



TOWN OF HINTON

Minutes of the Regular Meeting of Council
Held March 20, 2018
in Council Chambers

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, JoAnn Race, Tyler Waugh

Absent:

Councillors Dewly Nelson, Albert Ostashek

Also in Attendance:

Denise Parent, Interim Chief Administrative Officer, Carla Fox, Interim Director of Corporate Services, Wendy Jones, Director of Planning and Development, Lorraine Walker, Planner, Dani Woodman, Senior Development Officer, Gordie Lee, Director of Infrastructure Services, Wendy Anderson, Executive Assistant

Refer to the Regular Council Meeting Agenda package for March 20 2018 for detailed background information.

ORDER

Mayor Marcel Michaels called the Regular Council meeting to order. The time was 4:04 p.m.

ADOPTION OF AGENDA

HAAS - That the agenda be adopted as presented:

Carried Unanimously

COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – March 6, 2018
2. Standing Committee of Council Minutes – March 13, 2018

WAUGH - That the Minutes listed above be approved as presented.

Carried Unanimously

CITIZENS "MINUTE WITH COUNCIL"

No citizens wished to speak with Council.


Initial

DELEGATIONS AND PRESENTATIONS

Pembina Sprockids Trail Cheque Presentation

Clint Walker, Manager of Pembina Pipeline Corporation, spoke to Council and provided a brief background on the company. Pembina supports community initiatives and was happy to support Hinton Mountain Bike Association (HMBA).

Julie Duval, Treasurer of Hinton Mountain Bike Association, came before Council to celebrate the new Pembina Sprockids trail and promote the local mountain bike events and activities.

Hope 4 Life Men's Emergency Shelter Proposal

Mathew Herbert, Hope 4 Life, provided Council with background information on Hope 4 Life. The PowerPoint presentation is attached to the March 20, 2018 minutes (Attachment 1). The organization has been doing research in Hinton on the viability of a men's shelter. They have been applying for available grants and the next step is to find a location. Currently they are looking at a P3 partnership with equal funding from provincial, municipal and Hope 4 Life.

On behalf of Council, Mayor Michaels thanked them for their presentation and looks forward to receiving more information as it becomes available.

PUBLIC HEARINGS

INTRODUCTION & PROCEDURES

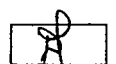
Deputy Mayor Waugh informed the hearing attendees as follows:

- The Public Hearing is held pursuant to the Municipal Government Act.
- Rules of conduct will be followed during this Public Hearing.
- Presentations should be brief and to the point.
- The order of presentation shall be:
 - report from the planner
 - entry of written submissions
 - those supporting the Bylaw
 - those opposing the Bylaw
 - any other person deemed to be affected by the Bylaw
- Council may ask questions of the speakers after each presentation for clarification purposes.

There will be no debating the Bylaw, however, questions to the Councillors or other parties will be accepted through the Chair.

Municipal Development Plan Bylaw Amendment No. 1084-1

Acting Deputy Mayor Waugh declared the Public Hearing relating to the Municipal Development Plan Bylaw Amendment No. 1084-1 open. The time was 4:32 p.m.


Initial

The Secretary, Carla Fox, Interim Director of Corporate Services, informed that the purpose of proposed Bylaw No. 1084-1 is to amend the Municipal Development Plan Bylaw as follows:

1. **Add Appendix A – Land Development Guidelines**
2. **Add Appendix B – Established Area Guidelines.**

First reading was given to Bylaw No. 1084-1 on February 20, 2018.

Notice of this Public Hearing was advertised in the Hinton Voice newspaper on March 1 and 8, 2018 and advertised on the Town of Hinton website.

There were no written comments received to date,

The report from the Planner was provided and is included in the March 20, 2018 Regular Council agenda package.

Acting Deputy Mayor Waugh requested:

- a) Are there any late written submissions relating to the Bylaw? No
- b) Is there anyone who supports the Bylaw and wishes to speak? No
- c) Is there anyone who opposes the Bylaw and wishes to speak? No
- d) Is there anyone deemed to be affected by the Bylaw and wishes to speak? No
- e) Are there any comments from Council's Planning Advisors? No
- f) Do the Councillors have any further questions? No
- g) Do the Councillors require further information? None requested

ADJOURNMENT

MAGUHN - That the Public Hearing adjourn.

Carried unanimously


The time was 4:38 pm.

Land Use Bylaw No. 1088-5

Acting Deputy Mayor Waugh declared the Public Hearing relating to the Land Use Bylaw No. 1088-5 open. The time was 4:38 p.m.

The Secretary, Carla Fox, Interim Director of Corporate Services, informed that the purpose of proposed Bylaw No. 1088-5 is to amend the Land Use Bylaw as follows:

1. Amend the LUB 1088-5 incorporating the language from the Edits Overview as summarized in Attachment 1 into the LUB 1 088-5 as identified in Attachment 2.


Initial

2. Amend the LUB 1088-5 incorporating Attachments 3-1 to 3-9 as it pertains to the Land Use map.

As shown on Schedule “A” with Attachments 1, 2, and 3.

First reading was given to Bylaw No. 1088-5 on February 20, 2018.

Notice of this Public Hearing was advertised in the Hinton Voice newspaper on March 1 and 8, 2018 and advertised on the Town of Hinton website.

The following written comments were received to date (included in the March 20, 2018 Regular Council agenda package).

- Tim Tarrant

The report from the Planner was provided.

Acting Deputy Mayor Waugh requested:


- f) Are there any late written submissions relating to the Bylaw? No
- g) Is there anyone who supports the Bylaw and wishes to speak? No
- c) Is there anyone who opposes the Bylaw and wishes to speak?

Dan Kwasny of 212 Felaber Road spoke to Council regarding his property. He is concerned that the zoning change will not allow him to change the use of his property as well as the properties he jointly owns with his father. He also expressed concerns regarding surveillance suites.

Wendy Jones responded that the proposed changes provide corrections to the 2016 plan and these changes will support business within the district by allowing more business types; changes are not intended to limit current usage of the area. Ms. Jones assured Mr. Kwasny that surveillance suites are permissible. Due to the location of the railway tracks, CN guidelines would need to be followed. The goal of the Planning Department and the new bylaw is to work with owners to seek the solution; Ms. Jones encouraged Mr. Kwasny and other concerned landowners to come in to talk about the individual lot development.

Dale Nielsen of 130 Felaber Road spoke to Council regarding his concerns. His property is substantially larger than most and he planned in the future to subdivide; he was told by Town staff previously that he could do so. With the new zoning, he asked if this would still be possible and questioned whether a surveillance suite could be built.

Ms. Jones responded that a subdivision is possible and a surveillance suite could be built but would require a commercial business. She provided the definition of a surveillance suite and assured Mr. Nielsen that there is no minimum or maximum requirement for the square footage. Ms. Jones indicated that there is a difference between an external secondary suite and a surveillance suite. Clarification was provided between the old LUB and the proposed changes. Given that this is a unique situation, she requested that Mr. Nielsen come in to discuss a development agreement where a caveat would be placed which would address their concerns. There is enough flexibility to address what is requested. If the land is subdivided and then


Initial

sold, the caveat would be registered to the title, he could come in and have it discharged or redo the development agreement; it would then fall back to the zoning of the land.

- d) Is there anyone deemed to be affected by the Bylaw and wishes to speak? No
- e) Are there any comments from Council's Planning Advisors? No
- f) Do the Councillors have any further questions? No
- g) Do the Councillors require further information? None requested

ADJOURNMENT

HAAS - That the Public Hearing adjourn.

Carried Unanimously

The time was 4:58 pm.

ACTION ITEMS

1. Municipal Development Plan Bylaw Amendment No. 1084-1

HAAS - That Council gives Municipal Development Bylaw No. 1084-1 Second Reading.

Carried Unanimously

RACE - That Council gives Municipal Development Bylaw No. 1084-1 Third Reading.

Carried Unanimously

2. Land Use Bylaw No. 1088-5

WAUGH - That Council gives Land Use Bylaw No. 1088-5 Second Reading.

Carried Unanimously

MAGUHN - That Council gives Land Use Bylaw No. 1088-5 Third Reading.

Carried Unanimously


L. Walker, D. Woodman and C. Fox left the meeting at 5:05 p.m.

INFORMATION ITEMS

1. Council Information Package #1 and #2 for March 20, 2018

HAAS - That Council Information Packages #1 and #2 for March 20, 2018 accepted for information.

Carried Unanimously


Initial

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

2. Chief Administrative Officer Report

Denise Parent, Interim Chief Administrative Officer, provided an update on administrative matters.

3. Administrative Inquiries

There were no Administrative Inquiries.

NOTICES OF MOTION

Council did not present any Notices of Motion.

IN CAMERA

HAAS - That the Regular Meeting of Council move In Camera.

Carried Unanimously

The time was 5:11 p.m.

Richard Tombs of ISL Engineering and Land Services joined the meeting.

RACE - That the Regular Meeting of Council move out of In Camera.

Carried Unanimously

The time was 5:48 p.m.

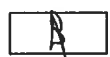
Town of Hinton – Water Treatment Plant – Aquatera Utilities Inc. Services Agreement

HAAS - That Council authorize the Interim Chief Administrative Officer to enter into a Services Agreement with Aquatera Utilities Inc., effective May 1, 2018 to May 1, 2023, as presented.

Carried Unanimously

RACE - That the Request for Decision titled, “Town of Hinton – Water Treatment Plant – Aquatera Utilities Inc., Services Agreement” and any attachments, remain private pursuant to Sections 16, 23, 24 and 25 of the *Freedom of Information and Protection of Privacy Act, RSA 2000, Chapter F-25.*

Carried Unanimously


Initial

ADJOURNMENT

MAGUHN - That the Regular Meeting of Council adjourn.

Carried Unanimously

The time was 5:52 p.m.



Mayor



Interim Chief Administrative Officer