



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held February 20, 2018  
in Council Chambers

### Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

### Also in Attendance:

Stephane Labonne, Chief Administrative Officer, Denise Parent, Director of Corporate Services, Laura Howarth, Director of Community Services, Wendy Jones, Director of Planning and Development, Jenna Altrogge, Legislative & Administrative Assistant, Dani Woodman, Senior Development Officer, Lorraine Walker, Planner, Carla Fox, Senior Project Lead, Wendy Anderson, Executive Assistant

**Refer to the Regular Council Meeting Agenda package for [February 20, 2018](#) for detailed background information.**

## ORDER

Mayor Marcel Michaels called the Regular Council meeting to order. The time was 4:00 p.m.

## ADOPTION OF AGENDA

**MAGUHN - That the agenda be adopted as amended:**

- Add Action Item #9 - Challenge in the Rockies Correspondence
- Add Action Item #10 – MD 1420 Stop Sign Enforcement portion of ATE Program

**CARRIED**

## COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – February 6, 2018
2. Standing Committee of Council Minutes – February 13, 2018

**HAAS - That the Minutes listed above be approved as presented.**

**CARRIED**

## CITIZENS "MINUTE WITH COUNCIL"

Lisa Higgerty, of the Hinton Friendship Centre, came before Council to speak to them regarding a reconciliation event they are arranging. She requested Council's participation in building a beaded dreamcatcher. The beading process will be done with Council prior to an upcoming Standing Committee of Council with the presentation of the dreamcatcher at a later meeting. Details will be finalized with Ms. Higgerty shortly.

  
Initial

## **ACTION ITEMS**

1. Municipal Development Plan Bylaw Amendment No. 1084-1

**MAGUHN - That Council give Municipal Development Plan Bylaw No. 1084-1 First Reading as presented and appended to this report as Attachment 1.**

**Carried Unanimously**

2. Land Use Bylaw No. 1088-5 Amendment

**HAAS - That Council give Land Use Bylaw No.1088-5 First Reading as presented and appended to this report as Attachment 1.**

**Carried Unanimously**

3. Council Procedure Bylaw No. 1060-6

**NELSON - That Council give first reading to Council Procedure Bylaw #1060-6.**

**Carried Unanimously**

**MAGUHN - That Council give second reading to Council Procedure Bylaw #1060-6.**

**Carried Unanimously**

**WAUGH - That Council give unanimous consent for third reading to Council Procedure Bylaw #1060-6.**

**Carried Unanimously**

**RACE - That Council give third and final reading to Council Procedure Bylaw #1060-6.**

**Carried Unanimously**

4. Hinton Grant Funding Advisory Committee Bylaw #1085-2

**NELSON -That Bylaw #1085-2 is given first reading.**

**Carried Unanimously**

**MAGUHN -That Bylaw #1085-2 is given second reading.**

**Carried Unanimously**

**OSTASHEK -That Bylaw #1085-2 is given unanimous consent for third reading.**

**Carried Unanimously**

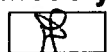
**HAAS -That Bylaw #1085-2 is given third and final reading.**

**Carried Unanimously**

5. Community Grant Program Review

**NELSON - That Council approve the changes as directed at the January 30, 2018 Standing Committee Meeting, with effective dates as amended in Attachment #1.**

**Carried Unanimously**

  
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**RACE – That the effective date for the Community Grant Program maximum request of \$10,000 commences for the 2018 Intake #1.**

**Carried 4-3**  
**For: Waugh, Michaels, Ostashek, Race**  
**Against: Haas, Maguhn, Nelson**

6. Social Media Use Policy #106 and Social Media Use Guidelines

**NELSON - That Council approve the Social Media Use Policy No. 106 as presented.**

**Carried Unanimously**

**OSTASHEK - That Council approve the Social Media Use Guidelines – Members of Council as presented.**

**Carried Unanimously**

7. Public Transit User Fees

**MAGUHN - That user fees be waived for public transit riders who are Canadian National Institute for the Blind (CNIB) cardholders.**

**Carried 5-2**  
**For: Haas, Maguhn, Michaels, Nelson, Race**  
**Against: Waugh, Ostashek**

**OSTASHEK - That Council direct Administration to bring forward a review of Hinton's Public Transit System to the September 10, 2018, Standing Committee Meeting, including an assessment in terms of the fare structure, organizational structure, identification / management of assets, approach to service delivery, and network design. The report should also contain:**

- 1. Research from municipal comparators on their respective fares and public subsidization to operate public transit systems;**
- 2. Analysis of our fare rates, marketing of advertising opportunities, potential changes to service levels, and exploration of other possible efficiencies and strategies to minimize the level of taxpayer subsidization of public transit in Hinton.**
- 3. The implications of implementing any of the potential changes indicated above;**
- 4. Recommendations to address Administration's observations**

**MAGUHN - That the motion on the floor be postponed to the April 3, 2018 Regular Council meeting to allow Administration time to review the workplan timing and use of staff versus external resources.**

**Carried Unanimously**

8. Occupational Health and Safety Coordinator Position

**OSTASHEK - That council support expanding the Occupational Health & Safety Coordinator position to full-time effective as soon as possible.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Ostashek, Nelson, Race**

**Against: Michaels**

9. Challenge in the Rockies Correspondence

**MAGUHN - That Council direct Administration to bring back a comparative report to the March 13, 2018 Standing Committee Meeting of Council regarding Recreation Centre fee scheduling for groups on Stat Holidays.**

**Carried 5-2**

**For: Haas, Maguhn, Michaels, Ostashek, Race**

**Against: Waugh, Nelson**

10. MD 1420: That the Stop Sign Program remain suspended and the initiation of the red light program remain on hold until Council can discuss the programs with the ATE Oversight Committee in November.

**NELSON - that action item MD-1420 Stop Sign portion of the Automated Traffic Enforcement program be ceased.**

**RACE - That Council postpone the motion until the Provincial Government review of the ATE is released publicly.**

**Motion Defeated 6-1**

**For: Race**

**Against: Haas, Waugh, Maguhn, Michaels, Ostashek, Nelson**

The original motion was withdrawn.

## INFORMATION ITEMS

1. Council Information Package #1 and #2 for February 20, 2018

**HAAS - That Council Information Packages #1 and #2 for February 20, 2018 accepted for information.**

**Carried Unanimously**

## REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

  
Initial

2. Chief Administrative Officer Report

Stephane Labonne, Chief Administrative Officer, provided an update on administrative matters.

3. Administrative Inquiries

There were no Administrative Inquiries.

**NOTICES OF MOTION**

Council did not present any Notices of Motion.

**IN CAMERA**

**OSTASHEK - That the Regular Meeting of Council move In Camera.**

**Carried Unanimously**

The time was 7:00 p.m.

**OSTASHEK - That the Regular Meeting of Council move out of In Camera.**

**Carried Unanimously**

The time was 7:55 p.m.

CAO Recruitment

**NELSON - That Council accept the letter of resignation from CAO Stephane Labonne, dated February 8, 2018.**

**Carried Unanimously**

**RACE - That Council approve the CAO's last day of March 16, 2018.**

**Carried Unanimously**

**OSTASHEK - That Council approve the CAO Recruitment Committee Terms of Reference as presented.**

**Carried Unanimously**

**ADJOURNMENT**

**NELSON - That the Regular Meeting of Council adjourn.**

**CARRIED**

The time was 7:57 p.m.

  
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Mayor

  
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Director of Corporate Services

Initial