



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held August 28, 2018  
in Council Chambers

### **Present:**

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn (arrived 6:05 p.m.), Dewly Nelson, JoAnn Race, Tyler Waugh

### **Absent:**

Councillor Albert Ostashek

### **Administration in Attendance:**

Mike Koziol, Interim Chief Administrative Officer, Carla Fox, Interim Director of Corporate Services, Wendy Jones, Director of Planning & Development, Hans van Klaveren, Interim Director Community Services, Todd Martens, Protective Services Manager, Olga Uloth, FCSS Manager, Emily Olsen, Communications & Strategic Advisor, Mindi Petkau, Land Coordinator, Gordie Lee, Director of Infrastructure Services, Jenna Altrogge, Legislative & Administrative Assistant, Wendy Anderson, Executive Assistant

### **Also in Attendance:**

Richard Tombs, ISL Engineering & Land Services

***Refer to the Regular Council Meeting Agenda package for [August 28, 2018](#) for detailed background information.***

## **ORDER**

Mayor Marcel Michaels called the Regular Council meeting to order. The time was 4:00 p.m.

## **OATH OF OFFICE**

Interim CAO Mike Koziol performed the swearing in of Deputy Mayor Dewly Nelson for his term August 1 – October 31, 2018.

## **ADOPTION OF AGENDA**


**WAUGH - That the agenda be adopted as amended.**

- **Race: Delete Item #7 – Notice of Motion**
- **Koziol: Move Action Item #6 to Item #4**

**Carried Unanimously**

## **COUNCIL MINUTES FOR ADOPTION**

1. Regular Meeting of Council Minutes – July 17, 2018
2. Standing Committee of Council Minutes – August 21, 2018

  
Initial

**HAAS - That the Minutes listed above be approved as presented.**

**Carried Unanimously**

### **CITIZENS "MINUTE WITH COUNCIL"**

Mr. Robert De Roo spoke to council regarding his concerns with Bylaw Services being understaffed. He also has issue with the parking of recreational vehicles that impede the sidewalks. Mr. De Roo submitted a letter to Council previously which will be included in the Council Information Package of August 29, 2018.

Mayor Michaels responded that 2019 budget discussions are upcoming and Mr. De Roo's concerns may be considered.

Sue Allen spoke to Council regarding the Animal Control Bylaw; she feels that good dog owners are being punished with the proposed bylaw.

Marie Michener spoke to Council regarding the proposed Animal Control Bylaw. Mary Reimer is currently not designated as off-leash and she asked Council to consider allowing some off-leash in the park.

### **DELEGATIONS AND PRESENTATIONS**

#### Public Transit Study Review

Brian Mills of Dantec Associates provided Council with a presentation on the Public Transit Study Review. The presentation and Executive Summary are included in the August 28, 2018 agenda package. The full report is available on the Town of Hinton website.

Mr. Mills provided answers to the questions Council asked.

### **ACTION ITEMS**

#### 1. Public Transit Study Review

**HAAS - That Council refers the Hinton Public Transit Review Report from Dantec Associates to the Standing Committee Meeting of October 9, 2018 for further discussion.**

**Carried 3-2**

**For: Haas, Waugh, Race  
Against: Michaels, Nelson**

H. van Klaveren and O. Uloth left the meeting at 4:45 p.m.

#### 2. Application for the Federation of Canadian Municipalities' Municipal Asset Management Program Grant

**RACE - That Council direct Administration to:**



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1. **Apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Hinton's Asset Management Program.**

2. **Complete two stages of Hinton's Asset Management Program project; Stage 1: Asset Management Policy; and Stage 2: Asset Management Strategy Objectives.**

**Carried Unanimously**

3. Draft Public Participation Policy #1209

**NELSON - That Council give Public Participation Policy #1209 first reading as presented.**

**Carried Unanimously**

**HAAS - That Council give Public Participation Policy #1209 second reading as presented.**

**Carried Unanimously**

**RACE - That Town Council provides Unanimous Consent for Third Reading of Policy #1209.**

**Carried Unanimously**

**WAUGH - That Town Council gives Third Reading of Policy #1209.**

**Carried Unanimously**

4. Council Meeting Schedule Changes

**HAAS - That the September 11 Standing Committee Meeting be changed to a Regular Council Meeting.**

**Carried Unanimously**

**WAUGH - That the September 25 Standing Committee Meeting be cancelled, due to attendance at the Alberta Urban Municipalities Association Annual Conference.**

**Carried Unanimously**

**NELSON - That the October 23, 2018 Standing Committee meeting is followed by the 2018 Organizational Meeting.**

**Carried Unanimously**

5. First Reading for Business License Bylaw No. 1126

**HAAS - That Council give Business License Bylaw No.1126 First Reading as presented and appended to this report as Attachment 1.**

**Carried Unanimously**

**NELSON - Direct Administration to collaborate with local stakeholders to develop a beautification strategy complete with grant and sponsorship opportunities.**

**Motion Defeated 1-4**

**For: Nelson**

**Against: Haas, Waugh, Michaels, Race**



Initial

**RACE - Direct Administration to present Business License Bylaw No. 1126 for Second/Third Reading on September 11, 2018.**

**Carried 3-2  
For: Waugh, Michaels, Race  
Against: Nelson, Haas**

6. Cannabis Consumption Bylaw No. 1125

**HAAS - That Council accept Cannabis Consumption Bylaw No.1125 for information.**

**Carried 3-2  
For: Haas, Waugh, Michaels  
Against: Nelson, Race**

**HAAS - Direct Administration to present Cannabis Consumption Bylaw No. 1125 for First Reading on September 11, 2018.**

**Carried Unanimously**

#### **INFORMATION ITEMS**

1. Council Information Packages #1, #2, #3, #4, #5 and #6 for August 28, 2018

**NELSON - That Council Information Packages #1, #2, #3, #4, #5 and #6 for August 28, 2018 be accepted for information.**

**Carried Unanimously**

#### **REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER**

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

Deputy Mayor Nelson assumed the Chair at 5:50 p.m.

**MICHAELS - That Council establishes the Personnel Committee with members as follows: Mayor Michaels, Councillor Maguhn, Councillor Ostashek, and Councillor Race, to ensure consistency with Town Manager Recruitment Policy #098.**

**Carried Unanimously**

**MICHAELS - That Council direct Administration to provide George Cuff with an honorarium of \$500 for his services and support in the recruitment process of the Interim Chief Administrative Officer.**

**Carried 3-2  
For: Haas, Michaels, Race  
Against: Waugh, Nelson**

Mayor Michaels resumed as Chair at 5:53 p.m.

  
Initial

**2. Interim Chief Administrative Officer Report**

Mike Koziol, Interim Chief Administrative Officer, provided an update on administrative matters.

**3. Administrative Inquiries**

There were no Administrative Inquiries.

**NOTICES OF MOTION**

Council did not present any Notices of Motion.

**IN CAMERA**

**NELSON - That the Regular Meeting of Council move In Camera.**

**Carried Unanimously**

The time was 5:59 p.m. R. Tombs joined the meeting. Councillor Maguhn joined the meeting at 6:05 p.m.

R. Tombs, W. Jones, G. Lee, T. Martens, E. Olsen and C. Fox left the meeting at 6:10 p.m.

**HAAS- That the Regular Meeting of Council move out of In Camera.**

**Carried Unanimously**

The time was 6:24 p.m.

**Interim CAO Contract Adjustments**

**MAGUHN - That Council amends sections 7(a) and 7(d) of the Interim Chief Administrative Officer Contract as follows: that section 7(a) be extended by two weeks and that section 7(d) be increased to \$2,000 per month, due to the calculated costs of living.**

**Carried Unanimously**

**ADJOURNMENT**

**RACE - That the Regular Meeting of Council adjourn.**

**Carried Unanimously**

The time was 6:25 p.m.

  
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Mayor

  
\_\_\_\_\_  
Interim Chief Administrative Officer

Initial

