



Town of Hinton
STANDING COMMITTEE MEETING
Agenda
July 12, 2016 - 4:00 PM
Committee Room, Hinton Government Centre

TOWN COUNCIL MISSION
*Council serves the interests of our citizens
to enable our community to reach full
potential.*

Page

ORDER

1. Call to Order

ADOPTION OF AGENDA

1. Standing Committee Agenda - July 12, 2016

CITIZENS "MINUTE WITH COUNCIL"

ACTION AND DISCUSSION ITEMS

- 2 - 7
1. Driving Behaviours at Brookhart Corner - Presented by Todd Martens (10 minutes)

ADDITIONAL INFORMATION

- 8 - 11
1. Urgent Matters from Council
 2. Chief Administrative Officer Status Report
- 12
3. Legislative and Executive Assistant Logistics Information
 - Subdivision & Development Appeal Information

ADJOURNMENT

1. Adjournment



TOWN OF HINTON DIRECTION REQUEST

DATE: July 4, 2016

TO: STANDING COMMITTEE MEETING OF JULY 12, 2016

FROM: Todd Martens, Protective Services Manager

APPROVED BY: Mike Schwartz, Chief Administrative Officer

RE: DRIVING BEHAVIOURS AT BROOKHART CORNER

Purpose

This item is before Council to provide options and seek direction on an action item directed by Council, *to investigate 2 or 3 options for changing the driving behaviors at the Brookhart corner location.*

Issue

A large number of speeding violations are issued to drivers from the photo radar location situated by Brookhart Street in Thompson Lake. It is a high traffic area with vehicles travelling east on Highway 16 and vehicles turning east/west from both the north entrance (by Lakeview Inn) and the south entrance (by McCracken Inn).

Administration Comments on Situation / Options

The CAO, Mike Schwartz, Sgt. Todd Gray and I met and the following facts rose from the discussion:

- It is very difficult to change drivers' behaviors
- The majority of speeding violations in that area are issued to out of town vehicles
- This is not a high accident intersection (no accidents in the collective recollection)

The following options were discussed:

- Have a bylaw vehicle parked there from time to time (visible presence)
- Reduce the photo radar presence especially during long weekends
- Have RCMP traffic personnel presence during long weekends (increases visibility and therefore reduces violations)
- Install a "This is Your Speed" sign (Vermac SP715 is a trailer mount radar board, estimated costs of \$16,500.00 – could be purchased from ATE proceeds)
- Use bylaw and RCMP jointly – add a spotting scope for distracted driving
- Install "important intersection ahead" flashing signs east and west bound on Highway 16 (approximately \$6,000 each)

Administration proposes the following options for Council's consideration:

Option	Pros	Cons
A) Increased Bylaw and RCMP presence (reduced photo radar presence)	<ul style="list-style-type: none"> • Both bylaw officers are now at Level 1 Peace Officer status. • May increase criminal code enforcement • Check stop opportunities • May be able to utilize Sheriffs 	<ul style="list-style-type: none"> • Not consistent enforcement • When removed, people tend to revert back to bad habits
B) Purchase two portable "This is Your Speed" sign (\$16,500 each)	<ul style="list-style-type: none"> • Proven to reduce speeds • Can be used in different areas • All seasons 	<ul style="list-style-type: none"> • People may stop paying attention once the immediate effects of the surprise wear off
C) Research cost and effectiveness of "important intersection ahead" flashing sign (\$6,000 each)	<ul style="list-style-type: none"> • Reserved for higher class intersections with complex geometric configurations, problematic traffic maneuvers and difficult environmental conditions at an upcoming major junction • Should only be considered along a major highway in advance of a major junction or two provincial highways 	<ul style="list-style-type: none"> • Not intended as a measure to slow down vehicles along a major highway
D) Research cost of 3D illusions	<ul style="list-style-type: none"> • May be used in conjunction with promoting Hinton 	<ul style="list-style-type: none"> • Feasibility of installing them on a provincial highway? • Cost and wear ability

Administration's Conclusion / Proposed Direction

The stretch of highway that we are reviewing is an 80 km/h zone but it looks and feels like a 100 km/h zone. This has been found to impact driver behavior. It is important to note that approximately 80% of the violations given out at this location are to out of town drivers. It appears that Hinton drivers are abiding by the speed limit in this area.

Administration plans to increase RCMP and Bylaw presence at the intersection of Brookhart Street and Highway 16. We believe this increased presence will further deter drivers from speeding along this stretch of highway. What long term speed reduction effects this causes remains to be seen but can be monitored by reviewing the number of violations issued in this area over the next several months.

When RCMP and Bylaw are set up in that area we will reassign photo radar to another location.

The increased enforcement presence will periodically be in the form of a police check stop and may include provincial Sherriff's as well. This will serve to not only reduce speed but could also increase criminal code enforcement for other violations and crimes (expired insurance/registration, outstanding warrants, illegal drugs, etc.). It would also increase public interaction with our law enforcement personnel which typically has a positive overall effect.

The use of portable Driver Feedback signs flashing the vehicles current speed would serve to help make the driver more aware of their speed as they travel through that 80 km/h zone. These signs have proven to be very effective in our school zones and with the advantage of portable signs we can move them to other areas of our community. Administration would like Council to consider using ATE proceeds to purchase two portable speed display signs (approximately \$33,000), and two permanent "important intersection ahead" signs (approximate total of \$12,000).

Some other communities have utilized 3-D imaging in certain locations to help raise awareness and change driver behaviors. Some samples can be seen in the attachment. This could be a great economic development feature for our community as well.

Administration has not researched the cost of these 3-D images nor have we enquired whether they can be installed on a provincial highway. We can do that if this is something that Council is interested in pursuing further?

In summary Administration is looking for Council's comments and direction to bring back to a Regular Council meeting the concept of the increased presence at that intersection and for the consideration of purchasing two portable Driver Feedback signs (\$33,000) and two permanent "Important Intersection Ahead" signs (\$12,000).

Chief Administrative Officer Comments

Administration is seeking Council direction to further pursue any or all of the options presented in this report or any other options that Council would like us to explore and or implement. The idea of increased RCMP and Bylaw presence will be coordinated between the two agencies and implemented shortly.

Attachment

1. 3D Images for Highway 16







COUNCIL ACTION PENDING LIST
as of July 7, 2016

Meeting Date	Source	Item Number	Action Required	Staff Responsible	Multi Staff Responsible	Due Date	Status	Additional Comments
06 Mar 2012	Standing	MD - 0436	From Council Planning Session- Prepare approach/options of a social media strategy and how it could be expanded to "go where citizens are at".	Emily Olsen		30 Sep 2016	In Progress	A social media strategy will be created as part of the communications strategy. Key pieces to the strategy include an editorial plan, scheduling considerations, and an approved public communications policy for administration. Facebook or other identified social media applications would potentially launch in conjunction with the refreshed Town of Hinton website. Mar. 27/15 Date moved to September, 2016 due to Admin capacity and intricacies of this work.
11 Sep 2012	Standing	MD - 0607	2012 Municipal Resource Optimization: Review potential for elimination of commercial waste collection as municipally delivered. Report findings to Finance Manager	Gordie Lee		12 Jul 2016	In Progress	Due date moved to Nov./15 with report to Council late Aug./15. Garbage collection report moved to spring, 2016. Due date moved to April 12, 2016 due to Performing Arts Venue item. To Council April 26, 2016. Coming back to Regular Council July 12, 2016.
12 Feb 2013	Standing	MD - 0739	Review pros/cons of metering water and how to move to phased implementation plan; bring back to council.	Dale Woloszyn		09 Aug 2016	Pending	Project Plan to be approved by Council by Dec. 31/15. Will engage CEAC for public feedback. Will bring to August 9, 2016 Standing Committee.
23 Sep 2014	Standing	MD - 1186	After LUB review/updated completed, return "Vacant Land and Under-Developed Land" report back to council	Wendy Jones	Mindi Petkau	01 Dec 2016	In Progress	LUB is currently under a review by Administration and ISL. Final Meeting with Council to review final changes before public process. Draft LUB presented to Council in June 2016, target date for adoption is September 6, 2016. Date moved to accommodate LUB approval.
02 Dec 2014	Regular	MD - 1221	Opening Rec Centre on Statutory Days: Continue trial for additional 2-year period; bring attendance results back to Council after that time.	Laura Howarth	Hans van Klaveren	01 Dec 2016	In Progress	Designated stat holidays are being trialed and results will be reported to Council in December 2016.

COUNCIL ACTION PENDING LIST

as of July 7, 2016

Meeting Date	Source	Item Number	Action Required	Staff Responsible	Multi Staff Responsible	Due Date	Status	Additional Comments
13 Jan 2015	Standing	MD - 1229	Housing Funds Allocation/Municipal Affairs (4 houses): Prepare a plan to allocate the \$1M sale proceeds. SC Direction April 28, 2015 - Send a request to Municipal Affairs in regards to the \$1M from sale proceeds of the Rural and Native Housing to be applied to 1) Habitat for Humanity; 2) Balance of funding to be applied to Hinton's future contribution to the Evergreen facility upgrade; 3) in the event the Evergreen Facility Upgrade is not an option then the balance of the funding to be applied to other projects that meet the criteria	Denise Parent		30 Jun 2015	In Progress	April 9/15 - Discussion with Don Squires from Capital Initiatives of Municipal Affairs as to project proposals of the sale proceeds within the Town of Hinton. He suggested that Habitat would be a good proposal or any project that supports attainable housing. A letter is to be drafted with proposals for their consideration. April 28/15 - Report went to Standing Committee; May 4/15 - Letter submitted to Housing Development MA requesting transfer of funds, awaiting response. Response delayed due to May 5/15 Provincial election. Nov 2015 followed up with an email as to status. Still waiting for a response. Dec/Jan 2016 Mayor followed up with Mike Leathwood and waiting for a response.
03 Feb 2015	Regular	MD - 1302	That Administration provide a similar report on development permit deposits (update) within twelve months to review the status of outstanding deposits.	Wendy Jones		03 Feb 2016	In Progress	Development deposits are now up to date. Administration will present a report on system changes April 26, 2016. Deposits all up to date - report to Council May 3, 2016. Report delayed due to work priorities. All development deposits remain up to date.

COUNCIL ACTION PENDING LIST

as of July 7, 2016

Meeting Date	Source	Item Number	Action Required	Staff Responsible	Multi Staff Responsible	Due Date	Status	Additional Comments
16 Jun 2015	Regular	MD - 1290	Research all options for the mobile home parks conditions and issues, including roads and number of exits. Bring back to Standing Committee.	Wendy Jones	Mike Schwartz	30 Nov 2016	In Progress	Fire, Bylaw, Planning and Town Manager met to discuss and evaluate new strategies. The Safer Communities and Neighbourhoods Act of Alberta was reviewed with legal advice and the findings were that this Act does will not support us. Legal is aware of similar issue in another community and is going to review and see what approach we may take. Update Aug 6/15 date moved to allow for further research. Moving date to November, 2016 due to required research.
23 Jun 2015	Standing	MD - 1296	Town Campground: Prepare "business case" to install full or partial services at the campground; and/or exit strategy to get out of the campground business by Jan./16.	Wendy Jones	Gordie Lee	30 Sep 2016	Pending	Moved to Q3, 2016 (from April, 2016) due to scope of work and administration capacity.
01 Sep 2015	Regular	MD - 1315	Beaver Boardwalk: Prepare a brochure which includes detailed map of boardwalk; to be included in the 2016 budget.	Mike Schwartz	Emily Olsen	01 Jun 2016	In Progress	Plan is in place to have brochure produced by end of year. Working with a publisher to have brochure ready for Spring, 2016. Awaiting content and review
01 Sep 2015	Regular	MD - 1345	Proceed with consultant to engage in a 10-year Strategic Plan for the Dr. Duncan Murray Recreation Centre evaluation.	Wendy Jones	Laura Howarth	01 Apr 2017	In Progress	Plan is being developed. Brought to Standing Committee meeting on June 28th. Preparing concept plan and public feedback process.
13 Oct 2015	Standing	MD - 1326	Develop a long term development plan for the Athabasca Riverfront Park	Laura Howarth	Hans van Klaveren	31 Oct 2016	In Progress	Information gathered from operating for a second season / park use will be taken into consideration.
27 Oct 2015	Standing	MD - 1334	Develop a modest grant system to cover part of the cost of going to a standardized box for a key box program.	Mike Schwartz	Todd Martens	01 Dec 2016	In Progress	Delayed due to work priorities. Will bring back during budget process.
27 Oct 2015	Standing	MD - 1335	Incorporate terminology around the new and existing buildings on the key box program for a phased in period.	Mike Schwartz	Todd Martens	01 Dec 2016	In Progress	Delayed due to work priorities. Will bring back during budget process.
27 Oct 2015	Standing	MD - 1336	Bring the key box bylaw to Regular Council for a decision	Mike Schwartz	Todd Martens	01 Dec 2016	In Progress	Delayed due to work priorities. Will bring back during budget process.

COUNCIL ACTION PENDING LIST

as of July 7, 2016

Meeting Date	Source	Item Number	Action Required	Staff Responsible	Multi Staff Responsible	Due Date	Status	Additional Comments
15 Dec 2015	Regular	MD - 1356	Participatory Budget: Bring the topic of the participatory budget forward for discussion at a Standing Committee meeting by March, 2016.	Denise Parent		15 Aug 2016	Pending	Council direction on April 5th was to send PB documentation to CEAC sub committee for their review and input by July 15, 2016. Date moved pending CEAC feedback.
02 Feb 2016	Regular	MD - 1348	HGFAC: Administration to bring Bylaw #1085 for review at a Standing Committee meeting prior to the 2016 Organizational Meeting of Council.	Mike Schwirtz	Rhonda West	05 Sep 2016	Pending	Report will come to Council at the Standing Committee meeting of September 13, 2016.
19 Apr 2016	Regular	MD - 1361	Prepare a report on the Town of Hinton crosswalk flashing lights One-Time project from the HGFAC recommendations and bring back to Standing Committee	Gordie Lee	NONE	09 Aug 2016	In Progress	Researching current pilot projects, Calgary and current user Airdrie. Bring to July 12, 2016 Standing Committee. With the July 12, 2016 Standing Committee meeting being changed to a Regular Meeting this report will now come to the next Standing Committee which will be August 9, 2016.
10 May 2016	Standing	MD - 1366	Review the Public Art Policy in 2016 regarding how donations from residents can be incorporated.	Laura Howarth	Denise Parent	30 Dec 2016	Pending	Low priority at this time. Issue prompting this review is being managed separately.
17 May 2016	Regular	MD - 1368	Explore the possibility of a helipad at the Hinton Hospital.	Gordie Lee		31 Dec 2016	Pending	
28 Jun 2016	Standing	MD - 1373	Municipal Planning Commission: Remove MPC component from draft LUB and bring a report back to Council providing a review of feedback received under the new LUB in June, 2017.	Wendy Jones		30 Jun 2017	Pending	
28 Jun 2016	Standing	MD - 1374	Recreation Centre 10 Year Strategy: Proceed with concept plan, stakeholder engagement under Concept 1 - New Components (Aquatic Centre, Fieldhouse) added to Dr. Duncan Murray Recreation Centre and conduct an Open House by the end of October, 2016.	Wendy Jones		31 Oct 2016	Pending	

MEMORANDUM



DATE: June 29, 2016
TO: Standing Committee Meeting of July 12, 2016
FROM: Rhonda West, Legislative & Executive Assistant
SUBJECT: Subdivision & Development Appeal Board (“SDAB”) Information

At the June 28, 2016 Standing Committee Meeting, Council asked Administration to provide them with information relating to the SDAB.

Bylaw #1038 established an Inter-Municipal Subdivision and Development Appeal Board (SDAB) and authorized the Town to enter into an agreement with the Town of Grande Cache to provide for the:

- a) hearing of appeals within each community;
- b) procedure and conduct of the SDAB and its members;
- c) functions and duties of the SDAB.

The agreement has provisions relating to appointment of members, secretary responsibilities, remuneration, cost of hearings and meeting protocols. In the event a municipality receives an appeal, members are contacted and the hearing is scheduled. Members receive training through Municipal Affairs. The fees to file an appeal are set by the individual municipalities under separate bylaw.

Under the current Land Use Bylaw #960 the Town charges \$250 to file an appeal to the SDAB. The Town of Grande Cache charges \$200.00. Appeal fees are refunded in the event the SDAB rules in favour of the complainant.

The last appeal was heard in 2013 with respect to a variance on the size of a sign for the Cat Rental Store located on Felaber Road. The SDAB upheld the appeal on the condition that the sign did not exceed 15.1 x 10 feet in size.

Previous to 2013, the next most recent appeals were in 2009.

The SDAB including the bylaw and agreement will be reviewed through Planning and and will be brought forward with any recommendations after the new LUB has been adopted.