



TOWN OF HINTON LIBRARY BOARD
Regular Meeting
January 22, 2018
 Teck Coal Room, Hinton Municipal Library

PRESENT: H. Smit (Chair), G. Higgerty (Vice-Chair), G. Sorenson, H. Siermachesky, J. Rush, T. Haas

ABSENT: V. Sergeew

ALSO PRESENT: H. Amendt (Manager of Library Services), P. Stewart (Assistant Manager of Library Services), Laura Howarth (ToH Director of Community Services)

CALL TO ORDER: H. Smit called the meeting to order. The time was 4:33 pm.

ADOPTION OF AGENDA:

G. Sorenson – Moved that the Agenda of January 22, 2018 be accepted as presented with the amendment to include discussion of Mail Courier operations.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

G. Sorenson – Moved that the Minutes of the Regular Board Meeting of November 27, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS:

H. Siermachesky – Moved that the Hinton Municipal Library be closed the following dates in 2018:

- February 19
- March 30, 31 & April 1
- May 19, 20 & 21
- June 30 & July 1 & 2
- August 4, 5 & 6
- September 1, 2 & 3
- October 6, 7 & 8

**November 11
December 24, 25 & 26
December 27 & 28 (Reduced hours 10 – 4)
December 31 & January 1**

CARRIED UNANIMOUSLY

H. Siermachesky – Moved that the Town of Hinton Library Board Bylaws as presented be accepted in part with changes made to section 9. Teck Coal Room and Schedule E and those changes be brought back to the next Library Board meeting on February 26, 2018.

CARRIED UNANIMOUSLY

T. Haas – Moved that the Board strike up a policy committee consisting of J. Rush and G. Sorenson to review the Library Board policies as presented for future approval by the Library Board.

CARRIED UNANIMOUSLY

H. Siermachesky – Moved that Haley Amendt apply for the 2018 Step Grant for a summer student to assist with the Summer Reading Program and to spend up to \$5,000 to assist in paying said student if application is successful.

SECONDED BY T. Haas.

CARRIED UNANIMOUSLY

G. Higgerty – Moved that the 2017 LibPass year-end report to Public Library Services Branch be approved and that the paperwork with amendments to correct names, addresses and emails be sent into PLSB.

SECONDED BY T. Haas.

CARRIED UNANIMOUSLY

T. HAAS – Moved that the Reports in the Information Package be accepted for information.

CARRIED UNANIMOUSLY

IN CAMERA

G. Higgerty – That the meeting moves in camera.

The time was 6:25 pm.

J. Rush – That the meeting moves out of camera.

The time was 6:41 pm.

G. HIGGERTY – Moved that the Manager of Library Services move up to Step 2 on the grid.

SECONDED BY H. Siermachesky.

CARRIED UNANIMOUSLY

ADJOURNMENT

T. Haas – That the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 6:42 pm.

CHAIR

