



TOWN OF HINTON

Minutes of the Regular Meeting of Council
Held March 6, 2018
in Council Chambers

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

Also in Attendance:

Stephane Labonne, Chief Administrative Officer, Denise Parent, Director of Corporate Services, Laura Howarth, Director of Community Services, Wendy Jones, Director of Planning and Development, Carla Fox, Senior Project Lead, Jenna Altrogge, Legislative & Administrative Assistant

Refer to the Regular Council Meeting Agenda package for March 6, 2018 for detailed background information.

ORDER

Mayor Marcel Michaels called the Regular Council meeting to order. The time was 4:02 p.m.

ADOPTION OF AGENDA

OSTASHEK - That the agenda be adopted as amended:

- **Addition of Action Item to discuss Council conference attendance and participation.**
- **That the In-Camera Item be moved before Action Item #5.**

Carried Unanimously

COUNCIL MINUTES FOR ADOPTION


1. Regular Meeting of Council Minutes – February 20, 2018
2. Standing Committee of Council Minutes – February 27, 2018

WAUGH - That the Minutes listed above be approved as presented.

Carried Unanimously

CITIZENS "MINUTE WITH COUNCIL"

Bill McDonald spoke to Council to thank the Town and the sponsors of 5th Annual Challenge in the Rockies Tournament. He also spoke to the fact that this year, the event lands on Easter weekend, and therefore the facility booking has additional fees; this issue has been addressed in an email to Council. Mr. McDonald handed out a portion of the Town of Hinton's User Fee Schedule to Council to address a concern with the additional costs of booking the facility. CAO Labonne recommended that Mr. McDonald communicate directly with Administration to follow up on this issue.


Initial

DELEGATIONS AND PRESENTATIONS

RCMP Quarterly Review

Staff Sergeant Chris Murphy provided Council with a verbal presentation on the last quarter for the RCMP. The presentation included staffing updates, crime trends and statistics, 2018 priority finalization, and information concerning the Multi-Year Financial Plan.

Automated Traffic Enforcement Overview Committee Review

Protective Services Manager Todd Martens and Staff Sergeant Chris Murphy provided Council with a presentation on the last quarter for Automated Traffic Enforcement (ATE). The PowerPoint presentation is available in the March 6, 2018 Regular Council Meeting agenda package.

ACTION ITEMS

1. Annual Reporting and 2019 Budget Schedule

MAGUHN – That Council approve the Annual Reporting and 2019 Budget Schedule as presented.

Carried Unanimously

2. Performing Arts Venue Project Closeout

HAAS – That Council accept the report for information.

Carried Unanimously

3. Membership Applications for Hinton Grant Funding Advisory Committee

OSTASHEK – That Deena Fuller, Nancy Robbins, and Peter Wilkinson be appointed to the Hinton Grant Funding Advisory Committee for a one-year term as citizen members and that two (2) members for the Hinton Grant Funding Advisory Committee be appointed from the Hinton Municipal Library Board and/or the Community Engagement and Advisory Committee (CEAC) Board for a one-year term.

Carried Unanimously

4. Conference Participation and Attendance

NELSON – Approve Councillor participation at the Economic Development Association Conference March 20-23, 2018

Carried Unanimously

NELSON – Approve Councillor participation at Board Leadership Edmonton 2018 on March 17, 2018

Carried Unanimously

IN CAMERA

HAAS - That the Regular Meeting of Council move In Camera.

Carried Unanimously

The time was 5:10 p.m.

NELSON - That the Regular Meeting of Council move out of In Camera.

Carried Unanimously

The time was 5:42 p.m.

5. Appointment of Interim Chief Administrative Officer

MAGUHN – That Council approve Denise Parent as the Interim CAO effective March 17, 2018

Carried Unanimously

NELSON – That the Mayor be authorized to sign the Letter of Offer as discussed.

Carried Unanimously

INFORMATION ITEMS

1. Council Information Package #1 and #2 for March 6, 2018

OSTASHEK - That Council Information Packages #1 and #2 for March 6, 2018 be accepted for information.

Carried Unanimously

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

2. Chief Administrative Officer Report

Stephane Labonne, Chief Administrative Officer, provided an update on administrative matters.

3. Administrative Inquiries

There were no Administrative Inquiries.

NOTICES OF MOTION

Council did not present any Notices of Motion.


Initial

ADJOURNMENT

HAAS - That the Regular Meeting of Council adjourn.

Carried Unanimously

The time was 6:04 p.m.



Mayor



Director of Corporate Services

Initial