



Town of Hinton  
STANDING COMMITTEE MEETING  
Agenda  
March 28, 2017 - 4:00 PM  
Committee Room, Hinton Government Centre

**TOWN COUNCIL MISSION**  
*Council serves the interests of our citizens  
to enable our community to reach full  
potential.*

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**ORDER**

1. Call to Order

**ADOPTION OF AGENDA**

1. Standing Committee Agenda - March 28, 2017

**CITIZENS "MINUTE WITH COUNCIL"**

**ACTION AND DISCUSSION ITEMS**

**ADDITIONAL INFORMATION**

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1. Urgent Matters from Council
2. Chief Administrative Officer Status Report  
- Council Action Pending List
3. Legislative and Executive Assistant Logistics Information

**IN CAMERA**

1. Deliberative Matter (FOIP)
2. Deliberative Matter (FOIP)

**ADJOURNMENT**

1. Adjournment

**DASHBOARD: COUNCIL ACTION PENDING**

As of March 24, 2017  
(Sorted by Meeting Date)

Meeting Date	Item Number	Action Required	Staff Responsible	Due Date	Additional Comments
Sep 2014	MD - 1186	After LUB review/updated completed, return "Vacant Land and Under-Developed Land" report back to council	Wendy Jones	01 Dec 2016	LUB is currently under a review by Administration and ISL. Final Meeting with Council to review final changes before public process. Draft LUB presented to Council in June 2016, target date for adoption is September 6, 2016. Date moved to accommodate LUB approval. Item is behind schedule due to other planning priorities.
Jan 2015	MD - 1229	Housing Funds Allocation/Municipal Affairs (4 houses): Prepare a plan to allocate the \$1M sale proceeds. SC Direction April 28, 2015 - Send a request to Municipal Affairs in regards to the \$1M from sale proceeds of the Rural and Native Housing to be applied to 1) Habitat for Humanity; 2) Balance of funding to be applied to Hinton's future contribution to the Evergreen facility upgrade; 3) in the event the Evergreen Facility Upgrade is not an option then the balance of the funding to be applied to other projects that meet the criteria	Denise Parent	30 Jun 2015	April 9/15 - Discussion with Don Squires from Capital Initiatives of Municipal Affairs as to project proposals of the sale proceeds within the Town of Hinton. He suggested that Habitat would be a good proposal or any project that supports attainable housing. A letter is to be drafted with proposals for their consideration. April 28/15 - Report went to Standing Committee; May 4/15 - Letter submitted to Housing Development MA requesting transfer of funds, awaiting response. Response delayed due to May 5/15 Provincial election. Nov 2015 followed up with an email as to status. Sep 12/2016 Received confirmation email that minister has approved the request. Oct 13/16 In communication with Housing Services to work out the details of the requisition. No update from Municipal Affairs as of Dec 7/16. March 2017 - working with Municipal Affairs to draft an agreement to use the funds for Habitat housing. Numerous discussions are taking place and we are working on a solution (March 21/17).

**RATINGS:** Green = Normal; Yellow = Caution; Red = Alert

**DASHBOARD: COUNCIL ACTION PENDING**

As of March 24, 2017  
(Sorted by Meeting Date)

Meeting Date	Item Number	Action Required	Staff Responsible	Due Date	Additional Comments
Jun 2015	MD - 1290	Research all options for the mobile home parks conditions and issues, including roads and number of exits. Bring back to Standing Committee.	Wendy Jones	30 Jun 2017	Fire, Bylaw, Planning and Town Manager met to discuss and evaluate new strategies. The Safer Communities and Neighbourhoods Act of Alberta was reviewed with legal advice and the findings were that this Act does will not support us. Legal is aware of similar issue in another community and is going to review and see what approach we may take. Update Aug 6/15 date moved to allow for further research. Moving date to June 2017 due to required research.
Sep 2015	MD - 1315	Beaver Boardwalk: Prepare a brochure which includes detailed map of boardwalk; to be included in the 2016 budget.	Mike Schwirtz	01 Jun 2017	Plan is in place to have brochure produced by end of year. Working with a publisher to have brochure ready for Spring, 2016. Awaiting content and review. We are working down one direction but have now applied for funding through FRIAA which will include signage and a number of improvements at the beaver boardwalk. Revised completion date is June, 2017.
01 Sep 2015	MD - 1345	Proceed with consultant to engage in a 10-year Strategic Plan for the Dr. Duncan Murray Recreation Centre evaluation.	Wendy Jones	01 Apr 2017	Plan is being developed. Brought to Standing Committee meeting on June 28th. Preparing concept plan and public feedback process. Results of public feedback session will go to standing committee meeting on November 22, 2016.
28 Jun 2016	MD - 1373	Municipal Planning Commission: Remove MPC component from draft LUB and bring a report back to Council providing a review of feedback received under the new LUB in June, 2017.	Wendy Jones	30 Jun 2017	
12 Jul 2016	MD - 1375	Commercial Waste Collection: Explore alternate service delivery for Commercial Waste Collection and bring report back to Standing Committee.	Gordie Lee	25 Apr 2017	Report coming to Council April 25, 2017
15 Nov 2016	MD - 1388	Review Sanitary Sewer Backup Policy #038 and incorporate Brenda Liu's feedback.	Gordie Lee	01 Apr 2017	

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**DASHBOARD: COUNCIL ACTION PENDING**  
 As of March 24, 2017  
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Dec 2016	MD - 1389	Eaton Drive East - Review the matter and provide Council with an update by January 31, 2017.	Wendy Jones	28 Apr 2017	This is a comprehensive file and required more work. March 21/17 - Moved to April 28/17 as per Mr. Tredwin's request.
Jan 2017	MD - 1390	Water Conservation Strategy: Draft a water conservation strategy for presentation to Council at a Standing Committee meeting by the end of March, 2017.	Gordie Lee	18 Apr 2017	Report coming to Standing Committee April 18, 2017.
Jan 2017	MD - 1391	Hinton Transit: Bring a report to Council with respect to subsidized/free transit passes for different groups in our community and practices in other communities.	Laura Howarth	23 May 2017	Gathering data. Direction Report tentatively scheduled for May.23.17.Standing Committee Meeting
Mar 2017	MD - 1392	Consult lawyer regarding the creation of an agreement with Happy Creek Estates that would state rent subsidies would continue should the building be sold	Mike Schwartz	04 Apr 2017	Draft is being reviewed by both parties (March 21, 2017) Scheduled to come back to Council April 4th Regular Council.
Mar 2017	MD - 1393	Provide letter of support for the automated traffic enforcement crosswalk program to the Justice & Solicitor General.	Mike Schwartz	28 Apr 2017	Being drafted
14 Mar 2017	MD - 1394	Return to Standing Committee by the end of April ATE recommendations from the oversight committee.	Mike Schwartz	28 Mar 2017	
21 Mar 2017	MD - 1395	Bring an incentive based policy to a future Standing Committee meeting to cover large scale projects in the future.	Mike Schwartz	25 Sep 2017	
21 Mar 2017	MD - 1396	Reimburse the Hinton Fire Rescue Association \$274.05 for ice fees at the Recreation Centre from the Council Contingency fund.	Mike Schwartz	28 Apr 2017	

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