



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held September 7, 2021  
Council Chambers

**Present:**

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, JoAnn Race, Tyler Waugh

**Absent:**

Councillor Albert Ostashek

**Administration in Attendance:**

Laura Howarth, Acting Chief Administrative Officer, Sandra Rendle, Legislative Services Coordinator

**Others in Attendance:**

Jessica Hearsey – Hinton Community Grant Committee

**Administration in Attendance by Zoom:**

Hans van Klaveren, Acting Director of Community Services, Maurice de Beaudrap, Director of Protective Services/ Fire Chief, Winston Rossouw, Director of Development & Infrastructure Services, Heather Waye, Strategic Services Manager, Caryn Bouchard, FCSS Manager, Scott Kovatch, Economic Development Officer, Debbi Weber, Development & Infrastructure Services Manager, Nikiea Hope, Human Resources Manager, Alexa Wade, Communications Assistant

**Also Present by Zoom:**

Refer to the Regular Council Meeting Agenda package for [September 7, 2021](#) for detailed background information.

### ORDER

Mayor Michaels provided a statement:

*The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.*

*With this sentiment,*

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:15 p.m.

### ADOPTION OF AGENDA

**RACE – That the agenda for the September 7, 2021 Regular Council Meeting be adopted as presented.**

**Carried Unanimously**

### **COUNCIL MINUTES FOR ADOPTION**

1. Regular Meeting of Council Minutes – August 24, 2021
2. Standing Committee of Council Minutes – August 31, 2021
3. Special Meeting of Council Minutes – September 2, 2021

**HAAS – That the Minutes listed above be approved as presented.**

**NELSON – Motion to Split**

**That the Regular Meeting of Council Minutes for August 24, 2021 be approved as presented.**

**Carried 5-1**

**For: Haas, Michaels, Maguhn, Race, Waugh**

**Against: Nelson**

**That the Standing Committee of Council Minutes for August 31, 2021 be approved as presented.**

**Carried Unanimously**

**That the Special Meeting of Council Minutes for September 2, 2021 be approved as presented.**

**Carried Unanimously**

### **CITIZENS MINUTE WITH COUNCIL**

**Brad Bancroft, Pine Valley Expansion Fundraising Team asked Council to budget \$50,000.00 in 2022 to help support the Pine Valley Expansion Fundraising Team reach their goal of \$400,000 to fill the new Pine Valley Lodge.**

**MAGUHN - That Council direct Administration to include \$50,000.00 in the draft 2022 budget to assist the Pine Valley Expansion Fundraising Team in furnishing the new lodge.**

**NELSON Amendment - and that the team complete the Civic Partnership Policy requirements.**

**Defeated 1-5**

**For: Nelson**

**Against: Haas, Michaels, Maguhn, Race, Waugh**

**HAAS Amendment - and that Administration work in collaboration with the Pine Valley Expansion Fundraising Team to provide a report to Council as part of the budget process for 2022.**

**Carried Unanimously**

**MAGUHN - That Council direct Administration to include \$50,000.00 in the draft 2022 budget to assist the Pine Valley Expansion Fundraising Team in furnishing the new lodge and that Administration work in collaboration with the Pine Valley Expansion Fundraising Team to provide a report to Council as part of the budget process for 2022.**

**Carried Unanimously**

## APPOINTED COMMITTEES OF COUNCIL - REPORTING

### 1. Hinton Community Grant Advisory Committee Recommendations

**MAGUHN - That Council award Community Grant Program 2021 Fall intake funding, as per the recommendation from the Hinton Grant Funding Advisory Committee, for a total of \$ 20,815.27 as outlined in Attachment 1.**

**Carried Unanimously**

J. Hearsey left the meeting at 4:50 p.m.

A. Wade left the meeting at 4:50 p.m.

## ACTION ITEMS

### 1. Accessible Transportation Service Delivery Next Steps

**WAUGH - That Council reinstate Accessible Transportation Services as a permanent Town-delivered service area with current limited-service levels for the remainder of 2021 and increased service levels for 2022 to be determined through the 2022-2024 Operational Budget process.**

**Carried Unanimously**

### 2. Chief Administrative Officer (CAO) Bylaw No. 1159 and Chief Administrative Officer (CAO) Oversight Committee Bylaw No. 1147

#### Bylaw No. 1159

**MAGUHN - That Council give CAO Bylaw No. 1159 First Reading.**

**Carried Unanimously**

**NELSON - That Council direct Administration to amend Section 3.2.5 to include an approved operating plan after the words "approved budget".**

**Carried Unanimously**

**HAAS - That Council direct Administration to replace His/Her with the appropriate all-inclusive language.**

**Carried Unanimously**

**HAAS - That Council give CAO Bylaw No. 1159 Second Reading.**

**Carried Unanimously**

**MAGUHN - That Council give CAO Bylaw No. 1159 unanimous consent for Third Reading.**

**Carried Unanimously**

**RACE - That Council give CAO Bylaw No. 1159 Third Reading.**

**Carried Unanimously**

C. Bouchard left the meeting at 5:30 at p.m.

H. Waye left the meeting at 5:32 p.m.

Bylaw No. 1147

**HAAS - That Council give CAO Oversight Committee Bylaw No. 1147 First Reading.**  
Carried Unanimously

**NELSON - That Council give CAO Oversight Committee Bylaw No. 1147 Second Reading.**  
Carried Unanimously

**MAGUHN - That Council direct Administration to replace His/Her in Bylaw No. 1147 with the appropriate all-inclusive language.**  
Carried Unanimously

**RACE - That Council give CAO Oversight Committee Bylaw No. 1147 unanimous consent for Third Reading.**  
Carried Unanimously

**NELSON - That Council give CAO Oversight Committee Bylaw No. 1147 Third Reading.**  
Carried Unanimously

3. Chief Administrative Officer (CAO) Recruitment and Performance Management Policies

**MAGUHN - That Council Rescind Policy #098 Town Manager Recruitment.**  
Carried Unanimously

**RACE - That Council approves CAO Recruitment Policy No. 1109 as presented.**  
Carried Unanimously

**MAGUHN - That Council approves CAO Performance Review Policy No. 1108, and attachments, as presented.**  
Carried Unanimously

**NELSON - That Council direct the CAO Committee to complete a CAO Performance review prior to October 18, 2021.**  
Carried Unanimously

4. Non-Residential Tax Incentive Bylaw No. 1161

**MAGUHN - That Council give Non- Residential Property Tax Incentive Bylaw No. 1161 First Reading.**  
Carried Unanimously

**HAAS - That Council give Non- Residential Property Tax Incentive Bylaw No. 1161 Second Reading.**  
Carried Unanimously

S. Kovatch left the meeting at 6:05 p.m.

5. Special Ballots & Institutional Vote Locations

**NELSON - That Council accept Special Ballots for information; and**

**That Council designate Pine Valley Lodge (177 Boutin Ave) and Hinton Continuing Care Centre (1290 Switzer Dr) as institutional voting stations for the 2021 local election, including all advance vote dates and election day October 18,2021.**

**MAGUHN - Motion to Split**

**NELSON - That Council accept Special Ballots for information.**

**Carried Unanimously**

**NELSON - That Council designate Pine Valley Lodge (177 Boutin Ave) and Hinton Continuing Care Centre (1290 Switzer Dr) as institutional voting stations for the 2021 local election, including all advance vote dates and election day October 18,2021.**

**Carried Unanimously**

A short break was called at 6:35 p.m. with the meeting resuming at 6:43 p.m.

**NELSON - That Council direct Administrative to schedule an additional Advance Vote for October 4, 2021 if possible.**

**Carried Unanimously**

6. West Yellowhead Regional Waste Management Authority: Governance and Administrative Plan

**MAGUHN - That Council approve in principle the intent of the West Yellowhead Regional Waste Management Authority Board to move to a Commission.**

**Carried Unanimously**

**RACE - That Council support in principle the West Yellowhead Regional Waste Management Authority model with two conditions:**

- **That Constituent municipal Councils review and approve the annual business plan of the Commission; and**
- **Ensure that the financial impacts (both positive and negative) be explored in greater detail and be brought back to constituent Councils in advance of finalization and implementation of the Regional Servicing Commission Model.**

**Carried Unanimously**

7. Notice of Motion

**MAGUHN - That Council direct Administration to proceed with naming the Football Field and Track Area at the Hinton Recreation Centre to the Chris Johnstone Field.**

**Carried Unanimously**

8. Mandatory Face Coverings Bylaw No. 1163 Review

No motions brought forward.

**INFORMATION ITEMS**

1. Council Information Packages #1 for September 7, 2021

**HAAS- That Council accept Information Packages #1 for September 7, 2021 as information.  
Carried Unanimously**

**REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER**

1. Council Updates (Training, Conferences, Committees, Community Events) and Urgent Matters

Councillor and Mayor Michaels had nothing to report.

2. Chief Administrative Officer Report and Status Report

Laura Howarth, Acting Chief Administrative Officer, provided an update on administrative matters and provided a status report.

3. Administrative Inquiries

There were no Administrative Inquires.

**NOTICES OF MOTION**

**RACE - That Council direct Administration to proceed with naming the Scout Hall location and associated unnamed park to the Diane Erickson Memorial Park.**

**ADJOURNMENT**

**NELSON - That the Regular Meeting of Council adjourn at 7:15 p.m.**

**Carried Unanimously**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Legislative Services Coordinator



# — COMMUNITY GRANT PROGRAM —

## FUNDING APPROVALS

Ranking	Organization	Requested	Approved
97%	<b>BRIDGES</b> Computer Replacement	\$1,401.22	\$1,401.22
95.33%	<b>Hinton Adult Learning Society</b> Freddy's Group Day Space Pilot Project	\$10,000	\$10,000
85.10%	<b>Boxing Club</b> Equipment, Tournament Apparel and Sanitation Equipment	\$2,525	\$2,525
81.60%	<b>Royal Canadian Legion</b> Safety Railings	\$6,889.05	\$6,889.05

**Total: \$ 20,815.27**