



## TOWN OF HINTON

Minutes of the Standing Committee Meeting  
Held September 21, 2021  
Committee Room

### **Present by Zoom:**

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

### **Administration in Attendance:**

Laura Howarth, Acting Chief Administrative Officer and Sandra Rendle, Legislative Services Coordinator

### **Administration in Attendance by Zoom:**

Hans van Klaveren, Acting Director of Community Services, Maurice de Beaudrap, Director of Protective Services/Fire Chief, Winston Rossouw, Director of Development & Infrastructure Services, Heather Waye, Strategic Services Manager, Debbi Weber, Engineering and Development Manager, Alexa Wade, Communications Assistant, Carlos Tenias Gil, Communications Coordinator

### **Also Present:**

Rob Osmond, Project Support – Corporate Services

Jessica Hearsey, Ross Risvold, Sue Allen, Shirley Caputo – Council Remuneration Review Committee

**Refer to the Standing Committee Meeting Agenda package for [September 21, 2021](#) for detailed background information.**

## **ORDER**

Deputy Mayor Nelson provided a statement:

*The Town of Hinton respectfully acknowledges that is it located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.*

*With this sentiment,*

Deputy Mayor Dewly Nelson called the Standing Committee meeting to order at 4:02 p.m.

## **ADOPTION OF AGENDA**

**MAGUHN – That the Standing Committee Meeting Agenda of September 21, 2021 be accepted as amended.**

- **Add – Closed Session – Interim CAO Contract (Closed as per Section 24 of FOIP)**

**Carried Unanimously**

### **CITIZENS “MINUTE WITH COUNCIL”**

No citizens wished to speak with Council.

### **DELEGATIONS AND PRESENTATIONS**

No delegations scheduled for the September 21, 2021 Standing Committee meeting.

### **BOARDS AND COMMITTEES OF COUNCIL REPORTING**

#### 1. Council Remuneration Review Committee – Presentation & Recommendations

The presentation is included in the September 21, 2021 agenda package.

J. Hearsey, R. Risvold, S. Allen and S. Caputo left the meeting at 4:55 p.m.

**HAAS - That Committee recommend that Council accept the meeting fees as per the CRRC recommendation.**

**Withdrawn**

**OSTASHEK - That Committee recommend that Council maintain the Mayor honorarium at \$5,000 per month.**

**Carried 5-2**

**For: Haas, Maguhn, Nelson, Ostashek, Waugh  
Against: Race, Michaels**

**MAGUHN - That Committee recommend that the draft policy Section 3 reflect that it is the responsibility of administration to review and process timesheets and expense sheets of council (as per current policy).**

**Carried 5-2**

**For: Haas, Maguhn, Ostashek, Race, Waugh  
Against: Michaels, Nelson**

**MICHAELS - That Committee recommend amending draft policy to include the Mayor may attend the FCM Conference, AUMA Conference, the Municipal Leaders Caucus, and EDA annually and that Councillor's attend AUMA annually and FCM once per term.**

**Carried Unanimously**

**HAAS - That Committee recommend the amended draft Council Remuneration Policy come back to the October 5, 2021 Regular Council Meeting.**

**Carried Unanimously**

A short break was called at 6:01 p.m. with the meeting resuming at 6:07 p.m.

## **ACTION ITEMS**

1. Tax Penalty and Tax Installment Payment Plan (TIPP) Bylaw

**MICHAELS - That Committee direct Administration to amend section 3.2 of Bylaw No. 1164 to reflect the July 1<sup>st</sup> rate of 5% and an August 1<sup>st</sup> rate of 10%.**

**Carried 6-1**

**For: Haas, Maguhn, Michaels, Ostashek, Race, Waugh**

**Against: Nelson**

**MICHAELS - That Committee direct Administration to bring the Tax Penalty and Tax Installment Payment Plan Bylaw No. 1164 to the October 5, 2021 Regular Council Meeting to receive all three readings.**

**Carried 6-1**

**For: Haas, Maguhn, Michaels, Ostashek, Race, Waugh**

**Against: Nelson**

2. Civic Partnerships – 2022 Proposed Partnership Report

**MAGUHN - That Committee accept the Civic Partnerships – 2022 Proposed Partnership Report for information and direct Administration to bring the Hinton Historical Society 2021 bridge funding request forward to the October 5, 2021, Regular Council Meeting for decision.**

**Carried Unanimously**

3. Draft Council Procedure Bylaw No. 1153 Review

**OSTASHEK - That Committee direct Administration to bring the Council Procedure Bylaw No. 1153 to the October 5, 2021, Regular Council Meeting for all three readings.**

**Withdrawn**

**HAAS - That Committee direct Administration to remove join in the debate on a question or from Section 16.5 from the Council Procedure Bylaw No. 1153.**

**Carried Unanimously**

**MAGUHN - That Committee direct Administration to remove Section 16.2 from the Council Procedure Bylaw No. 1153.**

**Withdrawn**

**MICHAELS - That Committee direct Administration to update Section 16.2 of Council Procedure Bylaw No. 1153 to reflect the allowance of clarifying questions prior to a motion being on the floor and to strengthen the wording pertaining to debate and discussion.**

**Carried Unanimously**

**RACE - That Committee direct Administration to add the mover of the main motion can make the first amendment to Section 15.**

**Carried Unanimously**

**HAAS - That Committee direct Administration to bring the Council Procedure Bylaw No. 1153 as amended to the October 5, 2021, Regular Council Meeting for all three readings.**

**Carried Unanimously**

## **REPORTING**

1. Council
  - Reporting
  - Urgent Matters
2. Chief Administrative Officer Status Report
  - Reporting
  - Status Report
  - Action Pending List
3. Legislative Services Update

## **CLOSED SESSION**

**HAAS – That the Standing Committee Meeting move to Closed Session at 7:22 p.m.**

**Carried Unanimously**

M. de Beudrap, W. Rossouw, H. van Klaveren, D. Weber, S. Rendle and C. Tenias Gil left the meeting at 7:22 p.m.

1. Beaver Boardwalk Oversight Committee Applications – closed per Section 17 of FOIP

H. Wayne and A. Wade left the meeting at 7:36 p.m.

R. Osmond joined the meeting at 7:36 p.m.

2. Historical Property Tax Payment Options – Closed per Section 17 of FOIP

R. Osmond left the meeting at 7:51 p.m.

**MICHAELS – That the Standing Committee Meeting move out of Closed Session at 8:01 p.m.**

**Carried Unanimously**

**MAGUHN – That Committee extend the Standing Committee Meeting past 8:00 p.m.**

**Carried Unanimously**

**WAUGH – That the Standing Committee Meeting move to Closed Session at 8:02 p.m.**

**Carried Unanimously**

3. Mutual Performance Discission – Closed per Section 24 of FOIP
4. Interim CAO Contract – Closed per Section 24 of FOIP

S. Doolaege joined the meeting at 8:38 p.m.

L. Howarth left the meeting at 8:38 p.m.

5. Code of Conduct Investigation Discussion – Closed per Section 24 of FOIP

L. Howarth joined the meeting at 9:25 p.m.

L. Howarth left the meeting at 9:55 p.m.

S. Doolaege left the meeting at 10:00 p.m.

**MAUGHN – That the Standing Committee Meeting move out of Closed Session at 10:02 p.m.**  
**Carried Unanimously**

L. Howarth, S. Rendle and C. Tenias joined the meeting at 10:06 p.m.

Deputy Mayor Nelson reconvened the meeting at 10:07 p.m.

**OSTASHEK - That Committee direct Mayor Michaels to schedule a Special Meeting for the soonest feasible date regarding an extension to the Consulting Contract with Sage Analytics Inc.**  
**Carried 5-2**

**For: Haas, Michaels, Maguhn, Ostashek, Race**  
**Against: Nelson, Waugh**

**ADJOURNMENT**

**RACE - That the Standing Committee meeting adjourn at 10:10 p.m.**  
**Carried Unanimously**

Deputy Mayor

  
Legislative Services Coordinator