

Town of Hinton  
STANDING COMMITTEE MEETING  
Agenda  
October 13, 2020 - 4:00 PM  
Committee Room, Hinton Government Centre



**TOWN COUNCIL MISSION**  
*Council serves the interests of our citizens  
to enable our community to reach full  
potential.*

All Council meetings are scent free.  
Please refrain from  
wearing scented products

Page

**ORDER**

1. Call to Order

**ADOPTION OF AGENDA**

1. Standing Committee Agenda - October 13, 2020

**CITIZENS "MINUTE WITH COUNCIL"**

**ACTION ITEMS**

- |         |  |
|---------|--|
| 2 - 5   | 1. Alternative Options for Town Hall Budget Consultation   |
| 6 - 10  | 2. Hinton Grant Funding Advisory Committee 2020/2021       |
| 11 - 15 | 3. Partners for Climate Protection (PCP) Program Reporting |

**ADDITIONAL INFORMATION**

1. Urgent Matters from Council
2. Chief Administrative Officer Status Report
3. Legislative Services Update
4. Executive Assistant Logistics Information

**ADJOURNMENT**

1. Adjournment



# TOWN OF HINTON Administrative Report

**DIRECTION REQUEST**     **REQUEST FOR DECISION**     **INFORMATION ITEM**

**DATE:** Standing Committee Meeting of Council of October 13, 2020  
**FROM:** Emily Olsen, Chief Administrative Officer  
**RE:** **ALTERNATIVE OPTIONS FOR TOWN HALL BUDGET CONSULTATION**

## Recommended Action

*That Council direct Administration to carry out Option 1: Simplified Town Hall in November of 2020.*

*AND;*

*That Council direct Administration to prepare a report detailing recommendations on Options 2 and 3 in preparation for a future Town Hall and other organizational engagement events before end of Quarter 2, 2021.*

## Background

In late August 2020, following discussion regarding methods of public engagement in advance of the 2021 Budget Cycle, Council sought information from Administration regarding a hybrid online and in-person Town Hall event.

In 2019, Council held an in-person Town Hall event at the Performing Arts Theatre of Hinton (PATH). Council has spoken highly of this event, the format, and the engagement received. At that time, Administration also strove to find opportunities to receive input from all residents, regardless of their ability to attend in person.

Some of those investigations into potential tools have been utilized since March of this year, when COVID-19 forced Council Meetings to no longer be held in-person and required new technologies to be activated to enable open governance. Administration rapidly configured our Zoom Live Stream and Meeting solutions, and has successfully continued this practice through the pandemic. This capacity also been built into the Council Chambers now.

While this configuration is workable for our needs, there are options to deliver a higher quality product by upgrading to a higher-level software package. The increased package would offer administration better meeting management tools, wider audience/participant numbers, and enable organization wide access to the Zoom Web Conference or Seminar tools.

Town of Hinton Administration, similar to many other communities and organizations, are finding success with the Zoom meeting package. However, it is acknowledged that this is far from the only option available for web conferencing and streaming of engagement style events. Administration has also done preliminary investigations into other solutions outside of the currently used platform for Councils consideration.

Written by: Joshua Yaworski, Communications Coordinator

## Analysis

All of the options below would necessitate staff time for the event, and the rental/equipment costs are anticipated to be below \$1,000.

### **Option 1: Zoom Current Configuration**

Option 1 represents maintaining the status quo. It would require no additional costs beyond the venue rental and staff time. The Town Hall would be held in the PATH, with limited outside organization attendance in line with the Art Society Hinton (ASH) and Government of Alberta COVID-19 measures. The event would be livestreamed, and users can submit questions in advance via email or during the session via the Youtube Live Chat.

This is a known, tested option that administration has become quite capable of managing in house. It would require minimum preparation, investment, and training, and will use established distribution channels to existing subscribers.

### **Option 2: Zoom Webinar Configuration w/ World Café Engagement Session**

Expanding on the previous option, this option requires an upgrade to the “Webinar/Conference” license class; this will give more flexibility to the organization for hosting meetings, and enable better meeting controls, including enabling operators to offer meeting hosts assistance, better breakout sessions, and can be accomplished with existing hardware and set ups for livestreaming.

This option’s expanded technical ability also enables a seminar breakout session style opportunity, using the world café model to encourage small powerful conversations. The conversations would be structured around prompts solicited from the public in advance via social media and a print ad campaign. The opening address and following questions would be livestreamed for all to see; the breakout sessions would be held without livestreaming, but following the conclusion of the sessions the live stream would be resumed and session leaders would be responsible for sharing the learning and understandings from the conversations.

This would amount to an increased demand of Strategic Services, which would impact ongoing priorities and organization wide support.

The cost of this approach is a \$2700 license, plus the facility and staff time costs. However, this tier includes ten sub-licenses, which would function identical to our current inventory of pro licenses. As such, actual increased cost is unclear, but some savings would be realized.

### **Option 3: New Digital/Tele-Town Hall Configuration**

This option is presented for information and planning purposes, as administration cautions that they will require significant time and training of both staff and external users to understand access and interactions on new platforms. While this could be achieved before the completion of the budget cycle, organizational impacts would be noticeable.

There are numerous options available on the market for digital or tele-townhall events. Three encountered and evaluated by administration include:

- a) StratCom – offering an all-in package with support included for tele-townhall events. This package has been quoted at \$3,549.76.
- b) #NationBuilder – offering an expansive engagement platform that could be beneficial across the organization as a subscription, with the ability to add services as needed. >\$1500 USD. This option

would require subscription to engagement platform at a cost of \$90 monthly, with the Tele-townhall a la carte add on of \$375. Other costs for streaming are possible

c) TeleTownHall – the traditional choice of many American governments and organizations, this phonline driven technology offers a la carte solutions scalable to our needs. This option is starting at \$1800, plus addons for support, training, streaming and transcription.

These listings are acknowledged to be non-exhaustive. Each are provided due to reviews and endorsements of other Governments; it is possible that other, perhaps Canadian, options are available. Each of the above have individual benefits and challenges, as detailed.

#### **Option 4: Previous Year's Town Hall Configuration**

This option would see administration duplicate last year's process for the Town Hall, holding the event in person (with limited outside organization attendance in line with the ASH and Government of Alberta COVID-19 measures). The video of the event would be posted online afterwards for residents.

#### **Conclusion**

While Administration does see the potential benefit of any of the potential platforms for Option 3, completion before the end of this budget cycle would require un-forecasted budgetary impact and necessitate the reallocation of resources that would result in delays of service to Strategic Services internal customers. It is the recommendation of Administration that Council consider Option 1 for 2020 and pursue either Option 2 or 3 in early 2021 in preparation for the following cycle.

#### **Implications of Decision**

<b>Financial Implications</b>	
<b>Items</b>	<b>Comments</b>
Operating Cost/Implications	All options necessitate facility rental and staff time; please review individual options for costing information.
Capital Cost	\$0
Budget Available	N/A
Source of Funds	\$0
Unbudgeted Costs	\$0

**Level of Service Implications:** The recommendation would see no level of service change this year, but recognizes the potential to deliver a better, more engaging product in the future and provides Council opportunity to direct administration to report on better options at such a time at which in depth comprehensive research and evaluation can be completed.

**Public Engagement:** The Town Hall itself is a public engagement activity. In years past, we have incorporated other tools into the event; with shared materials and devices a concern in a public facing event occurring at this time, it is recommended that we focus on non-risk laden engagement opportunities and re-evaluate at a later date.

**Communications:** Communications is tasked with facilitating a communications plan using mixed media to entice viewers/participants.

**Risk / Liability:** With any live event, risks are numerous (technological challenges, random acts of chance or humanity), and that is not reduced in a COVID-19 environment. The restrictions in place both at the PATH, and overarching provincial restrictions, each may help reduce risk, but seated events of this nature are recognized as significant risks at this time. In addition, limited timelines are an important

factor; rescheduling this event in time to be of value in budget proceedings will be difficult, a narrow window of time will be available. This narrow window is itself a motivating factor for moving forward in the same manner as the previous year, vs aiming to grow the event.

<b>Legislative Implications</b>		
<b>Conforms with:</b>	<b>Yes/No/Partial</b>	<b>Comments</b>
<b>Council's Strategic Plan</b>	Yes	Objective 3.1, KS 3.1.4: Build relationships with community connectors
<b>Community Sustainability Plan</b>	No	
<b>Municipal Policies or Bylaws</b>	Yes	Public Participation Policy #1209
<b>Provincial Laws or MGA</b>	Yes	
<b>Other Plans or Policies</b>	N/A	

### Options / Alternatives

1. That Council direct Administration to carry out Option 1: Simplified Town Hall in November of 2020.

AND;

That Council direct Administration to prepare a report detailing recommendations on Options 2 and 3 in preparation for a future Town Hall and other organizational engagement events before end of Quarter 2, 2021.

2. That Council direct administration to carry out Option 2: Zoom Webinar Configuration
3. That Council direct Administration to carry out the selection of a new Digital Town Hall configuration as per purchasing policy.
4. That Council accept this report for information and hold the in person Town Hall, recorded and posted afterwards for residents as per 2019 cycle.

### Attachment(s)

None



# TOWN OF HINTON Administrative Report

DIRECTION REQUEST     REQUEST FOR DECISION     INFORMATION ITEM

**DATE:** Standing Committee Meeting of October 13, 2020  
**FROM:** Emily Olsen, Chief Administrative Officer  
**RE:** **HINTON GRANT FUNDING ADVISORY COMMITTEE 2020/2021**

## Recommended Action

*That Committee direct Administration to bring forward a list of candidates for the Hinton Grant Funding Advisory Committee to the October 20, 2020 Organizational Meeting, and that the Committee's one-year term be inclusive of advising Council on the awarding the 2020 Fall intake of the Community Grant.*

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## Background

Each year at the Organizational Meeting, Council appoints interested members of the public to Boards and Committees as per the Council Committees Bylaw 1070-4, and in alignment with the Bylaw and Terms of Reference associated with each of the Committees.

On October 23, 2018 Council provided the following motion with respect to the configuration of the Hinton Grant Funding Advisory Committee:

“That Deena Fuller, Jessica Hearsey, Kathy Rees, and Nancy Robbins be appointed to Hinton Grant Funding Advisory Committee for a one-year term and that any remaining positions be filled by representatives from the Hinton Municipal Library Board and/or CEAC”.

The one-year term referenced in the above motion, allowed those Committee members to advise on the awarding of grant funds associated with Community Grant Intake #1 (spring) & #2 (fall) in 2019. However, due to administrative oversight, Council did not appoint Hinton Grant Funding Advisory Committee members at the 2019 Organizational Meeting, as is reflected in the Minutes (Attachment #1).

Due to the COVID-19 pandemic and uncertainty surrounding Town funds, the 2020 spring intake of the Community Grant was not conducted this year. However, Administration has been directed to proceed with the 2020 fall intake of the Community Grant. It is due to the postponement of the spring intake, that Administration did not recognize the lack of appointed Committee members at an earlier date.

## Analysis

To correct the oversight mentioned above, and to ensure that grant funds can be awarded in 2020, Administration has placed a call for applications to the Hinton Grant Funding Advisory Committee. Given the following timeline:

- Community Grant Fall Intake – Submission Deadline: October 16, 2020
- 2020 Organizational Meeting: October 20, 2020
- Hinton Grant Funding Advisory Committee Training: End of October/First Week of November
- Hinton Grant Funding Advisory Committee Delegation: Mid November 2020
- Community Grant Funds Awarded: Mid-Late November 2020

Council has two options for how to proceed with appointing Committee membership, and allocation of both the 2020 and 2021 Community Grant funds:

1. Council appoint Community Grant Funding Advisory Committee members during the 2020 Organizational Meeting for the 2020 Fall intake of the Community Grant, and appoint a second set of members for a one year term to advise on the awarding of the 2021 Community Grant (Intakes 1 & 2).
2. Council appoint Community Grant Funding Advisory Committee members during the 2020 Organizational Meeting for a one year term, that due to the timelines associated with the 2020 Fall intake of the Community Grant, will allow the appointed Committee members to advise on funding for:
  - Fall Intake 2020
  - Spring Intake 2021
  - Fall Intake 2021

### Implications of Decision

There are no immediate financial implications associated with providing direction to Administration with respect to how Council would like to appoint Committee membership.

Additional administrative time will be required to provide training to Committee members should Council decide to appoint one membership for the 2020 Fall intake, as well as a second membership for the 2021 Community Grant intakes.

Financial Implications	
Items	Comments
Operating Cost/Implications	\$0
Capital Cost	\$0
Budget Available	N/A
Source of Funds	\$0
Unbudgeted Costs	\$0

### Level of Service Implications:

The public will experience no change in the level of service provided by the Advisory Committee.

### Public Engagement:

No public engagement is required.

### Communications:

Advertisements have been placed in the Hinton Voice calling for Committee applicants. Notices have also been distributed through Civic Send and the Town website.

**Risk / Liability:**

Council will not be in breach of the Community Grant Funding Advisory Committee Bylaw 1085, as it does not speak to number of intakes the Committee may advise on, but rather speaks to the length of time the Committee and its members are to be active, which is a one year term.

<b>Legislative Implications</b>		
<b>Conforms with:</b>	<b>Yes/No/Partial</b>	<b>Comments</b>
<b>Council's Strategic Plan</b>	Yes	KS 1.1.1: Collaborate through partnerships. KS 1.2.1: Work with partners to retain youth citizenship KS 3.1.4: Build relationships with community connectors.
<b>Community Sustainability Plan</b>	Yes	
<b>Municipal Policies or Bylaws</b>	Yes	Bylaw 1085 Hinton Grant Funding Advisory Committee Policy 096 Quality of Life Grant Program Policy 085 Coordinated Support for Major Non-Profit Initiatives
<b>Provincial Laws or MGA</b>	Yes	Councils are permitted to provide grant funding under the MGA and Alberta Law.
<b>Other Plans or Policies</b>	No	

**Options / Alternatives**

1. That Committee direct Administration to bring forward a list of candidates for the Hinton Grant Funding Advisory Committee to the October 20,2020 Organizational Meeting, and that the Committee's one-year term be inclusive of advising Council on the awarding the 2020 Fall intake of the Community Grant.
2. That Committee direct Administration to bring forward a list of candidates for the Hinton Grant Funding Advisory Committee to the October 20,2020 Organizational Meeting, for the purpose of advising Council on the awarding of the 2020 Fall intake of the Community Grant only, and to provide an additional set of candidates to be appointed membership for a one-year term as related to Intake 1 & 2 of the 2021 Community Grant.

**Attachment(s)**

Attachment 1: 2019 Organizational Meeting Minutes



**TOWN OF HINTON**  
**Organizational Meeting of Council**  
**October 22, 2019**  
**Council Chambers**

**PRESENT:** Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewy Nelson, Tyler Waugh

**Absent:**  
Councillors Albert Ostashek, JoAnn Race

**ALSO PRESENT:** Martin Taylor, Chief Administrative Officer; Hans van Klaveren, Acting Director of Community Services; Emdad Haque, Director of Infrastructure Services, Todd Martens, Protective Services Manager, Emily Olsen, Strategic Services Manager, Terri Williams, Legislative Clerk, Wendy Anderson, Executive Assistant

**ORDER**

Mayor Michaels called the 2019 Organizational Meeting of council to order at 4:08 p.m.

**ADOPTION OF AGENDA**

**NELSON - That the Agenda for the Organizational Meeting of Council for October 22, 2019 be adopted as presented.**

**Carried Unanimously**

**IN CAMERA**

**MAGUHN - That the Organizational Meeting of Council move In Camera at 4:10 p.m.**

**Carried Unanimously**

**WAUGH - That the Organizational Meeting of Council move out of In Camera at 4:21 p.m.**

**Carried Unanimously**

**ACTION ITEMS**

***Refer to the Organizational Meeting of Council Agenda package for [October 22, 2019](#) for detailed background information on these decisions.***

**1. 2019 – 2020 Organizational Meeting**

**2019 – 2020 Council Meeting Schedule**

**MAGUHN - That Council approve the 2019 – 2020 Council Meeting Schedule as presented.**

**Carried Unanimously**

2019 – 2020 Councillor Board and Committee Appointments

**WAUGH - That Council approve the 2019 – 2020 Councillor Boards and Committee appointments as amended.**

**Carried Unanimously**

Public Members Boards and Committees Appointments

**NELSON - That Jace Rush, Scott Kovatch and Hanna Siermachesky be appointed to the Hinton Municipal Library Board for a two-year term to the 2021 Organizational Meeting.**

**Carried Unanimously**

**HAAS - That Hunter Laurila, Kadence Rogiani, Liam Baxter, Lila Underwood, Phoenix Gledhill, Trinity Aldridge, Ella Kempin and Ethan Jahnke be appointed to Hinton Youth Advisory Council for a one-year term.**

**Carried Unanimously**

**MAGUHN - That Leigh Beamish be appointed to Intermunicipal SDAB and ARB Committee for a three-year term.**

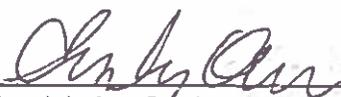
**Carried Unanimously**

ADJOURNMENT

**NELSON - That the Organizational Meeting of Council adjourn at 4:34 p.m.**

**Carried Unanimously**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Legislative Clerk



# TOWN OF HINTON Administrative Report

**DIRECTION REQUEST**     **REQUEST FOR DECISION**     **INFORMATION ITEM**

**DATE:** Standing Committee Meeting October 13, 2020

**PRESENTED BY:** Emily Olsen, Chief Administrative Officer

**RE:** **PARTNERS FOR CLIMATE PROTECTION (PCP) PROGRAM REPORTING**

## Recommended Action

*That Committee receive the Partners for Climate Protection (PCP) Program Report for information.*

*And that Committee direct Administration to engage with the Community Engagement Advisory Committee (CEAC) to recommend emission reduction targets to Council as part of milestone 2 of the Partners for Climate Protection Program.*

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## Background

The Partners for Climate Protection (PCP) Program is a network for Canadian municipal governments that have committed to reducing greenhouse gases and acting on climate change. PCP program is the Canadian component of the International Council for Local Environmental Initiatives (ICLEI) Cities for Climate Protection (CCP) network, involving more than 1,100 communities worldwide. PCP program is a partnership between the Federation of Canadian Municipalities (FCM) and ICLEI.

The PCP program empowers municipalities to take action against climate change through a five-milestone framework that helps members:

1. Create a greenhouse gas emissions inventory and forecast
2. Set an emissions reductions target
3. Develop a local action plan
4. Implement the local action plan or a set of activities
5. Monitor progress and report results

On May 7, 2019 Council passed a motion to communicate to the Federation of Canadian Municipalities (FCM) its commitment to achieving the milestones set out in the Partner for Climate Protection five-milestone framework. At the same meeting Council passed a motion (Council action item #1767) directing Administration to prepare project timeline and budget for Council's approval as part of the annual budget process regarding the PCP program.

In completing the application to FCM an administrative and elected official contact was required to be provided. On June 18, 2019 Council passed the motion that Council appoint the, Chief Administrative Officer as the Corporate Staff Person and Councillor Dewly Nelson as the Elected Official to oversee implementation of the Partners for Climate Protection (PCP) milestones and be the points of contact for the PCP program within the municipality.

During 2018 and 2019, Hinton participated in the Energy Futures Lab (EFL) Roadshow sponsored by The Natural Step Canada and funded by FCM. The objectives of the EFL Roadshow were to: Increase the level of understanding about the transition to alternate energy systems; explore the polarity that an energy transition can create; establish a commitment by community members to take actions or next steps; and identify at least one project or next step. The results from the Roadshow also contributed to Hinton's understanding of where the Town is relative to the "maturity scale" to initiate the first milestone step in the PCP program.

The Town has now completed the Greenhouse Gas (GHG) Maturity Scale report under the FCM program requirements, and this work has enabled the Town to complete milestone 1 of the PCP program. The Delphi Group was engaged to assist the Town in both completing the Maturity Scale report and the milestone 1 reporting. As part of this work, Delphi Group established corporate and community GHG emission inventories, GHG projections, and options for reducing corporate and community GHG emissions.

## Analysis

2018 was the baseline year used to establish the emission and energy levels for the Town of Hinton. 2030 was the target year used for projecting future GHG and energy levels. The Town's (corporate) greatest source of GHG emissions is from the landfill (80.5%) followed by buildings (15.3%). The Town's greatest source of energy use is from natural gas (59.7%) followed by electricity use (25.8%).

In the overall community, the highest levels of GHG emissions are from on-road transportation use (38.2%) and then followed by an equal distribution among commercial and institutional (20.9%), manufacturing (20.8%), and residential (19.9%) uses. The energy source at the community level comes from natural gas (61.6%) and electricity (38.4%).

The Delphi Group prepared a list of potential corporate and community inventory reduction opportunities. Under the corporate category the Delphi Group recommended a number of building, solid waste, fleet and water and wastewater activities to improve energy efficiencies, reduce operating costs and reduce GHG emissions. At the community level, Delphi Group identified opportunities in the categories of residential, commercial / institutional, transportation and solid waste to improve energy efficiencies and reduce GHG emissions. All the opportunities were also ranked by priority. The Delphi Group used the opportunities identified to prepare a potential emissions reduction target for the year 2030. The projections produced indicate that the Town has the potential to reduce its 2018 corporate GHG emission levels by 20%, and the community GHG emissions by 6% by 2030. Figure 1 illustrates the corporate emissions wedge projection and Figure 2 shows the community projection to 2030.

To complete milestone 2, Administration recommends working with the CEAC committee. The process for engagement will be for Administration to inform the committee of the finding in the milestone 1 report. Administration would also provide CEAC with targets and initiatives from other similar communities for comparison purposes. Administration and CEAC would then work collaboratively to recommend reduction targets for the Town and the community. The milestone 2 process generally involves one to two meetings to complete. Administration will present the final recommendations for emission and energy reduction targets to Council for approval. Administration is suggesting working with the CEAC committee as this committee was directly involved with implementing the 2011 Community Sustainability Plan. The CEAC committee will be a key stakeholder in preparing an action plan (milestone 3) and empowering the committee on specific community reduction targets (milestone 4) in the future.

Council passed a motion (Council action item #1767) directing Administration to prepare project timeline and budget for Council's approval as part of the annual budget process regarding the PCP program.

The projected timeline to complete the PCP program given existing resources is estimated to take up to six years. Milestone 2 is proposed to be completed in 2021. Milestone 3 (preparing the action plan) is proposed to be started in 2022 and completed in 2023. Milestone 4 (implementing the action plan) and milestone 5 (monitoring the plan) will be carried out over the following three years, subject to the recommendations from the action plan, and approval of future capital and operating budgets.

Figure 1

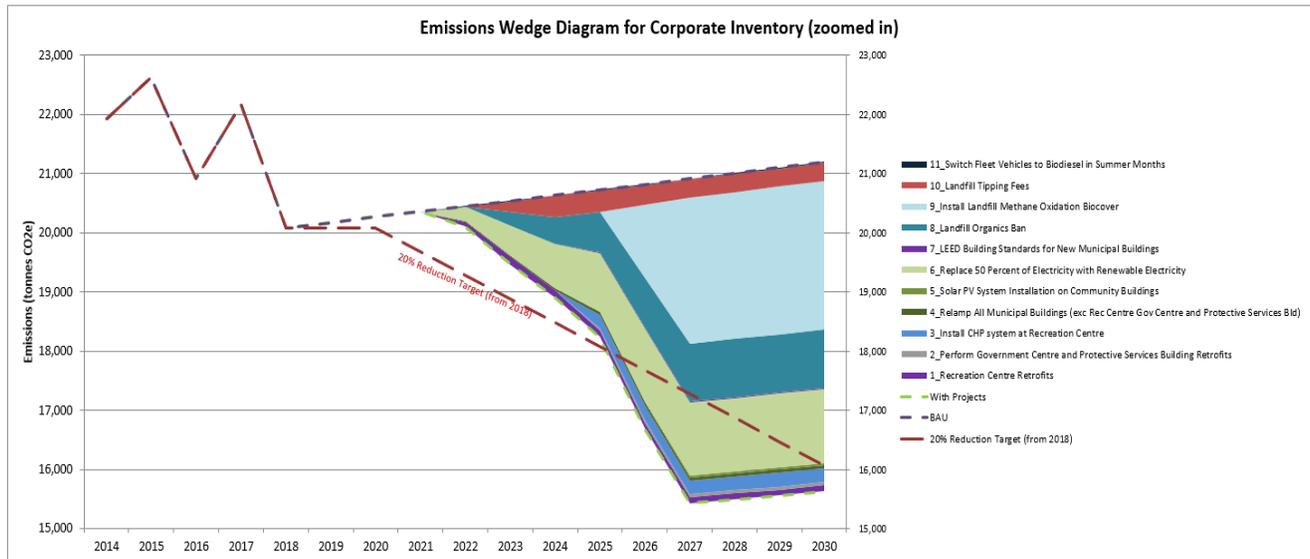
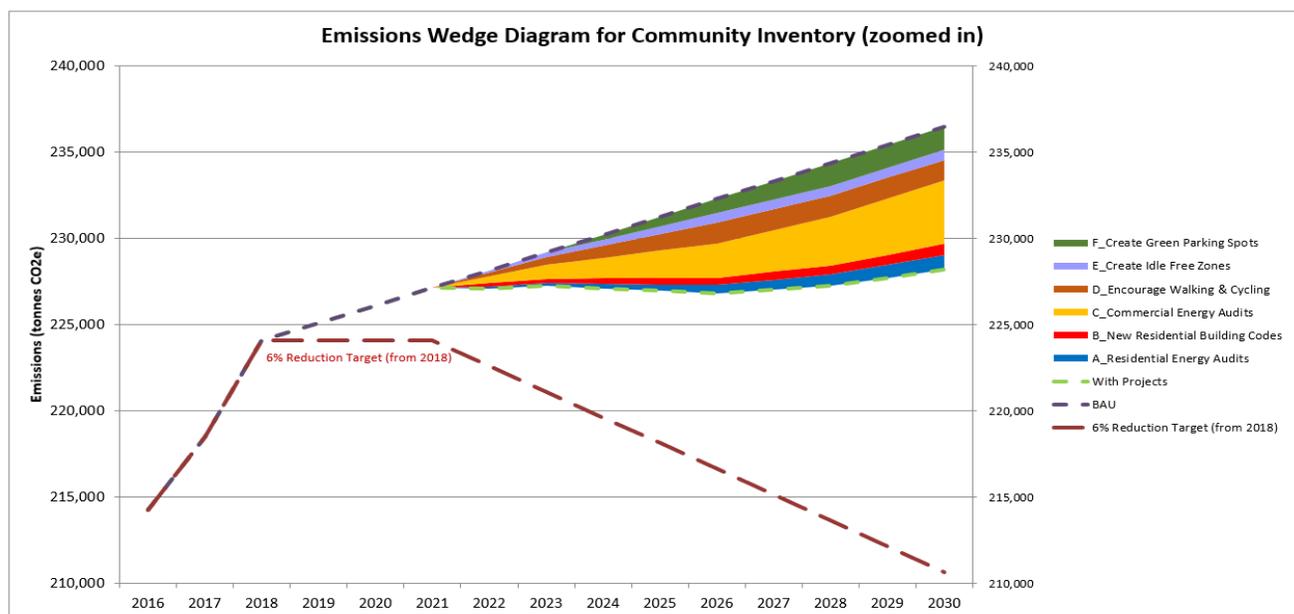


Figure 2



## Implications of Decision

Financial Implications	
Items	Comments
Operating Cost/Implications	No immediate operating implications with completing milestone 2, however, will have potential long-term operating reductions during milestones 4 and 5.
Capital Cost	N/A
Budget Available	\$ 0
Source of Funds <ul style="list-style-type: none"> <li>○ Budgeted Amount</li> <li>○ Grants (successful/unsuccessful)</li> </ul>	N/A  The potential for FCM grants will be investigated prior to initiating milestone 3.
Unbudgeted Costs <ul style="list-style-type: none"> <li>○ Options for where to acquire the necessary funds</li> </ul>	\$0

### Level of Service Implications

- Approving the RFD recommendation will not impact service levels.

### Public Engagement

- Milestone 2 of the PCP program will be a collaborative session with the CEAC committee.

### Communications

- The outcomes of Council's decision will be placed in the local newspaper under Council updates and posted on Civicsend.

### Risk / Liability

- There is no risk or liability in setting the milestone 2 targets for the corporation or community.
- There are long-term operational and financial benefits to establishing and implementing energy efficiency changes in the corporation and community. In the long-term, the operational changes will translate into reduced GHG emissions in the community.

Legislative Implications		
Conforms with:	Yes/No/Partial	Comments
<b>Council's Strategic Plan</b>	Yes	Supports the implementation of Goal 3 (innovative and efficient service delivery) and Goal 4 (infrastructure to meet the needs of growing community).
<b>Community Sustainability Plan</b>	Yes	Supports the implementation of Strategy 10 to ensure local governments and authorities are responsive to the needs of the community; Strategy 11 to enhance, strengthen and promote partnerships; Strategy 15 around developing regulations and incentives to reduce demand on energy and water; Strategies 16 and 17 for reducing our ecological footprint for waste and emissions reductions; and Strategy 19 to promote energy conservation and alternative green energy.
<b>Municipal Policies or Bylaws</b>	Yes	Asset Management Policy and Strategy for continual improvement and efficiency for our infrastructure and promoting green infrastructure.
<b>Provincial Laws or MGA</b>	No	N/A

<b>Other plans or policies</b>	Yes	EFL Roadshow Workplan and Council's direction to participate in the PCP program.
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### Options / Alternatives

1. That Committee receive the Partners for Climate Protection (PCP) Program Report for information.

And that Committee direct Administration to engage with the Community Engagement Advisory Committee (CEAC) to recommend emission reduction targets to Council as part of milestone 2 of the Partners for Climate Protection Program.

2. That Committee refer the Partners for Climate Protection (PCP) Program Report to the next Standing Committee for further discussion.

### Attachment(s)

No Attachments