



TOWN OF HINTON

Minutes of the Regular Meeting of Council
Held February 2, 2021
Committee Room

Present by Zoom:

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

Administration in Attendance:

Emily Olsen, Chief Administrative Officer, Wendy Anderson, Executive Assistant

Administration in Attendance by Zoom:

Carla Fox, Director of Corporate Services, Laura Howarth, Director of Community Services, Todd Martens, Director of Protective Services, Dale Woloszyn, Interim Director of Infrastructure Services, Heather Waye, Strategic Services Manager, Winston Rossouw, Interim Manager of Engineering & Development Services, Mindi Petkau, Planning Technologist, Nikiea Hope, Human Resources Manager, Hans van Klaveren, Parks, Recreation & Culture Manager, Sandra Rendle, Legislative Services Coordinator

Refer to the Regular Council Meeting Agenda package for [February 2, 2021](#) for detailed background information.

ORDER

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:00 p.m.

ADOPTION OF AGENDA

NELSON – That the agenda be adopted as amended.

- Action Item #4 be moved to #8

Carried Unanimously

COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – January 5, 2021
2. Standing Committee of Council Minutes – January 12, 2021
3. Special Meeting of Council Minutes – January 19, 2021

RACE – That the Minutes listed above be approved as presented.

Carried Unanimously

CITIZENS MINUTE WITH COUNCIL

Beth MacCallum spoke to Council regarding her concerns with the Beaver Boardwalk Committee.

DELEGATIONS AND PRESENTATIONS

Caryn Bouchard, FCSS Manager, and Jenna Altrogge, Assistant FCSS Manager, provided Council with an FCSS Services Update. The presentation is part of the February 2, 2021 Regular Council agenda package.

CLOSED SESSION

MAGUHN – That the Regular Meeting of Council move to Closed Session at 4:18 p.m.
Carried Unanimously

C. Fox, L. Howarth, D. Woloszyn, T. Martens, H. Waye, W. Rossouw, M. Petkau, H. van Klaveren and W. Anderson left the meeting at 4:30 p.m.

MAGUHN – That the Regular Meeting of Council move out of Closed Session at 4:56 p.m.
Carried Unanimously

C. Fox, L. Howarth, D. Woloszyn, T. Martens, H. Waye, W. Rossouw, M. Petkau, H. van Klaveren and W. Anderson rejoined the meeting.

ACTION ITEMS

1. Temporary Mandatory Mask and Face Coverings Bylaw Review
2. Hinton Youth Advisory Council – Appointment

OSTASHEK - To postpone the Hinton Youth Advisory Council appointment until the March 2, 2021 Regular Council meeting.

Carried 6-1
For: Haas, Waugh, Maguhn, Michaels, Ostashek, Race
Against: Nelson

3. Revised Debenture Bylaw No. 1150 – Purchase of New Fire Engine

MAGUHN - That Council gives First reading of Revised Debenture Bylaw No. 1150.
Carried Unanimously

WAUGH - That Council gives Second reading of Revised Debenture Bylaw No. 1150.
Carried Unanimously

RACE - That Council gives unanimous consent for Third reading of Revised Debenture Bylaw No.1150.
Carried Unanimously

RACE - That Council gives Third reading of Revised Debenture Bylaw No. 1150.
Carried Unanimously

4. Beaver Boardwalk Recommendations & Deliverables

N. Hope joined the meeting at 5:56 p.m.

A short break was called at 6:09 p.m. with the meeting reconvening at 6:17 p.m.

MAGUHN - Direct Administration, in conjunction with Mayor Michaels, to host a monthly virtual or in-person open house to provide information updates and opportunities for stakeholder feedback regarding the Beaver Boardwalk and the bridge until such time a permanent committee is formed.

Carried Unanimously

HAAS - That Council establish an oversight committee for the ongoing rehabilitation, and sustainability of the Boardwalk, the composition of the committee will be determined through the Terms of Reference, and the committee must include representation from community stakeholder groups.

Carried Unanimously

NELSON - That Council direct Administration to bring a Terms of Reference for the new Beaver Boardwalk committee to a Standing Committee meeting prior to June 30, 2021.

Carried Unanimously

NELSON - That Council approve the reintroduction of maintenance dollars in the amount of \$60,000 within the annual operating budget beginning in 2022, and that re-evaluation of this amount shall occur on an ongoing basis.

Carried Unanimously

RACE - That Council direct Administration to bring a report to a Standing Committee meeting with options for the duplicated boardwalk and trail sections, and with input from the oversight committee once established.

Carried Unanimously

WAUGH - That Council approve the 2021 MSP funded workplan.

Carried Unanimously

MAGUHN - That Council dissolve the current Beaver Boardwalk Committee subsequent to a handover meeting with the new committee.

Carried Unanimously

OSTASHEK - That Council approve the Beaver Boardwalk Committee recommendations as outlined in the Beaver Boardwalk Recommendations and Deliverables report.

Carried Unanimously

H. van Klaveren left the meeting at 6:57 p.m.

5. Support for Alberta Community Partnership Grant Co-Application

H. Wayne left the meeting at 7:04 p.m.

T. Martens left the meeting at 7:10 p.m.

MAGUHN - That Council provide a letter of support to the Town of Drayton Valley, outlining the Town of Hinton's support of the joint application for the Alberta Community Partnership Grant.
Carried Unanimously

6. Asset Management Planning Project

NELSON - That Council approve the 2021 budget of \$87,050 for the Asset Management Planning Project as presented and further support the 2022-23 Plan for Asset Management of 2022: \$181,500 & 2023: \$221,700.

MAGUHN: to split the motion

NELSON - That Council approve the 2021 budget of \$87,050 for the Asset Management Planning Project as presented.

Carried Unanimously

NELSON - That Council further support the 2022-23 Plan for Asset Management of 2022: \$181,500 & 2023: \$221,700.

Carried 6-1

**For: Haas, Waugh, Michaels, Ostashek, Nelson, Race
Maguhn Against:**

MAGUHN - Direct Administration to arrange a workshop aimed at educating Council on the direct costs and benefits of Asset Management software.

Carried Unanimously

NELSON - To extend the meeting beyond 4 hours.

Carried Unanimously

M. Petkau left the meeting at 8:00 p.m.

7. Year-To-Date Financial Statements and Capital Status Report as at December 31, 2020

NELSON - That the 2020 surplus come back to a Standing Committee meeting of council prior to the end of March 2021.

Carried Unanimously

NELSON - That the Year to date financial statements come to a Standing Committee meeting by the end of February 2021.

Carried Unanimously

8. 2021 Non-Union Wage Increase

MAGUHN – That Council approve the 1.9% cost of living increase in wages for non-union Town employees, as included in the 2021 Budget.

Carried 4-3

**For: Haas, Maguhn, Ostashek, Race
Against: Michaels, Waugh, Nelson**

W. Rossouw left the meeting at 8:30 p.m.

INFORMATION ITEMS

1. Council Information Packages #1, #2, #3 and #4 for February 2, 2021

OSTASHEK - That Council accept Information Packages #1, #2, #3 and #4 for February 2, 2021 as information.

Carried Unanimously

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events) and Urgent Matters

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks as well as any urgent matters.

D. Woloszyn and C. Fox left the meeting at 8:38 p.m.

2. Chief Administrative Officer Report and Status Report

Emily Olsen, Chief Administrative Officer, provided an update on administrative matters and provided a status report.

3. Administrative Inquiries

There were no Administrative Inquires.

NOTICES OF MOTION

There were no Notices of Motion.

CLOSED SESSION

NELSON – That the Regular Meeting of Council move to Closed Session at 8:47 p.m.

Carried Unanimously

S. Rendle and W. Anderson left the meeting.

MAGUHN– That the Regular Meeting of Council move out of Closed Session at 9:13 p.m.

Carried Unanimously

ADJOURNMENT

HAAS - That the Regular Meeting of Council adjourn at 9:14 p.m.

Carried Unanimously



Mayor



Legislative Services Coordinator