



Town of Hinton Library Board
Regular Meeting
October 22, 2018

MEMBERS PRESENT: H. Smit (Chair), G. Higgerty, J. Rush, T. Hass

ABSENT: V. Sergeew, H. Siermachesky

ALSO PRESENT: H. Amendt (Manager of Library Services), Pam Stewart (Assistant Manager of Library Services), Hans van Klaveren (Interim Director of Community Services)

CALL TO ORDER: H. Smit called the meeting to order at 4:31 pm.

ADOPTION OF THE AGENDA:

G. Higgerty - Moved that the agenda of October 22, 2018 be accepted as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES:

T. Haas - Moved that the minutes from the Regular Board Meeting of September 24, 2018 be adopted as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS:

Community Needs Assessment (Plan of Service 2020-2023)

The Library Board will host a community needs assessment drop-in, open house session on Monday, November 26, 2018 from 6:00pm – 8:00 pm. This session will replace the Library Board's regular monthly meeting. H. Amendt will draft an invitation letter and poster to community stakeholders, prepare discussion questions for the event, purchase prize incentive for public participation and post the digital survey from November 15, 2018 to December 15, 2018. The Library Board trustees will hand out the invitations to people in the community to attend the event.

J. Rush - Moved that H. Amendt implement a 6 month pilot program "Read It Off" for Hinton youth to read off their late fines.

Seconded by **G. Higgerty**.

CARRIED UNANIMOUSLY

The Board reviewed Bylaws 1 - 3.

T. Haas - Moved that Schedule A Temporary Residents item limit be changed to any 5 local library items.

CARRIED UNANIMOUSLY

The Organizational Meeting of The Town of Hinton Library Board will take place on Monday, October 29, 2018 at 4:30 pm in the Teck Coal Room at the Library.

T. Haas - Moved that the reports in the Information Package be accepted for information.

CARRIED UNANIMOUSLY

ADJOURNMENT:

G. Higgerty - Moved that the meeting be adjourned at 5:52 pm.

CARRIED UNANIMOUSLY

Chair

