



**Town of Hinton
HINTON MUNICIPAL LIBRARY BOARD
Supplementary Meeting
April 4, 2016**

4:30 pm, Teck Coal Room, Hinton Municipal Library

PRESENT: H. Smit (Chair), P. Wilkinson, T. McHugh, L. Beamish, M. Young

ALSO PRESENT: T. Million (Mgr of Library Services)

REGRETS: S. Koopmans

ORDER: Chair Smit called the meeting to order. The time was 4:30 pm.

ADOPTION OF AGENDA:

YOUNG – That the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

NEW BUSINESS:

1. YRL & Supernet Conference Call & Discussion

- Conference call with Stephanie Thero from YRL from 4:32 to 4:57.
- Important considerations for switching to YRL Supernet:
 - o Videoconferencing unit would need to be replaced, or library could discontinue this service
 - o 3rd party vendors (e.g. 3M): YRL doesn't provide service, but can act as liaison assistance in resolving technical issues
 - o Aruba devices (wifi) are leased by YRL, so they could add the Hinton Municipal Library to their lease package
 - o Some potential slowdown of internet speed during peak hours (e.g. right after school) as the 100 Mbps is shared with other libraries. Currently sharing 54 Mbps with schools.
 - o Would have our own subset of IPs
 - o Only thing they block on public computers is peer-to-peer file sharing
 - o Desktop management: Office & Outlook – staff computers would be wiped clean and Windows reinstalled under YRL licensing. Same with Outlook and Office. Accounts would transfer to YRL, who would cover the costs.
 - o Current admin of email accounts is done by library staff, after switch it would be handled by YRL
 - o AXIA quote shouldn't change from approx. \$2000 amount
 - o Timeline for switching: YRL migration to Office 365 needs to happen first, and PLSB needs to do their upgrades. Best for Hinton to wait until fall until those 2 things have happened before we make the switch. Once Axia has the line in, then YRL comes to reformat computers (probably done in a couple of weeks, rolling process so no down-time)

- Discussion following conference call:
 - o Videoconferencing: one request in about 2 years, and poor attendance at programs offered that way. Consensus that we will not pursue new videoconferencing equipment or programming.
 - o Server: would be useful for Hinton to retain in-house server for backup and perhaps archival files
 - o Might be worth talking to the Town about when Axia will be putting in the line for the new Performing Arts centre – potential cost savings if they can do both in one visit
 - o Currently paying GYPSD about \$6000-7000 for technician services and about \$600 for email
 - o Overall consensus that this would be a positive long-term option for the library, and an annual cost-savings

BEAMISH – That the Board agrees to proceed with the migration of network services from GYPSD to those offered through Yellowhead Regional Libraries and the Public Library Services Branch.

Seconded by MCHUGH

CARRIED UNANIMOUSLY

NEXT MEETING

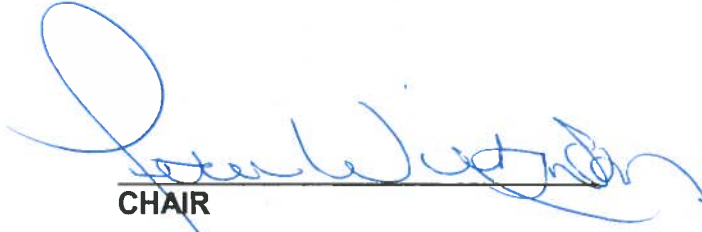
The next meeting for the Library Board will be Monday, April 25st, 2016 (regular board meeting).

ADJOURNMENT

WILKINSON – That the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 5:24 pm.


CHAIR