

OSTASHEK - Direct Administration to bring back a Discussion Item regarding rewilding of currently maintained municipal greenspaces to a Committee of the Whole Meeting before June 30, 2022.

LABERGE – Friendly Amendment, change date to February 28, 2022.

OSTASHEK - Direct Administration to bring back a Discussion Item regarding rewilding of currently maintained municipal greenspaces to a Committee of the Whole Meeting before February 28, 2022.

Carried Unanimously

RACE – To seek consensus that the Take It or Leave It Sharing Facility Pilot Project is included in the 2022 Operating Budget.

Carried 6-1

**For – Taylor, Race, Laberge, Michaels, Haas, Ostashek
Against - Maguhn**

OSTASHEK - To seek consensus that the Alternative Transit Model be excluded from the 2022 Operating Budget.

Carried Unanimously

TAYLOR – That Administration bring the Alternative Transit Model as a voucher system before the end of June 30, 2022.

WITHDRAWN

HAAS –To seek consensus to include the Reconfiguration of R.C.M.P and Bylaw Responsibilities in the 2022 Operating Budget.

**Carried 5-2
For - Race, Taylor, Haas, Ostashek, LaBerge
Against – Maguhn, Michaels**

LABERGE – To seek consensus to include the Economic Development Focus in the 2022 Operating Budget.

Carried Unanimously

HAAS – To seek consensus to include the Asset Management Implementation in the 2022 Operating Budget.

Carried Unanimously

HAAS - To seek consensus to include the New Finance Manager (1 FTE) in the 2022 Operating Budget.

**DEFEATED 6-1
Against - Michaels, LaBerge, Taylor, Maguhn, Ostashek, Race
For– Haas**

LABERGE - To seek consensus to include the Negotiator Collective Bargaining Agreement in the 2022 Operating Budget.

Carried Unanimously

HAAS - To seek consensus to include the Market Compensation Survey in the 2022 Operating Budget.

Carried Unanimously

LABERGE - To seek consensus to exclude the Position Internal Equity Evaluation (page 59) from the 2022 Operating Budget.

**Carried 6-1
For – Michaels, LaBerge, Taylor, Maguhn, Ostashek, Haas
Against - Race**

LABERGE - To seek consensus to exclude the Cost of Living Allowance (page 63) from the 2022 Operating Budget.

**Carried 4-3
For – Michaels, Race, Laberge, Taylor
Against - Haas, Maguhn, Ostashek**

TAYLOR – To seek consensus to include the Municipal Energy Manager (page 71) in the 2022 Operating Budget.

Carried Unanimously

HAAS- To seek consensus to include the Aerial Photo Including Lidar and Contours (page 74) in the 2022 Operating Budget.

**Carried 5-2
For – Michaels, Race, Haas, Ostashek, Maguhn
Against – LaBerge, Taylor**

A short break was called at 9:35 a.m. resuming at 9:53 a.m.

TAYLOR - To seek consensus to include the Arts on Fire – Mayor’s Evening for the Arts Recognition Event in the 2023 Operating Plan.

MICHAEL – Friendly Amendment - To reduce the amount to \$1500.00.

TAYLOR - To seek consensus to include Arts on Fire – Mayor’s Evening for the Arts Recognition Event with a reduced amount of \$1500 in the 2023 Operating Plan.

**Carried 5-2
For – Taylor, Race, LaBerge, Maguhn, Michaels
Against – Haas, Ostashek**

RACE - To seek consensus to include the Bill Pay Consolidation Service on (page 82) to the 2022 Operating Budget.

Carried Unanimously

LABERGE - To seek consensus to exclude the Freedom Express Service Level Re-Establishment from the 2022 Operating Budget.

Carried Unanimously

OSTASHEK - To seek consensus to exclude the Leadership Accountability by Design Training (page 87) from the 2022 Operating Budget.

WITHDRAWN

OSTASHEK - To seek consensus to postpone the Leadership Accountability by Design Training (page 87) to the 2023 Operating Plan.

HAAS - Friendly Amendment - change to include

OSTASHEK - To seek consensus to include the Leadership Accountability by Design Training (page 87) in the 2023 Operating Plan.

Carried Unanimously

OSTASHEK - To seek consensus to include the Overseeding Program/Weed Control (page 89) in the 2022 Operating Budget.

Carried Unanimously

MICHAELS - To seek consensus to exclude the Corporate Branding Assessment (page 92) from the 2022 Operating Budget.

Carried Unanimously

OSTASHEK - To seek consensus to exclude the Strategic Land Reserve Contributions (page 97) from the 2022 Operating Budget.

Carried Unanimously

A short break was called at 11:00 a.m. resuming at 11:10 a.m.

HAAS - To seek consensus to include the Wildflower Beautification Program (page 101) in the 2022 Operating Budget.

Carried Unanimously

HAAS - To seek consensus to include the New Public Works Lead Hand Rate (no FTE) (page 104) in the 2022 Operating Budget.

**Carried 5-2
For – Race, LaBerge, Ostashek, Maguhn, Haas
Against – Michaels, Taylor**

LABERGE - To seek consensus to exclude the Business Tourism and Attraction Brand (page 107) from the 2022 Operating Budget.

Carried Unanimously

OSTASHEK - To seek consensus to exclude the Increase the Firefighter Work Experience Program Staff (1 FTE) from the 2022 Operating Budget.

Carried Unanimously

HAAS - To seek consensus to include the WASP Sprinkler Kits (page 112) in the 2022 Operating Budget.

TAYLOR - Friendly Amendment - to be used for operational purposes only

HAAS - To seek consensus to include the WASP Sprinkler Kits (page 112) in the 2022 Operating Budget to be used for operational purposes only.

Carried Unanimously

RACE - To seek consensus to include the Dual Certified Wildland Gear (page 115) in the 2022 Operating Budget.

Carried Unanimously

A break was called at 12:22 p.m. resuming at 1:02 p.m.

HAAS - To seek consensus to include the Wildland Mini Striker Pumps (page 118) in the 2022 Operating Budget.

Carried Unanimously

MICHAELS - To seek consensus to include the Sanitary CCTV Imaging Physical Condition Evaluation (page 121) in the 2022 Operating Budget.

Carried Unanimously

HAAS - To seek consensus to exclude the Organizational Enhancement Toolkit™ Project from the 2023 Operating Plan.

Carried Unanimously

CIVIC AGENCIES

LABERGE - To seek consensus to include the Chamber of Commerce in the 2022 Operating Budget.

Carried Unanimously

MICHAELS - To seek consensus to include the Hinton Mountain Bike Association to 2023, 2024, and 2025 Operating Plan.

WITHDRAWN

TAYLOR – To seek consensus to include the Hinton Mountain Bike Association in the 2022 Operating Budget for \$22,918; and that the same amount be included in the 2023 Operating Plan.

Carried Unanimously

A short break was called at 2:00 p.m. resuming at 2:16 p.m.

RACE - To seek consensus to include the Hinton Performing Arts Society in the 2022 Operating Budget in the amount of \$72,000 with a 3-year agreement.

WITHDRAWN

LABERGE - To seek consensus to include the request from the Hinton Performing Arts Society in the amount of \$72,000 in the 2022 Operating Budget.

Carried Unanimously

TAYLOR - To seek consensus to exclude the Hinton Historical Society for the amount of \$30,000 from the 2022 Operating Budget.

OSTASHEK - Friendly Amendment - and that an additional \$10,000 be removed from the 2022 Base Budget in recognition of the operational gap funding that was provided in 2021.

Carried 4-3

**For - Ostashek, Maguhn, Race, Haas
Against - LaBerge, Taylor, Michaels**

TAYLOR - To seek consensus to exclude the Hinton Historical Society for the amount of \$30,000 from the 2022 Operating Budget and that an additional \$10,000 be removed from the 2022 Base Budget in recognition of the operational gap funding that was provided in 2021.

Carried 4-3

**For - Haas, Ostashek, Race, Maguhn
Against - LaBerge, Taylor, Michaels**

LABERGE - To seek consensus to include the request from the Foothills Recreation Management Association in the amount of \$20,000 in the 2022 Operating Budget.

Carried Unanimously

RACE - To seek consensus to exclude the request from the Fohn Festival in the 2022 Operating Budget.

Carried Unanimously

HASS - To seek consensus to include the request from the STARS in the amount of \$19,250 in 2022 Operating Budget.

Carried Unanimously

MICHAELS - To seek consensus to include the request from the Pine Valley Fundraising Committee in the amount of \$50,000 in the 2022 Operating Budget.

Carried 6-1

**For - Haas, Ostashek, Race, Maguhn, Michaels, Taylor
Against - LaBerge**

TAYLOR - To seek consensus to include the West Yellowhead Trails Society in the amount of \$50,000 in the 2022 Operating Budget, and \$50,000 in the 2023 and 2024 Operating Plan.

LABERGE - Friendly Amendment - on the condition that the West Yellowhead Trails Society meet the conditions of the Civic Partnership Policy.

TAYLOR - To seek consensus to include the West Yellowhead Trails Society in the amount of \$50,000 in the 2022 Operating Budget, and \$50,000 in the 2023 and 2024 Operating Plan on the condition that the West Yellowhead Trails Society meet the conditions of the Civic Partnership Policy.

Carried Unanimously

A short break was called at 3:45 p.m. and resumed at 4:00 p.m.

4:04 p.m. OSTASHEK – To extend the Committee of the Whole Meeting

Carried Unanimously

LABERGE - To seek consensus to fund the anticipated RCMP Back Pay Expense through borrowing for a 5-year term and that the payments for that loan be included in the Base Budget.

Carried Unanimously

OSTASHEK - To direct Administration to bring back a summary variance report with summary explanations for any budget items with a variance greater than 10% and \$10,000 by January 25, 2022.

Carried Unanimously

OSTASHEK –To seek consensus to contribute \$3,133,000 to reserves in 2022 with a 1.5% tax rate increase for each subsequent year.

Carried Unanimously


PARKING LOT ITEMS FOR FUTURE COMMITTEE MEETING – COUNCIL DISCUSSION ITEMS

- Leadership Accountability by Design Training
- Jasper/Hinton Airport
- Hinton Mountain Bike Association
- Hinton Historical Society
- Adaptable And Progressive Transportation
- Freedom Express Service Level Re-Establishment

ADJOURNMENT

MICHAELS - That the Committee of the Whole Meeting adjourn at 5:16 p.m.

Carried Unanimously



Deputy Mayor



Executive Assistant