



## TOWN OF HINTON

### Minutes of the Regular Meeting of Council Held February 6, 2018 in Council Chambers

**Present:**

Mayor Marcel Michaels, Councillors Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

**Absent:**

Councillor Trevor Haas

**Also in Attendance:**

Stephane Labonne, Chief Administrative Officer, Denise Parent, Director of Corporate Services, Hans van Klaveren, Acting Director of Community Services, Wendy Jones, Director of Planning and Development, Jenna Altrogge, Legislative & Administrative Assistant, Carla Fox, Communications Strategic Advisor, Dale Woloszyn, Public Works Planning & Project Manager, Wendy Anderson, Executive Assistant

**Refer to the Regular Council Meeting Agenda package for [February 6, 2018](#) for detailed background information.**

#### ORDER

Mayor Marcel Michaels called the Regular Council meeting to order. The time was 4:00 p.m.

Mayor Michaels shared that the Town of Hinton, through Western Economic Diversification Canada, The Government of Alberta and Alberta Innovates, received funding today for a total of \$1.2 Million to determine the viability of a Geothermal District Energy System in Hinton.

Mayor Michaels thanked Council, the previous Council, Councillor Nelson and former Mayor Mackin for all of the hard work on Geothermal. This funding allows us to obtain the information on the viability of this project.

#### ADOPTION OF AGENDA

**RACE - That the agenda be adopted as presented:**

**CARRIED**

#### COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – January 23, 2018
2. Standing Committee of Council Minutes – January 30, 2018

**MAGUHN - That the Minutes listed above be approved as presented.**

**CARRIED**

  
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## CITIZENS "MINUTE WITH COUNCIL"

Don Engerdahl, Town of Hinton Event Coordinator, spoke to Council regarding Hinton's 31<sup>st</sup> Winter Magic Festival which is being held February 10 – 25, 2018. There are 15 partners with 24 fun filled events (19 free of charge). Mr. Engerdahl encouraged Council to visit #Wintermagic2018 to share posts, experiences and photos.

## DELEGATIONS AND PRESENTATIONS

### Hinton & District Chamber of Commerce

Natalie Charlton, Executive Director, and Melissa Williamson, Travel Alberta Hinton Senior Site Supervisor, provided Council with a presentation on the Travel Alberta Visitor Information Centre. The presentation can be found in the February 6, 2018 Regular Council agenda package.

## ACTION ITEMS

1. Automated Traffic Enforcement Proceeds Bylaw #078 Review

**MAGUHN - That Council approve the Automatic Traffic Enforcement (ATE) Proceeds Policy #078 as amended and presented in Attachment #1.**

**CARRIED**

2. 2017 – 2021 Proposed Strategic Plan

**NELSON - That Council approve the 2017 - 2021 Proposed Strategic Plan as presented.**

**CARRIED**

3. Administrative Inquiry – Marketing Activities of the Town of Hinton

**RACE - That Council accept the memorandum on Marketing Activities of the Town of Hinton as information.**

**CARRIED**

4. Water Rate Bylaw #859-22

**MAGUHN - That Council give Bylaw #859-22 first reading.**

**CARRIED**

**OSTASHEK - That Council give Bylaw #859-22 second reading.**

**CARRIED**

**RACE - That Council give unanimous consent for third reading of Bylaw #859-22.**

**CARRIED**

**WAUGH - That Council give Bylaw #859-22 third and final reading.**

**CARRIED**

  
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5. Sewer Rate Bylaw #858-16

**NELSON - That Council give Bylaw #858-16 first reading.**

**CARRIED**

**MAGUHN - That Council give Bylaw #858-16 second reading.**

**CARRIED**

**OSTASHEK - That Council give unanimous consent for third reading of Bylaw #858-16.**

**CARRIED**

**RACE - That Council give Bylaw #858-16 third and final reading.**

**CARRIED**

6. Waste Bylaw #933-2

**OSTASHEK - That Council give Bylaw #933-2 first reading.**

**CARRIED**

**WAUGH - That Council give Bylaw #933-2 second reading.**

**CARRIED**

**RACE - That Council give unanimous consent for third reading of Bylaw #933-2.**

**CARRIED**

**OSTASHEK - That Council give third and final reading of Bylaw #933-2.**

**CARRIED**

7. Assessment Services Contract

**MAGUHN - That Council authorizes Administration to enter into a five-year service contract with Powers & Associates Appraisal Services, to expire February 2023, to provide assessment services.**

**CARRIED**

**OSTASHEK - That Council appoints Mr. Warren Powers with Powers & Associates Appraisal Services to the position of Assessor as per Bylaw #961 for the term of the agreement.**

**CARRIED**

8. Designation of Assessor for Delegated Responsibility from the Provincial Assessor

**OSTASHEK - That Council appoints Mr. Warren Powers, Assessor with the responsibility for the preparation of the Designated Industrial (DI) property assessments (excluding Linear Property) in accordance with the Municipal Government Act and the regulations passed thereunder as delegated by the Provincial Assessor.**

**CARRIED**

  
Initial

## INFORMATION ITEMS

1. Council Information Package #1 and #2 for February 6, 2018

**MAGUHN - That Council Information Packages #1 and #2 for February 6, 2018 accepted for information.**

**CARRIED**

## REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

2. Chief Administrative Officer Report

Stephane Labonne, Chief Administrative Officer, provided an update on administrative matters.

3. Administrative Inquiries

There were no Administrative Inquiries.

## NOTICES OF MOTION

**NELSON - that action item MD-1420 Stop Sign portion of the Automated Traffic Enforcement program be ceased.**

## IN CAMERA

**NELSON - That the Regular Meeting of Council move In Camera.**

**CARRIED**

The time was 5:09 p.m.

Richard Tombs, ISL Engineering and Land Services joined the meeting by phone.

R. Tombs, D. Parent, W. Jones, H. van Klaveren, D. Woloszyn and W. Anderson left the meeting. The time was 6:05 p.m.

**OSTASHEK - That the Regular Meeting of Council move out of In Camera.**

**CARRIED**

The time was 7:37 p.m.

  
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**WATER TREATMENT PLANT – CONTRACTED OPERATING SERVICES**

**NELSON - That Council direct Administration to enter into negotiations with Aquatera Water Earth Innovation (“Aquatera”) for the purpose of providing contracted services for operations of the Water Treatment Plant Transition Phase 1 commencing May, 2018 for a period up to 5 years (pending approvals by Alberta Environment and Parks); and**

**CARRIED**

**NELSON - That Request for Decision titled, “Town of Hinton – Water Treatment Plant – Contracted Operating Services” and any attachments, remain private pursuant to Sections 16, 23, 24 and 25 of the Freedom of Information and Protection of Privacy Act, RSA 2000, Chapter F-25.**

**CARRIED**

**MAGUHN – That Council accept the verbal report presented by CAO Labonne as information.**

**CARRIED**

**ADJOURNMENT**

**RACE - That the Regular Meeting of Council adjourn.**

**CARRIED**

The time was 7:39 p.m.

  
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Mayor

  
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Director of Corporate Services

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