



TOWN OF HINTON

Minutes of the Regular Meeting of Council
Held July 17, 2018
in Council Chambers

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Albert Ostashek, JoAnn Race, Tyler Waugh

Absent:

Councillors Ryan Maguhn, Dewly Nelson

Administration in Attendance:

Mike Koziol, Interim Chief Administrative Officer, Denise Parent, Director of Corporate Services, Gordie Lee, Director of Infrastructure Services, Lorraine Walker, Planner, Hans van Klaveren, Parks, Recreation & Culture Manager, Jenna Altrogge, Legislative & Administrative Assistant, Wendy Anderson, Executive Assistant

Refer to the Regular Council Meeting Agenda package for [July 17, 2018](#) for detailed background information.

ORDER

Mayor Marcel Michaels called the Regular Council meeting to order. The time was 4:01 p.m.

ADOPTION OF AGENDA

HAAS - That the agenda be adopted as presented.

Carried Unanimously

OATH OF OFFICE

Mayor Michaels performed the Oath of Office for Mike Koziol, Interim Chief Administrative Officer.

COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – June 19, 2018
2. Standing Committee of Council Minutes – June 26, 2018
3. Special Meeting of Council – June 29, 2018
4. Special Meeting of Council – July 3, 2018
5. Special Meeting of Council – July 5, 2018
6. Special Meeting of Council – July 8, 2018
7. Standing Committee of Council Minutes – July 10, 2018
8. Special Meeting of Council – July 10, 2018

WAUGH - That the Minutes listed above be approved as presented.

Carried Unanimously


Initial

CITIZENS "MINUTE WITH COUNCIL"

Paul Chauvet, a Town of Whitecourt Councillor, informed Council he is seeking the nomination for UCP and will be campaigning in the area very soon.

Brian Reid, BRIDGES Executive Director, informed Council that BRIDGE is sponsoring "Carefree Friday BBQ's". BBQS were held in June and will be held July and August. Mr. Reid spoke to the various sponsors for the BBQ's and invited Council to come down for lunch and / or help with the cooking. He indicated that the community has been wonderful in paying it forward.

DELEGATIONS AND PRESENTATIONS

Hinton Art Club

Sheila McKeand, President of the Hinton Art Club, provided Council with a presentation on the club's current and upcoming activities. The PowerPoint presentation is part of the July 17, 2018 Regular Council agenda package.

Regional Elder Abuse Prevention Program Update

Charlene Sitar, Regional Elder Abuse Prevention Coordinator, provided Council with a presentation and additional information which is part of the July 17, 2018 Regular Council agenda package.

Mayor Michaels thanked Ms. Sitar for her presentation and asked how Council could support this position. Ms. Sitar suggested that a letter be sent to the province in support of the program and the partners involved work together to fund the position.

ACTION ITEMS

1. Request to Write Off Property Taxes on Manufactured Home

OSTASHEK - That Council approve the write-off of property taxes for a total \$12,948.99 for a manufactured home to be demolished at 408, 700 Carmichael Lane located in Pineridge Village on condition that the manufactured home is destroyed and proof is provided as such.

Carried Unanimously

2. Water Treatment Plant Transition Capital Budget

HAAS - That Council approves a 2018 Capital Budget increase of \$1,000,000 to the Water Treatment Plant Transition Project Budget to be funded from the Water Treatment Plant Reserve.

Carried Unanimously

Denise Parent and Gordie Lee left the meeting at 5:03 p.m.



Initial

3. First Reading for Land Use Bylaw No. 1088-6

RACE - That Council give Land Use Bylaw No.1088-6 First Reading as presented and appended to this report as Schedule A.

Carried 5-0

L. Walker left the meeting at 5:30 p.m.

4. Review of Council Code of Conduct and Chief Administrative Officer Bylaws

HAAS - That Council gives Second reading of Bylaw #1124.

Carried Unanimously

WAUGH - That Council gives Third reading of Bylaw #1124.

Carried Unanimously

OSTASHEK - That Council gives Second reading of Bylaw #916-2.

Carried Unanimously

RACE - That Council gives Third reading of Bylaw #916-2.

Carried Unanimously

OSTASHEK - That Council rescinds Council Members & Town Manager Conduct, Standards, and Responsibilities Policy #089.

Carried Unanimously

5. Regional Assessment Review Board Bylaw #1123

OSTASHEK - That Council gives Third reading to Bylaw #1123.

Carried Unanimously

WAUGH - That Council rescinds Inter-Municipal Assessment Review Board Bylaw #1115.

Carried Unanimously

HAAS - That Council rescinds the Inter-Municipal Assessment Review Board Agreement.

Carried Unanimously

OSTASHEK - That Council appoint Nigel Knight to the LARBs and CARBs established under the West Yellowhead Regional Assessment Review Board for a two-year term starting July 1, 2018.

Carried Unanimously

WAUGH - That Council appoint Doug Kopp to the LARBs and CARBs established under the West Yellowhead Regional Assessment Review Board for a two-year term starting July 1, 2018.

Carried Unanimously


Initial

HAAS - That Council appoints Nigel Knight as the Designated Chair for the West Yellowhead Regional Assessment Review Board for a one-year term starting July 1, 2018. The remuneration and expenses related to the duties of the Designated Chair will follow the Town of Hinton Council Remuneration Policy #052.

Carried Unanimously

RACE - That Council appoints Jenna Altrogge as the Designated Clerk for the West Yellowhead Regional Assessment Review Board for a one-year term starting July 1, 2018.

Carried Unanimously

6. Terms of Reference, Recreation Centre Project Steering Committee

RACE - To amend the makeup of the proposed committee include the Mayor, two members of Hinton Town Council, one Yellowhead County representative and three citizens.

Defeated

For: Race, Ostashek

Against: Haas, Waugh, Michaels

WAUGH - That Council adopt the Recreation Centre Project Steering Committee Terms of Reference as presented in Attachment #1.

Carried 3-2

For: Haas, Waugh, Michaels

Against: Race, Ostashek

INFORMATION ITEMS

1. Council Information Packages #1, #2, #3 and #4 July 17, 2018

WAUGH - That Council Information Packages #1, #2, #3, and #4 for July 17, 2018 be accepted for information.

Carried Unanimously

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

2. Interim Chief Administrative Officer Report

Mike Koziol, Interim Chief Administrative Officer, provided an update on administrative matters.

3. Administrative Inquiries

There were no Administrative Inquiries.


Initial

NOTICES OF MOTION

Council did not present any Notices of Motion.

IN CAMERA

OSTASHEK - That the Regular Meeting of Council move In Camera.

Carried Unanimously

The time was 6:03 p.m. H. van Klaveren and J. Altrogge left the meeting.

WAUGH- That the Regular Meeting of Council move out of In Camera.

Carried Unanimously

The time was 6:43 p.m.

Personnel Matter – Executive Search for Permanent CAO

OSTASHEK - That Council direct Administration to extricate the Town of Hinton from the current CAO recruitment contract and pursue entering into a contract with another recruitment firm for the CAO position.

Carried Unanimously

ADJOURNMENT

HAAS - That the Regular Meeting of Council adjourn.

Carried Unanimously

The time was 6:45 p.m.



Mayor



Interim Chief Administrative Officer


Initial