



**Town of Hinton
HINTON MUNICIPAL LIBRARY BOARD
Special Meeting
December 8, 2016
5:00 pm, Teck Coal Room, Hinton Municipal Library**

PRESENT: H. Smit (Chair), P. Wilkinson, L. Beamish, S. Koopmans, M. Young

ALSO PRESENT: T. Million (Mgr of Library Services)

REGRETS: P. Stewart (Asst Mgr of Library Services)

ORDER: Chair Smit called the meeting to order. The time was 5:00 pm.

ADOPTION OF AGENDA:

WILKINSON – That the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

OLD BUSINESS

1. Capital assets write-down and accounting services agreement response from the Town

Board direction given that:

1. Hank Smit and Matthew Young to meet with Mike Schwirtz re. personnel issue and procedures under the MOU.
2. Hank Smit to invite Mike Schwirtz and Denise Parent to explain the Capital Assets and give the board some options for the capital assets write down at our January 23, 2017 board meeting in the Teck Coal Room at HML.

OTHER QUESTIONS: none

ADJOURNMENT

YOUNG – That the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 5:54 pm.

CHAIR