



TOWN OF HINTON

Minutes of the Regular Meeting of Council
Held April 21, 2020
in Council Chambers

Present:

Mayor Marcel Michaels

Present by Zoom:

Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

Administration in Attendance:

Emily Olsen, Interim Chief Administrative Officer, Emdad Haque, Director of Infrastructure Services, Wendy Anderson, Executive Assistant

Administration in Attendance by Zoom:

Laura Howarth, Director of Community Services, Carla Fox, Director of Corporate Services, Peter Vana, Director of Development Services, Todd Martens, Protective Services Manager

Refer to the Regular Council Meeting Agenda package for [April 21, 2019](#) for detailed background information.

ORDER

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:00 p.m.

ADOPTION OF AGENDA

NELSON – That the agenda be adopted as presented.

Carried Unanimously

COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – March 17, 2020
2. Standing Committee of Council Minutes – March 24, 2020
3. Special Meeting of Council Minutes – April 7, 2020

RACE – That the Minutes listed above be approved as presented.

Carried Unanimously

ACTION ITEMS

1. Amendment to Business License Bylaw No. 1126

NELSON - That Council give First Reading of Business License Bylaw 1126-1.

Carried Unanimously

MAGUHN - That Council give Second Reading of Business License Bylaw 1126-1.
Carried Unanimously

HAAS - That Council give unanimous consent for Third reading of Business License Bylaw 1126-1.
Carried Unanimously

MAGUHN - That Council give Third Reading of Business License Bylaw 1126-1.
Carried Unanimously

2. Rescind Development Services Policies

NELSON - That Council rescind Policy No. 046 – Development Deposit.
Carried Unanimously

WAUGH - That Council rescind Policy No. 049 – Residential Land Development Tax Credit.
Carried Unanimously

HAAS - That Council rescind Policy No. 061 – Building Permit Plans.
Carried Unanimously

MAGUHN - That Council rescind Policy No. 091 – Municipality in Land Development.
Carried Unanimously

RACE - That Council rescind Policy No. 094 – Waiver of Development Permit Application Fees.
Carried Unanimously

3. Asset Management Policy DS-6100 Amendment

HAAS - That Council approve the amended Asset Management Policy DS-6100 as presented.
Carried Unanimously

4. Town of Hinton Safety Codes Services

MAGUHN - That Council approves the Town of Hinton becoming an accredited Municipality for Safety Codes Services.
Carried Unanimously

MAGUHN - That Council approves the Town of Hinton establishing an administrative function for permit sales and file administration but has all inspections in all disciplines performed through a contract with an accredited agency.
Carried Unanimously

5. 2020 Regional Assessment Review Board Appointments

NELSON - That Council appoint Nigel Knight as the Designated Chair for the West Yellowhead Regional Assessment Review Board, for a one-year term starting April 21, 2020 and that the Designated Chair's remuneration and expenses follow the Town of Hinton's Council Remuneration Policy CL1103.

Carried Unanimously

WAUGH - That Council appoint Terri Williams as the Designated Clerk for the West Yellowhead Regional Assessment Review Board, for a one-year term starting April 21, 2020.

Carried Unanimously

6. Tax Rate Bylaw No. 1145 and Supplementary Bylaw No. 1146

NELSON - That Council give First reading of Tax Rate Bylaw #1145.

Carried Unanimously

OSTASHEK - That Council give Second reading of Tax Rate Bylaw #1145.

Carried Unanimously

HAAS - That Council give unanimous consent for Third reading of Tax Rate Bylaw #1145.

Defeated 6-1

For: Haas, Waugh, Maguhn, Michaels, Ostashek, Race

Against: Nelson

MAGUHN - That Council give First reading of Supplementary Assessments Bylaw #1146.

Carried Unanimously

NELSON - That Council give Second reading of Supplementary Assessments Bylaw #1146.

Carried Unanimously

WAUGH - That Council give unanimous consent for Third reading of Supplementary Assessments Bylaw #1146.

Carried Unanimously

RACE - that Council gives Third reading of Supplementary Assessments Bylaw #1146.

Carried Unanimously

7. Waste Rate Bylaw No. 933-4

NELSON - That Council give Waste Rate Bylaw #933-4 First Reading.

Carried Unanimously

WAUGH - That Council give Waste Rate Bylaw #933-4 Second Reading.

Carried Unanimously

HAAS - That Council give Waste Rate Bylaw #933-4 unanimous consent for Third Reading.

Carried Unanimously

RACE - That Council give Waste Rate Bylaw #933-4 Third Reading.

Carried Unanimously

INFORMATION ITEMS

1. Proclamation of National Volunteer Week April 19-25, 2020

Mayor Michaels read the National Volunteer Week proclamation, April 19-25, 2020.

2. Council Information Packages #1 and #2 for April 21, 2020

HAAS - That Council accept Information Packages #1 and #2 for April 21, 2020 as information.

Carried Unanimously

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

2. Chief Administrative Officer Report

Emily Olsen, Interim Chief Administrative Officer, provided an update on administrative matters.

3. Administrative Inquiries

There were no Administrative Inquiries.

NOTICES OF MOTION

There were no Notices of Motion.

IN CAMERA

MAGUHN – That the Regular Meeting of Council move In Camera at 4:56 p.m.

Carried Unanimously

C. Fox, L. Howarth, E. Haque, P. Vana, T. Martens and W. Anderson left the meeting.

E. Olsen left the meeting at 5:44 p.m.

NELSON – That the Regular Meeting of Council move out of In Camera at 5:49 p.m.

Carried Unanimously

ADJOURNMENT

WAUGH - That the Regular Meeting of Council adjourn at 5:50 p.m.

Carried Unanimously



Mayor



Legislative Clerk