



TOWN OF HINTON

Minutes of the Standing Committee Meeting
Held June 18, 2019
Committee Room

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn (arrived at 3:29 p.m.), Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

Administration in Attendance:

Martin Taylor, Chief Administrative Officer, Carla Fox, Director of Corporate Services, Hans van Klaveren, Interim Director of Community Services, Jace Rush, Interim Director of Infrastructure Services, Peter Vana, Interim Director of Planning & Development, Todd Martens, Protective Services Manager, Emily Olsen, Communications & Strategic Advisor (arrived at 4:22 p.m.), Terri Williams, Legislative Services Coordinator, Wendy Anderson, Executive Assistant

Also in Attendance:

Warren & Sabrina Powers, Powers and Associates

Refer to the Standing Committee Meeting Agenda package for [June 18, 2019](#) for detailed background information.

ORDER

Councillor Albert Ostashek called the Standing Committee meeting to order. The time was 3:00 p.m.

IN CAMERA

NELSON - That the Standing Committee Meeting of Council move In Camera.

Carried 4-2

For: Race, Ostashek, Nelson, Haas

Against: Waugh, Michaels

The time was 3:02 p.m.

Deputy Mayor Maguhn joined the meeting and assumed chair at 3:29 p.m.

NELSON - That the Standing Committee Meeting of Council move out of In Camera.

Carried Unanimously

The time was 4:22 p.m. C. Fox, W. Powers and S. Powers left the meeting. Emily Olsen joined the meeting.

The meeting resumed at 4:26 p.m.


Initial

ADOPTION OF AGENDA

MICHAELS - That the Standing Committee Meeting Agenda of June 18, 2019 be accepted as amended.

- Remove Action and Discussion Item #3. Recreation / Aquatic Centre Design Discussion
- Add In Camera Item #2. Personnel Discussion

Carried 6-1

For: Race, Waugh, Ostashek, Maguhn, Nelson, Michaels

Against: Haas

CITIZENS "MINUTE WITH COUNCIL"

Natalie Charlton spoke on behalf of Community Futures West Yellowhead (CFWY). Lemonade Day is this Saturday, June 22nd from 10:00 a.m. – 4:00 p.m. A map will be provided in Thursday's Hinton Voice. Ms. Charlton provided a list of sponsors for the event.

Ms. Charlton stated on Monday, June 24th CFWY will be launching the new Green Square Working Space at 221 Pembina Avenue. An open house is being held from 12:00 noon – 2:00 p.m. This is a co-working space where local entrepreneurs can meet clients, have a day at work and just enjoy the space.

Lisa Higgerty informed Council the Friendship Centre was broken into and robbed so they were going to cancel Indigenous Day. There was such public support, they have decided to hold the event. Ms. Higgerty asked Council for the Showmobile to be donated for the event.

Alice Paquet spoke to Council regarding the Beaver Boardwalk bridge construction. Ms. Paquet asked Council to remove the bridge at this time, so more money isn't spent.

ACTION AND DISCUSSION ITEMS

1. Beaver Boardwalk Committee Terms of Reference

NELSON - That Committee amend the Terms of Reference to name the Mayor and two appointed Town of Hinton Council representatives to the Beaver Boardwalk Committee.

Consensus Achieved 7-0

RACE - That Committee amend the Terms of Reference to include 4.1.3 - Two (2) citizens at large.

Consensus Not Achieved 3-4

For: Race, Maguhn, Michaels

Against: Waugh, Ostashek, Nelson, Haas

NELSON - That Committee amend the Beaver Boardwalk Committee Terms of Reference for a high-level vision to be presented to and adopted by Council prior to the proposed Beaver Boardwalk Committee's third meeting.

A short break was called at 5:15 p.m. and the meeting reconvened at 5:20 p.m.

Consensus Achieved 7-0

HAAS - Committee recommend Council approve the Beaver Boardwalk Committee Terms of Reference as amended.

Consensus Achieved 7-0

M. Taylor left the meeting at 5:27 p.m. and returned at 5:29 p.m.

2. Community Sustainability Plan Revision

P. Vana provided Council with a PowerPoint presentation which is attached to the minutes as Attachment 1.

NELSON - Committee direct Administration to bring a report to Regular Council regarding the Energy Futures Roadshow / FCM funded support work on PCP Milestone 1 and 2.

Consensus Achieved 7-0

ADDITIONAL INFORMATION

1. Urgent Matters from Council

Councillor Race called Point of Privilege. A short break was called at 6:57 p.m. and the meeting reconvened at 7:01 p.m. E. Olsen left the meeting.

OSTASHEK – That the meeting extend beyond four hours.

Carried Unanimously

MICHAELS - Committee direct Administration to halt Town and ISL work with relation to the bridge excluding the bridge steps and bring back a report pertaining to options including high level costs to a Standing Committee meeting before the end of August 2019.

Consensus Achieved 7-0

2. Chief Administrative Officer Status Report

NELSON - That Committee direct Administration to remove Items MD 1580, MD 1581 and MD 1644 from the Action Pending list.

Consensus Achieved 7-0

3. Legislative Services Update

4. Executive Assistant Logistics Information

IN CAMERA

MICHAELS - That the Standing Committee Meeting of Council move In Camera.

Carried Unanimously

The time was 7:10 p.m.

T. Martens and H. van Klaveren left the meeting at 8:30 p.m.

M. Taylor left the meeting at 8:45 p.m.

NELSON - That the Standing Committee Meeting of Council move out of In Camera.

Carried Unanimously

The time was 9:11 p.m.

ADJOURNMENT

NELSON - That the Standing Committee meeting adjourn.

Carried Unanimously

The time was 9:12 p.m.





Deputy Mayor




Director of Corporate Services

COMMUNITY SUSTAINABILITY


PROCESS AND WORKFLOW






The diagram illustrates the United Nations Sustainability Goals (SDGs) organized into three horizontal layers: **ECONOMY** (top), **SOCIETY** (middle), and **BIOSPHERE** (bottom). Each layer consists of a ring of colored segments, with specific SDG icons placed around them. An upward-pointing arrow is on the left and a downward-pointing arrow is on the right, indicating a balanced approach.

UNITED NATIONS SUSTAINABILITY GOALS




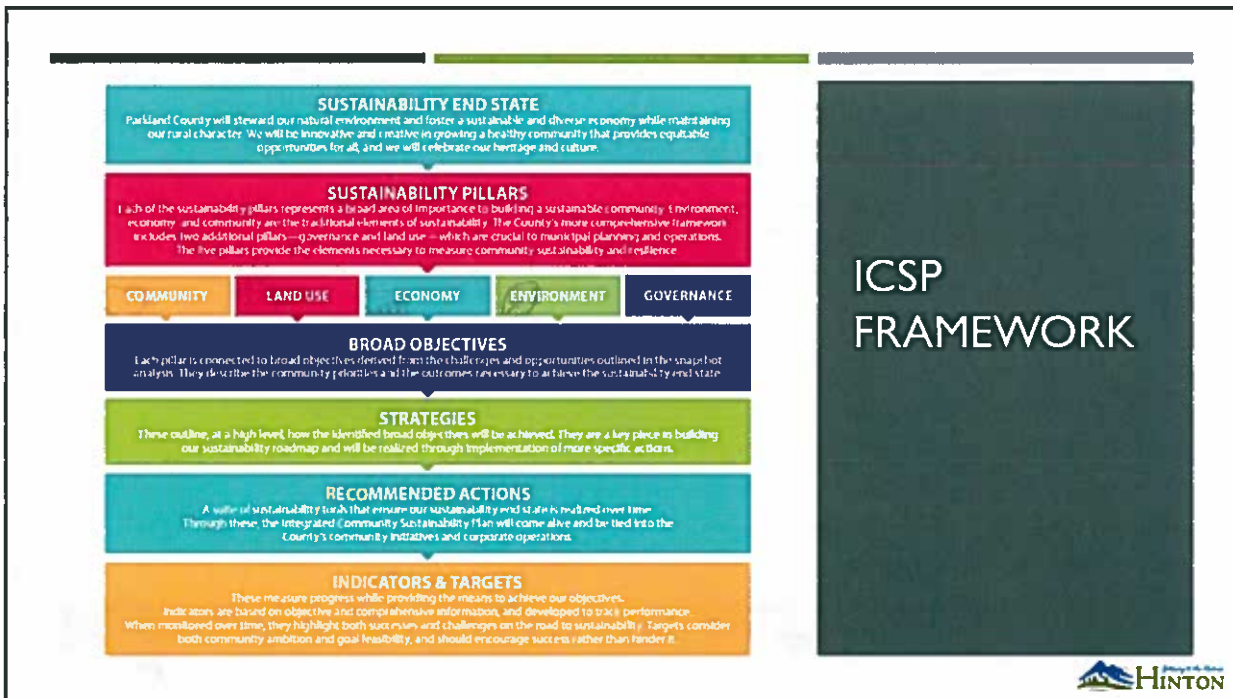
The ICSP Approach



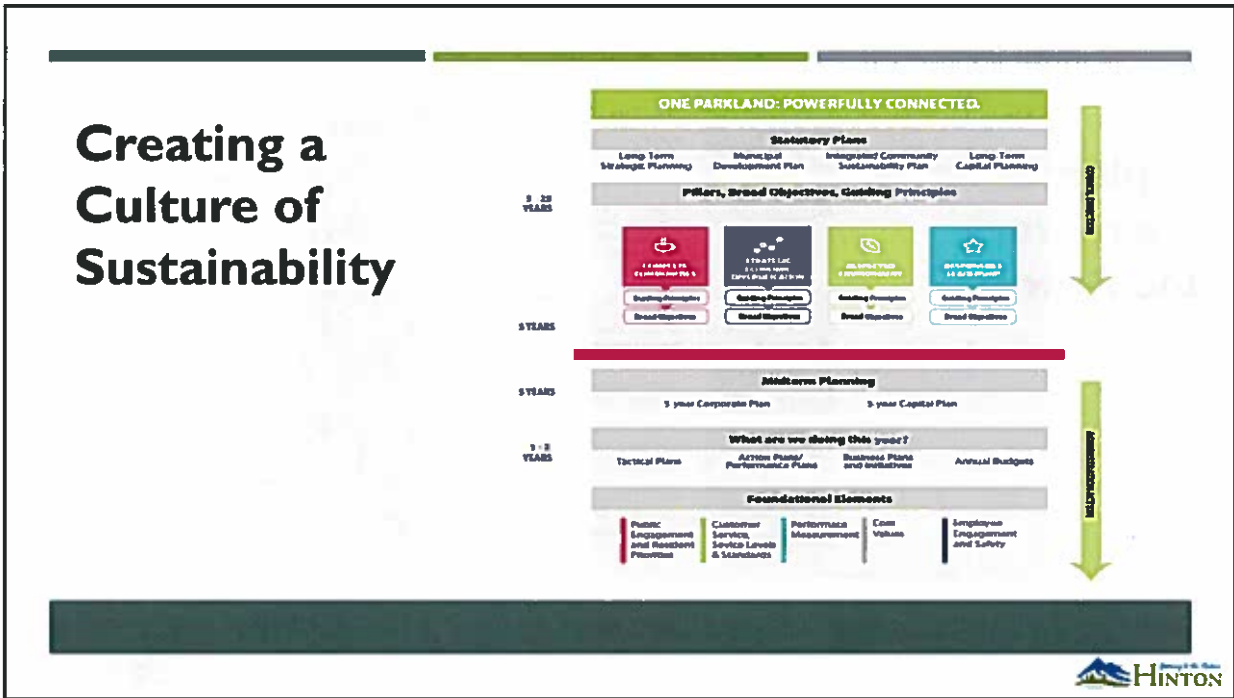
A Venn diagram with three overlapping circles representing the components of the ICSP approach:

- Hinton Strategic Plan** (top circle)
- Municipal Development Plan** (bottom-left circle)
- Integrated Community Sustainability Plan** (bottom-right circle)







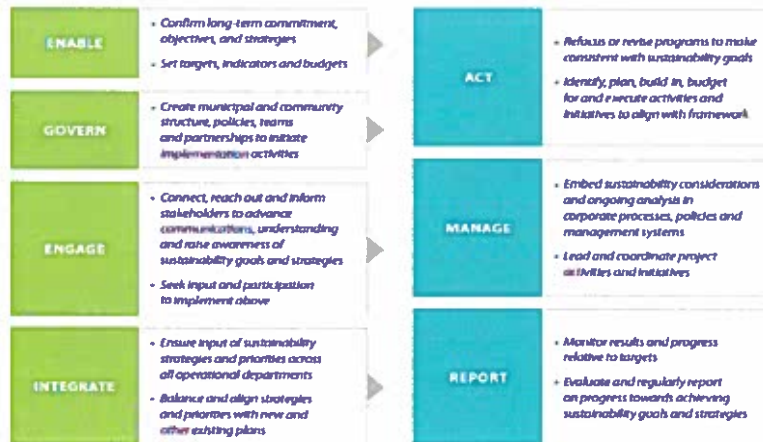


2017/2018 TACTICAL PLAN

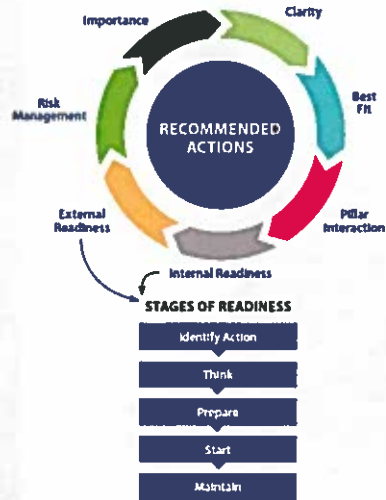
GOAL	INITIATIVES	LEAD
	Create a Social Development Plan.	Community Services
	Implement the priority recommendations outlined in the Parks, Recreation and Culture Master Plan to increase recreational options.	Community Services
	Develop a Market Reinvestment Strategy to guide focused investment and redevelopment in growth hemis.	All Divisions
	Develop and implement a Value-added Agriculture Action Plan including actions that support primary, secondary, and tertiary food-related business.	Development Services
	Develop, implement and monitor a Tourism Action Plan.	Development Services
	Update the Land Use Bylaw to enable small businesses and cottage industry.	Development Services
	Quantify ecosystem services production and economic value of natural capital.	Development Services
	Explore sustainable options for a joint municipally run organic waste processing facility.	Development Services
	Develop a decision support tool that enables informed priority setting in strategic planning and budgeting.	Executive Administration
	Implement the One Parkland Customer Service Strategy, using best practices to enhance customer services.	Corporate Services
	Establish an Integrated Community Sustainability Plan monitoring and reporting framework.	Development Services



Implementation Framework and Process



Setting Priorities

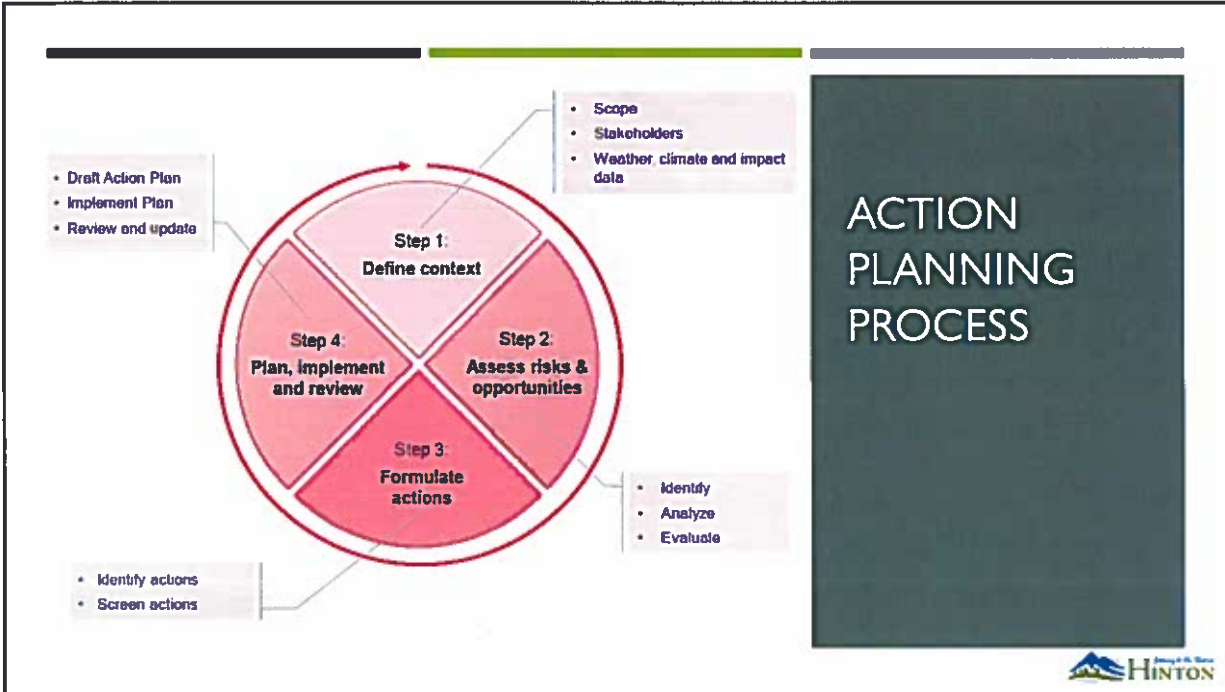


Measuring Success

ONGOING STAKEHOLDER ROLES:

ADMINISTRATION	Manages action implementation, processes monitoring data and presents to public, Council and Council Committees
COUNCIL COMMITTEES	Reviews progress and makes recommendations for additional or adjusted actions
COUNCIL	Sets priorities and makes ultimate decisions regarding recommendations
COMMUNITY	Identifies priorities, follows implementation, partners on and leads certain actions, and provides feedback

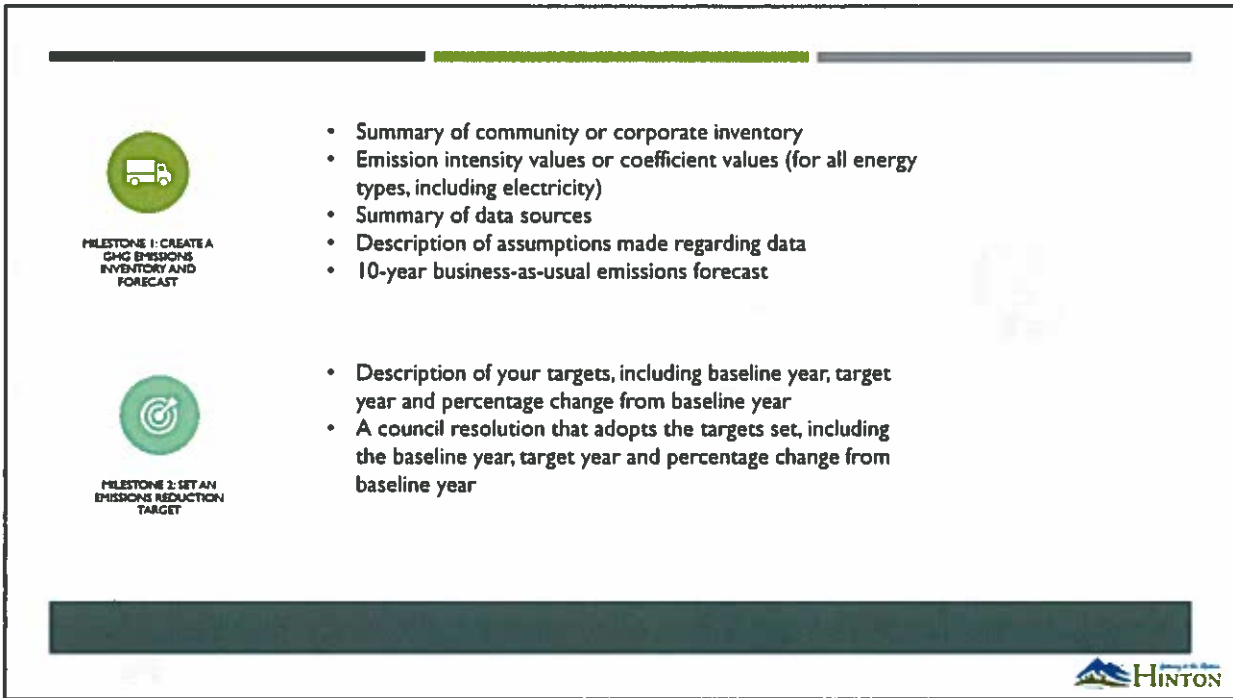
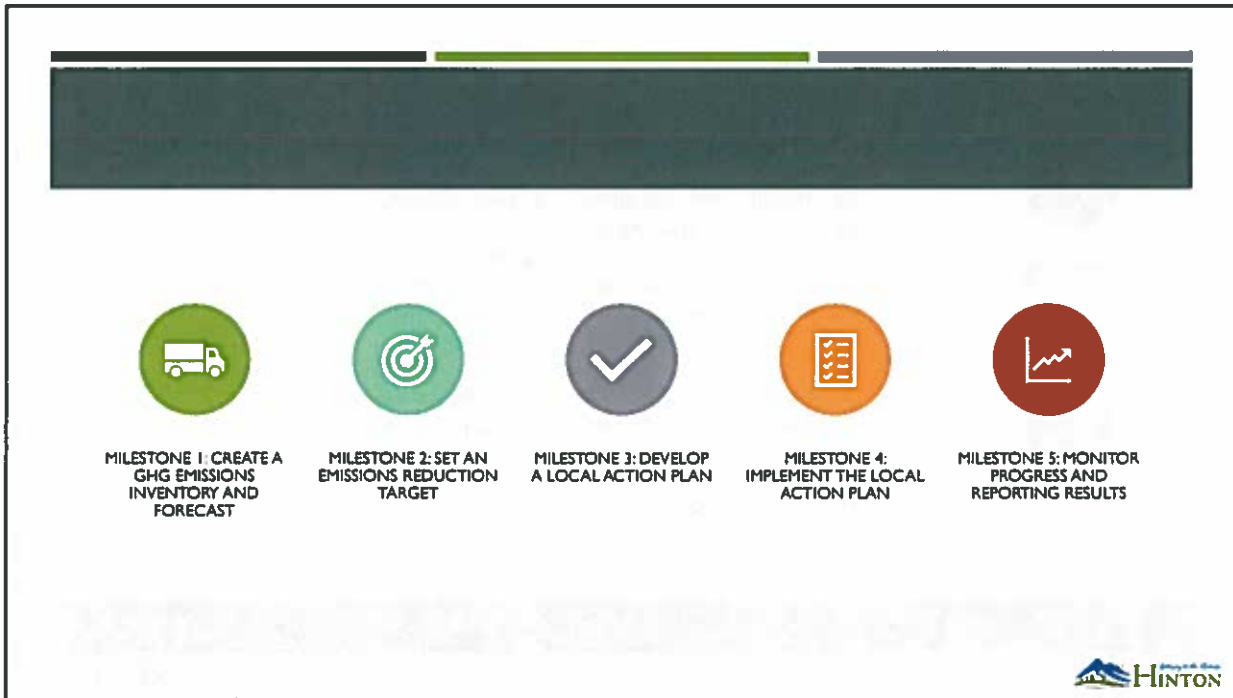




Sections in the Climate Resiliency and Adaption Action

- 1. Developing the Action Plan**
- 2. Observed Impacts, Climate Trends and Projections**
- 3. Climate Risks and Opportunities for Hinton**
- 4. Climate Resilience Actions**
- 5. Implementation and Next Steps**

HINTON





**MILESTONE 3: DEVELOP
A LOCAL ACTION PLAN**

- Description of the activities that will help you achieve your target reductions (provide a written report, presentation or website)
- Description of how the public or internal stakeholders participated in developing the plan
- Description of the costs and funding sources
- Names of the municipal department(s) or organization(s) responsible for the plan and the actions outlined in it



**MILESTONE 4:
IMPLEMENT THE LOCAL
ACTION PLAN**

- Description of the degree to which measures in your local action plan have been implemented (include implementation partners, financing mechanisms, and variations from the original plan)
- The implementation schedule



**MILESTONE 5: MONITOR
PROGRESS AND
REPORTING RESULTS**

- An updated corporate or community inventory for the current (or near current) year
- Quantification of the GHG reduction impact of each measure outlined in your local action plan
- Report on how stakeholders and decision makers have been included throughout your milestone process





