



TOWN OF HINTON

Minutes of the Standing Committee Meeting
Held March 24, 2020
Committee Room

Present:

Mayor Marcel Michaels, Councillor Trevor Haas

Present on Zoom:

Councillors Dewly Nelson, Ryan Maguhn, Albert Ostashek, JoAnn Race, Tyler Waugh

Administration in Attendance:

Peter Vana, Acting Chief Administrative Officer / Director of Development Services, Wendy Anderson, Executive Assistant

Refer to the Standing Committee Meeting Agenda package for March 24, 2020 for detailed background information.

ORDER

Acting Deputy Mayor Trevor Haas called the Standing Committee meeting to order at 4:01 p.m.

ADOPTION OF AGENDA

MAGUHN - That the Standing Committee Meeting Agenda of March 24, 2020 be accepted as presented.

Carried Unanimously

ACTION ITEMS

1. Amendment to Business License Bylaw No. 1126

MAGUHN - That Committee recommend Council refer Business License Bylaw Amendment 1126-1 for First Reading to the next Regular Meeting of Council.

Carried Unanimously

2. Rescind Development Services Policies

MICHAELS - That Committee recommend Council rescind Policy No. 046 – Development Deposit.

Carried Unanimously

NELSON - That Committee recommend Council rescind Policy No. 049 – Residential Land Development Tax Credit.

Carried Unanimously

**MICHAELS - That Committee recommend Council rescind Policy No. 061 – Building Permit Plans.
Carried Unanimously**

**WAUGH - That Committee recommend Council rescind Policy No. 091 – Municipality in Land
Development.
Carried Unanimously**

**MAGUHN - That Committee recommend Council rescind Policy No. 094 – Waiver of Development
Permit Application Fees.
Carried Unanimously**

3. Asset Management Policy PD-6100 Amendment

**WAUGH - That Committee recommend Council approve the amended Asset Management Policy
PD-6100 as presented.
Carried Unanimously**

4. Safety Codes Services Delivery Model

**MAGUHN - That Committee recommends Council approve the Town of Hinton becoming an
accredited Municipality for Safety Codes Services.
Carried Unanimously**

**OSTASHEK - That Committee recommends Council proceed with implementing Safety Codes
Service Delivery Model #1 wherein the Town of Hinton establishes an administrative function for
permit sales and file management with all inspections in all disciplines performed through a
contract with an accredited agency.
Carried Unanimously**

INFORMATION ITEMS

1. Supplementary Taxation

The Supplementary Taxation report was provided to Council in the agenda package.

ADDITIONAL INFORMATION

1. Urgent Matters from Council
2. Interim Chief Administrative Officer Status Report
3. Legislative Services Update
4. Executive Assistant Logistics Information

ADJOURNMENT

MICHAELS - That the Standing Committee meeting adjourn at 5:21 p.m.

Carried Unanimously



Deputy Mayor

*on behalf of
T. Haas*



Legislative Clerk