



TOWN OF HINTON LIBRARY BOARD
Regular Meeting
February 22, 2021
via Zoom

PRESENT: H. Smit (Chair), A. Yaworski (Vice-Chair), J. Rush, S. Kovatch,
H. Siermachesky, T. Haas

REGRETS:

ALSO PRESENT: A. Ugboma (Library Services Manager), P. Stewart (Library Services
Assistant Manager), L. Howarth (ToH Director of Community Services)

CALL TO ORDER: H. Smit called the meeting to order. The time was **5:03 pm**.

ADOPTION OF AGENDA:

H. Siermachesky - Moved that the Agenda of February 22, 2021 be accepted as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

T. Haas - Moved that the Minutes of the Regular Board Meeting of January 25, 2021 be
adopted as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS:

Reopening Plan Discussion

S. Kovatch – Moved that the Hinton Municipal Library follows the Provincial Health Guidelines
and the Town of Hinton bylaws pertaining to Covid-19.

CARRIED UNANIMOUSLY

Policy 13: Public Guidelines for Use of Computers and Computer Networks

T. Haas - Moved that the Library Board accept Policy 13: Public Guidelines for Use of Computers and Computer Networks as amended (correction of spelling error in 13.2.2.)

CARRIED UNANIMOUSLY

Policy Review

Policy 3: Library Membership

A. Yaworski – Moved that the following changes be made to Policy #3 Library Membership - 3.5.3.3. and 3.8.1.

3.5.3.3. If the process, order, subpoena, or legal authorization is not in proper form, or if sufficient cause has not been shown, insistence shall be made that such defects be cured before any records are released. **CHANGED TO** If the process, order, subpoena, or legal authorization is not in proper form, or if sufficient cause has not been shown, insistence shall be made that such defects be **remedied** before any records are released.

3.8.1 Free wireless internet access is available. The wireless network is compatible with 801.11b or 802.11g standard and uses WPA encryption. However, when using any wireless connection, it is possible that information sent to and from your wireless device may be captured by a third party with their own wireless devices and software unbeknownst to staff. **CHANGED TO** Free wireless internet access is available. The wireless network is compatible **with most systems**. However, when using any wireless connection, it is possible that information sent to and from your wireless device may be captured by a third party with their own wireless devices and software unbeknownst to staff.

Seconded by H. Siermachesky.

CARRIED UNANIMOUSLY

Sponsorship Letter

S. Kovatch - Moved that the Sponsorship letter be amended as presented and brought to a future meeting with changes.

CARRIED UNANIMOUSLY

Letter of Understanding

J. Rush - Moved that the Letter of Understanding between the Town of Hinton Library Board and the Town of Hinton be approved as presented.

CARRIED UNANIMOUSLY

T. Haas - Moved that the Reports in the Information Package be accepted for information.

CARRIED UNANIMOUSLY

ADJOURNMENT

S. Kovatch - Moved that the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was **6:41 pm**.

CHAIR