



TOWN OF HINTON

Minutes of the Standing Committee Meeting
Held July 10, 2018
Committee Room

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

Absent:

Councillor Ryan Maguhn

Administration in Attendance:

Wendy Jones, Acting Chief Administrative Officer, Hans van Klaveren, Parks, Recreation & Culture Manager, Gordie Lee, Director of Infrastructure Services, Jenna Altrogge, Legislative & Administrative Assistant, Wendy Anderson, Executive Assistant

Refer to the Standing Committee Meeting Agenda package for [July 10, 2018](#) for detailed background information.

ORDER

Deputy Mayor Waugh called the Standing Committee meeting to order. The time was 4:01 p.m.

ADOPTION OF AGENDA

MICHAELS - That the Standing Committee Meeting Agenda of July 10, 2018 be accepted as amended.

- **Add In Camera Item – Personnel Matter, Debrief with Acting CAO**

Carried Unanimously

CITIZENS "MINUTE WITH COUNCIL"

No citizens wished to speak with Council.

ACTION AND DISCUSSION ITEMS

1. Recreation Centre Project Steering Committee Composition

HAAS - That Council direct Administration to amend the Terms of Reference to a term of 3-6 month period, if the committee requires further time to finalize the committee will discuss and seek an amendment from Council.

Consensus achieved 6-0


Initial

MICHAELS - That Council direct Administration to include: That a weekday meeting not exceed 3 hours and a weekend meeting not exceed 5 hours unless by consensus of the committee they wish to extend.

Consensus Achieved 6-0

MICHAELS - That Council direct Administration to amend administrative and consultant support Point b) The Town of Hinton Council approved a not to exceed \$200,000 Capital budget for 2018 and 2019 expenses to facilitate the steering committee and administration to utilize GEC Consulting Services or other consulting services as needed to support delivering final recommendations to Council.

Consensus Achieved 6-0

NELSON - That Council direct Administration to bring forward a Request for Decision to the July 17, 2018 Regular Meeting of Council titled, "Recreation Centre Project Steering Committee Terms of Reference" amended as per the direction of Council at the Standing Committee Meeting on July 10, 2018.

Consensus Achieved 6-0

OSTASHEK - That Council direct Administration to provide a risk analysis pertaining to Council as a whole in participation on the Rec. Centre steering committee and future participation in decisions regarding recreation centre renovations and development.

Consensus Achieved 6-0

ADDITIONAL INFORMATION

1. Urgent Matters from Council
2. Chief Administrative Officer Status Report
3. Executive Assistant Logistics Information

IN CAMERA

NELSON - That the Standing Committee Meeting of Council move In Camera.

Carried Unanimously

The time was 4:43 p.m. J. Altrogge, H. van Klaveren, G. Lee and W. Anderson left the meeting.

NELSON - That the Standing Committee Meeting of Council move out of In Camera.

Carried Unanimously

The time was 5:10 p.m.


Initial

ADJOURNMENT


MICHAELS - That the Standing Committee meeting adjourn.

Carried Unanimously

The time was 5:11 p.m.



Deputy Mayor



Acting Chief Administrative Officer



Initial