



**Town of Hinton  
HINTON MUNICIPAL LIBRARY BOARD  
Regular Meeting  
October 24, 2016  
5:30 pm, Jasper Municipal Library, Jasper**

**PRESENT:** H. Smit (Chair), P. Wilkinson, L. Beamish, M. Young

**ALSO PRESENT:** T. Million (Mgr of Library Services), P. Stewart (Asst Mgr of Library Services)

**REGRETS:** S. Koopman

**ORDER:** Chair Smit called the meeting to order. The time was 5:25 pm.

**ADOPTION OF AGENDA:**

**YOUNG – That the Agenda be adopted as presented.**

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES:**

**WILKINSON– That the Minutes of the Regular Board Meeting of September 26, 2016 be adopted as presented.**

**CARRIED UNANIMOUSLY**

**BOARD TRAINING:**

- YRL Trustee Orientation will be hosted at YRL in Spruce Grove on Monday, January 23, 2017. Calendar invite will be sent out to all Board members to respond to after checking schedules.

**CORRESPONDENCE:**

**BEAMISH – That the correspondence be accepted for information.**

**CARRIED UNANIMOUSLY**

**REPORTS:**

1. **Chairperson's Report** presented by H. Smit
2. **Treasurer's Report** presented by T. Million

**YOUNG - That we accept the Treasurer's Report and that the Accounts for October in the amount of \$4,270.02 be paid.**

**Seconded by WILKINSON.**

**CARRIED UNANIMOUSLY**

3. **Library Statistics** presented by T. Million
4. **Librarian's Report** presented by T. Million
5. **Facility Report** presented by P. Stewart

**BEAMISH - That the Reports be accepted for information.**

**CARRIED UNANIMOUSLY**

**OLD BUSINESS**

**1. Library Policy Committee –**

T. Million and P. Stewart will work with L. Beamish to write and present policies to the Board for approval.

**2. Revised AXIA quote –**

T. Million is to approach the town regarding payment for the damaged/cut SuperNet cable which the Library Board had to have repaired before going ahead with the network changeover at the Library.

**3. 2017 Draft Operating Budget –**

**YOUNG – Motion made to go in camera @ 6:34 pm**

**CARRIED UNANIMOUSLY**

**BEAMISH - Motion made to move out of camera @ 6:40 pm**

**CARRIED UNANIMOUSLY**

**BEAMISH – Motion to approve the 2017 Library Operating Budget as presented.  
Seconded by YOUNG.**

**CARRIED UNANIMOUSLY**

**4. Presentation of Municipal Appropriation to Town Council**

H. Smit and T. Million will present the 2017 Municipal Appropriation to Town Council at the Standing Committee meeting on Tuesday, November 8 @ 4:00 pm. T. Million will contact R. West to have the Library Board presentation added to the agenda.

**NEW BUSINESS:**

**1. Town of Hinton draft Bylaw #1105**

Discussion of Bylaw review by PLSB and item 2.2.

**BEAMISH – Moved that Bylaw #1105 as amended be sent back to Town administration.**

**Seconded by YOUNG.**

**CARRIED UNANIMOUSLY**

**2. Rec Center 10 year plan**

Review of the stakeholder feedback form. Board direction given for additional responses. T. Million to submit feedback form to town.

**3. Library Tenancy Agreement with the Town**

H. Smit will approach M. Schwartz about the drafting of a Library Tenancy agreement. The Board delegates T. Million and P. Stewart to work on drafting the agreement with delegates from the Town for presentation to the Board.

**4. Library Christmas Hours**

**YOUNG – Moved that we accept Option #1 (Closed December 24, 25, 26, 31 and January 1) as recommended.**

**Seconded by WILKINSON.**

**CARRIED UNANIMOUSLY**

**FYI:**

1. Town Council: Grant Funding approved.
2. Upcoming programs: Calendar for November circulated.

**OTHER QUESTIONS / COMMENTS:** None

**AGENDA ITEMS FOR NEXT MEETING, THURSDAY OCTOBER 29th, 2015:**

1. Library Tenancy Agreement
2. Revised Axia quote
3. Municipal Appropriation Presentation report
4. Town of Hinton Bylaw #1105

**WHAT BOARD MEMBERS HAVE READ:**

**“Longbourn” by Jo Baker (Leigh). “It Gets Worse” by Shane Dawson (Matthew) “Missing” by James Patterson and “The Twelves Days of Christmas” by Debbie Macomber (Pam). “The Book Thief” by Markus Zusak (Tara). “House in the Sky”**

**NEXT MEETING**

November 8, 2016 – Municipal Appropriation presentation to Council @ 4:00 pm  
November 28, 2016 – Regular Board Meeting

**NOTE:** The meeting will begin at 4:30 and supper will be provided.

**ADJOURNMENT**

**WILKINSON – That the meeting be adjourned.**

CARRIED UNANIMOUSLY

The time was 7:55 pm.

CHAIR

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned above a solid horizontal line.