



TOWN OF HINTON

Minutes of the Regular Meeting of Council
Held December 7, 2021 – 4:00 PM
Council Chambers, Hinton Government Centre

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Brian LaBerge, Ryan Maguhn, Albert Ostashek, JoAnn Race, Stuart Taylor

Administration in Attendance:

Laura Howarth, Interim Chief Administrative Officer, Sandra Rendle, Legislative Services Coordinator, Alexa Wade, Communications Assistant

Administration in Attendance by Zoom:

Hans van Klaveren, Acting Director of Community Services, Carla Fox, Director of Corporate Services, Maurice de Beaudrap, Director of Protective Services/Fire Chief, Winston Rossouw, Development and Infrastructure Services Director, Debbi Weber, Engineering and Development Manager, Heather Waye, Strategic Services Manager

Others in Attendance by Zoom:

Rob Osmond, Project Support – Corporate Services

Refer to the Regular Council Meeting Agenda package for [December 7, 2021](#) for detailed background information.

ORDER

Mayor Michaels provided a statement:

The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.

With this sentiment,

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:05 p.m.

ADOPTION OF AGENDA

LABERGE – That the agenda for the November 2, 2021 Regular Council Meeting be adopted as amended.

- **Move Closed Session Item # 1 to Action Item # 6.**

Defeated 5-2
Against: Haas, Maguhn, Michaels, Ostashek, Race
For: LaBerge, Taylor

HAAS - That the agenda for the November 2, 2021 Regular Council Meeting be adopted as presented.

Carried Unanimously

COUNCIL MINUTES FOR ADOPTION

1. Committee of the Whole Meeting Minutes – November 9, 2021
2. Regular Meeting of Council Minutes – November 15, 2021
3. Committee of the Whole Meeting Minutes – November 21, 2021
4. Committee of the Whole Meeting Minutes – November 23, 2021
5. Special Meeting of Council Minutes – November 30, 2021

TAYLOR - That the Minutes listed above be approved as amended, with the November 15, 2021 motion reading as follows:

OSTASHEK - That Council accept the recommended changes to the COVID-19 Resiliency support Program Grant and direct Administration to implement the recommended changes.

Defeated 3-2

Against: LaBerge, Michaels, Taylor

For: Maguhn, Ostashek

Carried Unanimously

CITIZENS MINUTE WITH COUNCIL

Marie-Soleil Pinet voiced her concerns to Council regarding no response from Town of Hinton Administration on Event Planning.

CLOSED SESSION # 1

MAGUHN – That the Regular Meeting of Council move to Closed Session at 4:22 p.m.

Carried Unanimously

H. van Klaveren, M. de Beudrap, W. Rossouw, D. Weber, S. Rendle and A. Wade left the meeting at 4:22 p.m.

A short break was called at 4:22 p.m. with the meeting resuming at 4:30 p.m.

1. External Auditor Proposal Evaluation Results – Closed per Section 16 of FOIP

HAAS – That the Regular Meeting of Council move out of Closed Session at 4:35 p.m.

Carried Unanimously

Mayor Michaels reconvened the meeting at 4:36 p.m.

H. van Klaveren, M. de Beudrap, W. Rossouw, D. Weber, H. Waye, S. Rendle and A. Wade joined the meeting at 4:36 p.m.

ACTION ITEMS

1. Appointment of External Auditor

TAYLOR - That Council appoint JDP Wasserman & Associates as the designated Auditor for the Town of Hinton for the fiscal years 2021, 2022, and 2023.

Carried Unanimously

2. Council Appointments to Hinton Municipal Library Board – Member Reduction Report

MAGUHN - That Council rescind the appointment of Councillor Haas, Councillor Maguhn, and Councillor Taylor as the alternate for the Hinton Municipal Library Board.

Carried Unanimously

TAYLOR - That Council appoint Councillor Haas to the Hinton Municipal Library Board as member and that Councillor Maguhn be appointed as alternate as per Mayor Michaels recommendation.

Carried Unanimously

H. Waye left the meeting at 4:45 p.m.

3. Council Action Pending List Revisions

HAAS - That Council rescind MD-2299, MD-2247, MD-2248, MD-2331, MD-1643, MD-1702, MD-1868, MD-2032, and MD-2383 as listed on the Council Action Pending List.

Carried Unanimously

MAGUHN - That Council mark MD-2410 and MD-2293 as listed on the Council Action Pending List as complete.

Carried Unanimously

OSTASHEK - That Council move the revised due date for MD-2234 to March 31/22, MD-2378 to February 22/22, MD-2380 to February 22/22, MD-2411 to December 7/21, MD-2310 to March 22/22, MD-2318 to March 22/22, and MD-2031 to May 2022 as listed on the Council Action Pending List.

Carried Unanimously

RACE - That Council rescind MD-1759 as listed on the Council Action Pending List.

Carried Unanimously

OSTASHEK - That Council rescind MD-2086 as listed on the Council Action Pending List.

Carried Unanimously

4. 2022 Interim Operating Budget

RACE - That Council approve the 2022 Interim Operating Budget based on the approved operating expenditures from 2021 of \$34,981,728; and

That Council approve the 2022 Interim Operating Budget to include an additional \$29,000 for the Hanging Flower Basket Program that was temporarily suspended for one year in 2021.

Carried Unanimously

5. 2022 Capital Budget and 2023-2026 Capital Plan Approval

MAGUHN - That Council approve the 2022 Capital Budget as presented.

Carried Unanimously

HAAS - That Council approve the 2023-2026 Capital Plan as presented.

Carried Unanimously

DISCUSSION ITEMS

1. Mandatory Face Coverings Bylaw No. 1163 – Section 8.1.2

HAAS – That Council accept the Mandatory Face Coverings Bylaw No. 1163 – Section 8.1.2 for information.

Carried Unanimously

INFORMATION ITEMS

No information items brought forward.

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events) and Urgent Matters

Councillors and Mayor Michaels reported on meetings they attended.

2. Chief Administrative Officer Report and Status Report

Laura Howarth, Interim Chief Administrative Officer, provided an update on administrative matters,

3. Administrative Inquiries

There were no Administrative Inquires.

NOTICES OF MOTION

No Notice of Motions were brought forward.

CLOSED SESSION # 2

HAAS – That the Regular Meeting of Council move to Closed Session at 5:17 p.m.

Carried Unanimously

H. Klaveren, C. Fox, M. de Beaudrap, W. Rossouw, D. Weber, S. Rendle and A. Wade left the meeting at 5:17 p.m.

A short break was called at 5:17 p.m. with the meeting resuming at 5:26 p.m.

L. Howarth, W. Rossouw, D. Weber and S. Kovatch joined the meeting at 5:26 p.m.

1. Rapid Housing Initiative Grant – Closed per Section 23 of FOIP

C. Fox joined the meeting at 6:02 p.m.

**MAGUHN – That the Regular Meeting of Council move out of Closed Session at 6:11 p.m.
Carried Unanimously**

Mayor Michaels reconvened the meeting at 6:13 p.m.

**MAGUHN – That Council endorse the Rapid Housing Initiative Contribution Agreement as presented in Closed Session.
Carried Unanimously**

S. Kovatch left the meeting at 6:15 p.m.

**HAAS – That the Regular Meeting of Council move to Closed Session at 6:15 p.m.
Carried Unanimously**

2. 2021 Hinton Golfing Society Operating Agreement Status – Closed per Section 16 of FOIP

**MAGUHN – That the Regular Meeting of Council move out of Closed Session at 6:53 p.m.
Carried Unanimously**

Mayor Michaels reconvened the meeting at 6:53 p.m.

**MAGUHN – That Council accept the Hinton Golfing Society Operating Agreement Update for information.
Carried Unanimously**

C. Fox and D. Weber left the meeting at 6:53 p.m.

**HAAS – That the Regular Meeting of Council move to Closed Session at 6:54 p.m.
Carried Unanimously**

3. Personnel Update – Closed per Section 17 of FOIP
4. Water Treatment Plant Update – Closed per Section 16 of FOIP

W. Rossouw left the meeting at 7:28 p.m.

5. Interim CAO Employment Agreement Extension – Closed per Section 17 & 24 of FOIP

**LABERGE – That the Regular Meeting of Council move out of Closed Session at 7:31 p.m.
Carried Unanimously**

Mayor Michaels reconvened the meeting at 7:31 p.m.

MAGUHN – That Council appoint Laura Howarth as Interim CAO to January 18, 2022.
Carried Unanimously

L. Howarth left the meeting at 7:32 p.m.

RACE – That the Regular Meeting of Council move to Closed Session at 7:32 p.m.
Carried Unanimously

6. Personnel, CAO Update – Closed per Section 17 of FOIP

RACE – That the Regular Meeting of Council move out of Closed Session at 7:56 p.m.
Carried Unanimously

Mayor Michaels reconvened the meeting at 7:56 p.m.


OSTACHEK – That Council direct the Mayor to proceed as discussed in Closed Session regarding Personnel, CAO Update.
Carried Unanimously

ADJOURNMENT

TAYLOR - That the Regular Meeting of Council adjourn at 7:58 p.m.
Carried Unanimously



Mayor



Legislative Services Coordinator