



TOWN OF HINTON

Minutes of the Regular Meeting of Council
Held January 11, 2022 – 4:00 PM
Council Chambers, Hinton Government Centre

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Brian LaBerge, Ryan Maguhn, Albert Ostashek, JoAnn Race, Councillor Stuart Taylor

Present by Zoom:

Administration in Attendance:

Laura Howarth, Interim Chief Administrative Officer, Jennifer Davey-Campbell, Executive Assistant, Heather Mark, Municipal Intern, Garry Schaffel, IT Coordinator.

Administration in Attendance by Zoom:

Hans van Klaveren, Acting Director of Community Services, Maurice de Beudrap, Director of Protective Services/Fire Chief, Winston Rossouw, Development and Infrastructure Services Director, Debbi Weber, Engineering and Development Manager, Shelby Donkin, Accounting Supervisor, Alexa McEachern, Interim Parks, Recreation & Culture Manager, Carla Fox, Director of Corporate Services, Scott Kovatch, Economic Development Officer.

Refer to the Regular Council Meeting Agenda package for [January 11, 2022](#) for detailed background information.

ORDER

Mayor Michaels provided a statement:

The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.

With this sentiment,

Mayor Marcel Michaels called the Regular Council Meeting to order at 4:01 p.m.

ADOPTION OF AGENDA

MAGUHN– That the agenda for the January 11, 2022, Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES FOR ADOPTION

1. Regular Council Meeting Minutes – December 21, 2021

HAAS- That the Minutes listed above be approved as presented.

CARRIED UNANIMOUSLY

CITIZENS MINUTE WITH COUNCIL

None.

DELEGATIONS AND PRESENTATIONS

None.

BOARDS AND COMMITTEES OF COUNCIL REPORTING

Nothing to report.

ACTION ITEMS

1. Borrowing Line of Credit to Finance Operating Expenditures Bylaw 1165 - Amendment

MAGUHN - That Council give First Reading to Borrowing Line of Credit to Finance Operating Expenditures Bylaw No. 1165.

CARRIED UNANIMOUSLY

LABERGE - That Council give Second Reading to Borrowing Line of Credit to Finance Operating Expenditures Bylaw No. 1165.

CARRIED UNANIMOUSLY

HAAS - That Council give unanimous consent for Third Reading of Borrowing Line of Credit to Finance Operating Expenditures Bylaw No. 1165.

CARRIED UNANIMOUSLY

RACE - That Council give Third Reading to Borrowing Line of Credit to Finance Operating Expenditures Bylaw No. 1165.

CARRIED UNANIMOUSLY

2. Hinton Golf Course - Golf Cart Status & Leasing Option

TAYLOR - That Council direct Administration to bring the Hinton Golfing Society Golf Cart Lease Agreement to the Regular Council Meeting of January 18th, 2022, for further discussion.

CARRIED UNANIMOUSLY

MAGUHN - That Council direct Administration to bring back an update regarding the 2022 Draft Operating Agreement and 2021 unaudited year-end financial statements of the Hinton Golfing Society to the January 18, 2022, Regular Council Meeting and Administration invite the Hinton Golfing Society Board President and Director of Golf Operations to assist in updating Council.

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

1. Mandatory Face Covering Bylaw 1162 – Section 8.1.2
2. New Business in Hinton – Councillor Stuart Taylor
- 3.

**OSTASHEK – That the Regular Council Meeting move to Closed Session at 5:11 p.m.
CARRIED UNANIMOUSLY**

HAAS - That the Regular Council Meeting move out of Closed Session at 5:44 p.m.

Regular Council Meeting resumed at 5:46 p.m.

INFORMATION ITEMS

1. Civic Partnerships and Donation Request Status

OSTASHEK - Civic Partnership and Donation Request Status Spreadsheet be amended to change the Hinton Historical Society 2022 total funding included in draft-based budget to \$55,000.00 per previous direction of Council.

CARRIED UNANIMOUSLY

MAGUHN - That the Civic Partnership and Donation Request spreadsheet be amended to reflect a 2022 total funding requested from Pine Valley Lodge Fundraising Committee to \$50,000.00 and the West Yellowhead Trails Society total of \$100,000.00.

CARRIED UNANIMOUSLY

MAGUHN – That Council accept the Civic Partnership and Donation Request Status report as amended.

CARRIED UNANIMOUSLY

2. Council Information Package #1

HAAS – To accept Council Information Package #1 for information.

CARRIED UNANIMOUSLY

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events) and Urgent Matters
Councillors and Mayor Michaels reported on meetings they attended.
2. Chief Administrative Officer Report and Status Report
Laura Howarth, Interim Chief Administrative Officer, provided an update on administrative matters,
3. Administrative Inquiries
There were no Administrative Inquiries.

NOTICES OF MOTION

No Notice of Motions were brought forward.

CLOSED SESSION

HAAS – That the Regular Council Meeting move to Closed Session at 6:13 p.m.

CARRIED UNANIMOUSLY

A 5-minute break was called at 6:13 p.m. with the meeting resuming at 6:18 p.m.

M. de Beudrap, W. Rossouw, D. Weber, Jen Davey-Campbell, Lorraine Walker, left the meeting at 6:13 p.m.

L. Howarth, W. Rossouw, D. Weber and S. Kovatch joined the meeting at 6:18 p.m.

1. Hinton Golf Course Memorandum of Understanding – Closed per Section 16 of FOIP

LABERGE - That the Regular Council Meeting move out of Closed Session at 7:52 p.m.

S. Kovatch left the meeting at 7:52

Mayor Michaels reconvened the meeting at 7:54

HAAS - That Council Direct Administration to enter into the Hinton Golf Course Memorandum of Understanding as discussed in Closed Session at the January 11, 2022, Regular Council Meeting.

CARRIED UNANIMOUSLY

MAGUHN – To extend the meeting past 8:00 pm

CARRIED UNANIMOUSLY

HAAS – That Council move into closed session at 7:55 p.m.

CARRIED UNANIMOUSLY

L. Howarth, W. Rossouw, D. Webber left the meeting at 8:21 p.m.

LABERGE – That the Regular Council Meeting come out of Closed Session at 10:09 p.m.

2. Personnel, CAO Update - Closed per Section 17 of FOIP

OSTASHEK - That Council direct the Mayor to enter into negotiations for an Interim CAO contract as discussed in closed session.

CARRIED UNANIMOUSLY

3. Interim CAO appointment discussion - Close per Section 17 of FOIP

RACE – That Council direct Administration to enter into a contract for the Interim COA candidate to attend budget deliberations on January 14 & 15, 2022, for a maximum of \$1,500.00.

CARRIED UNANIMOUSLY

ADJOURNMENT

LABERGE - That the Regular Council Meeting adjourn at 10:14 p.m.

CARRIED UNANIMOUSLY



Mayor



Executive Assistant