



TOWN OF HINTON

Minutes of the Regular Meeting of Council
Held October 16, 2018
in Council Chambers

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

Absent:

Councillor Ryan Maguhn

Administration in Attendance:

Mike Koziol, Interim Chief Administrative Officer, Carla Fox, Director of Corporate Services, Hans van Klaveren, Interim Director Community Services, Gordie Lee, Director of Infrastructure Services, Alain Steinemann, Temporary Public Works Operation Supervisor, Todd Martens, Protective Services Manager, Olga Uloth, FCSS Manager, Jenna Altrogge, Legislative & Administrative Assistant, Wendy Anderson, Executive Assistant

Also in Attendance:

Maureen Kolla, Alberta Innovates, TM Gunderson, Epoch Energy, Ashley Derry, Epoch Energy, Doug McNeill, Epoch Energy, Jon McNeill, Epoch Energy, Justin Toner, Alberta Climate Change Office (by telephone)

Refer to the Regular Council Meeting Agenda package for [October 16, 2018](#) for detailed background information.

ORDER

Mayor Marcel Michaels called the Regular Council meeting to order. The time was 4:00 p.m.

ADOPTION OF AGENDA

HAAS - That the agenda be adopted as presented.

Carried Unanimously

OATH OF OFFICE

Interim CAO Mike Koziol performed the swearing in of Deputy Mayor Trevor Haas for his term November 1, 2018 – January 31, 2019.


Initial

COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – September 18, 2018
2. Regular Meeting of Council Minutes – October 2, 2018
3. Standing Committee of Council Minutes – October 9, 2018

NELSON - That the Minutes listed above be approved as presented.

Carried Unanimously

CITIZENS "MINUTE WITH COUNCIL"

Bill McDonald spoke to Council regarding the hydrology report for Hillcrest Mobile Homes and the FOIP request that he has filed. Mr. McDonald asked for an update from Administration. ICAO Koziol will follow up with Mr. McDonald and provide a response.

DELEGATIONS AND PRESENTATIONS

Friendly Visitor

Lisa Brett, Volunteer Centre Coordinator, provided Council with information on the Friendly Visitor Program. This program is about long-term friendships where participants decide what they will do together and the time commitment. FCSS checks in and evaluates the program.

Hello Hinton

Joan Melvin, Community Development Coordinator, provided Council with information on the Hello Hinton Program which welcomes newcomers to Hinton and provides information on all services and supports provided by FCSS. They are currently trying to get the word out on this new program to newcomers to town. FCSS provides service to all people all the time; they want people to feel supported.

Hinton Connects

Lisa Brett and Joan Melvin provided Council with information on the Hinton Connects Team (formally known as the Co-Team) and the services they provide to non-profit organizations. More information is available on the Town of Hinton website which includes a blog and learning lessons. Hinton Connects maintains a database of all non-profit organizations.


ACTION ITEMS

1. Award of Tender for 2018 – 3.0 Cubic Yard 4 Wheel Drive Rubber Tire Loader

Additional information regarding tenders received was provided to Council prior to the meeting and is included in the minutes as Attachment 1.

NELSON - That tender is awarded to Brandt Tractor for the 3.0 cubic yard four-wheel drive rubber tire loader in the amount of \$239,295.

Carried Unanimously


Initial

HAAS - That Council approves the purchase of snow blade in the amount \$20,600.

Carried Unanimously

2. Public Transit System Review

OSTASHEK - That Council adopts a Limited-service vision and mission statement and maintains the services and operation as currently provided, with wording as follows:

- **A vision that “Hinton residents have basic choices for access and mobility” and;**
- **A mission that “We provide a limited public transit system that meets the minimum needs for mobility by servicing key areas during limited hours and is accessible, welcoming, reliable, safe and secure.”**

Carried Unanimously

OSTASHEK - That Council direct Administration to bring a report to Council before the end of the second quarter of 2019 with a Request for Decision that includes implementation of recommendations in the report as directed.

Carried Unanimously

3. Hinton Youth Advisory Council

NELSON - That Section 4.2 the term “Hinton” be replaced with “the Hinton Community”.

Carried Unanimously

OSTASHEK - That Council refer the bylaw to a Standing Committee meeting for further deliberation.

Carried Unanimously

O. Uloth left the meeting at 5:05 p.m.

4. FortisAlberta Municipal Franchise Fee for 2019

HAAS - That Council increase the Hinton municipal franchise fee rider applied to all FortisAlberta distribution tariffs, except riders and rebates, to 12.70%.

Carried 4-2

For: Haas, Waugh, Nelson, Race

Against: Ostashek, Michaels

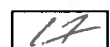
5. Notice of Motion

NELSON - That all action and spending in regard to the new Recreation Centre development be postponed until the time at which we have a permanent CAO or it is determined by Council that we have the capacity within the organization to support the development of this project.

Defeated 1-5

For: Nelson

Against: Haas, Waugh, Michaels, Ostashek, Race



Initial

INFORMATION ITEMS

1. Council Information Packages #1 and #2 for October 16, 2018

OSTASHEK - That Council Information Packages #1 and #2 for October 16, 2018 be accepted for information.

Carried Unanimously

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

2. Interim Chief Administrative Officer Report

Mike Koziol, Interim Chief Administrative Officer, provided an update on administrative matters.

3. Administrative Inquiries

There were no Administrative Inquiries.

NOTICES OF MOTION

Council did not present any Notices of Motion.

IN CAMERA

OSTASHEK - That the Regular Meeting of Council move In Camera.

Carried Unanimously

The time was 5:57 p.m. H. van Klaveren, T. Martens, A. Steinemann, left the meeting.

C. Fox, G. Lee, M. Kolla, TM Gunderson, A. Derry, D. McNeill, J. McNeill, J.Tonerleft the meeting at 7:17 p.m.

NELSON - That the Regular Meeting of Council move out of In Camera.

Carried Unanimously

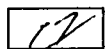
The time was 7:58 p.m.

NELSON - That Council direct Administration to revise the Boards and Committees Bylaw #1070-3 pertaining to membership term and radius of residence.

Carried Unanimously

WAUGH - That Council direct Administration to revise the Grant Funding Advisory Committee Bylaw #1085-2 length of membership.

Carried Unanimously


Initial

ADJOURNMENT

OSTASHEK - That the Regular Meeting of Council adjourn.

Carried Unanimously

The time was 7:59 p.m.



Mayor



Director of Corporate Services

INFORMATION PER TENDER SUBMISSIONS

Provided to Council as a handout October 16, 2018

The following five (5) qualified respondents were selected from the Tender process:

- SMS Equipment (Komatsu)
- Finning (Cat)
- Lift Boss (JCB)
- Brandt Tractor (John Deere)
- Strongco (Volvo)

Below is a quick summary of the equipment and quotes presented to the Town of Hinton.

SUPPLIER: SMS (Komatsu)- \$242,291.00 Tier 4

- Value Comments Bucket was not included in the tender price, so add \$9,750.00
- Horse power was low to Specs.
- Quick attach had no price to equip on loader to attach to our Equipment.
- Total price was **\$252,041.00**

SUPPLIER: Finning (Cat) - \$276,167.65 Tier 4

- Value Comments **Price too high.** (CAT)

SUPPLIER: Lift Boss (JCB) - \$241,945.00 Tier 4

- Value Comments No Tech in area for Service, would have to go to Edmonton for Service or pay for tech to come to Hinton.
- Extended Warranty included. 90-120 Days (or longer)

SUPPLIER: Brandt Tractor (John Deere) \$239,295.00 Tier 3

- Value Comments Bucket Price Included,
- 2-4 weeks Delivery
- Matches to our existing Equipment.
- Tech in area for Service calls.
- Extended warranty included. (John Deere)

SUPPLIER: Brandt Tractor (John Deere) \$247,170.00 Tier 4

- Value Comments 6 months Delivery time. **(Too Long!)**
- Tech in are for Service calls.
- Extended warranty included.

SUPPLIER: Strongco (Volvo) \$227,343.78 Tier 4

- Value Comments, Bucket price not included in quote. Add \$8,564.44
- 60-90 days delivery (too long)
- Extended warranty included.
- Total cost **\$235,908.22**
- Operators not familiar with machine and no History of dealing on service or parts.

**SELECTION OF VENDOR
FOR (PURCHASE)
BEST VALUE ASSESSMENT SHEET**

Value Criteria	Weight	SMS	Finning	Brandt Tractor	Strongco	Lift Boss
Price	25%	6 6 x 25= 150	3 3 x 25= 75	9 9 x 25= 225	10 10 x 25= 250	7 7 x 25= 175
Availability	20%	1 1 x 20= 20	10 10 x20 = 200	10 10x20= 200	8 8 x20= 160	5 5 x 20= 100
Specifications	30%	8 8 x 30= 240	10 10 x 30 = 300	10 10 x 30 = 300	10 10 x 30 =300	10 10 x 30 = 300
Tech Service	25%	6 8 x 25 = 150	10 10 x 25= 250	10 10 x 25 = 250	9 10 x 25 = 225	3 3 x 25 = 75
TOTAL		560	825	975	935	650
* Selected Tender				*		

COMMENTS Based on Best Value the Town of Hinton recommends Brandt Tractor.

Prepared By: _____

Date: _____