

Agenda – Library Board Meeting

Monday, May 16, 2016 4:30-6:30pm (supper will be provided)

Location: Teck Coal Room

1. **Call to order**
2. **Adoption of the Agenda**
3. **Adoption of Minutes** – April 25th and May 9th
4. **Board training** – YRL Board In-Service information sharing
5. **Correspondence:**
 - a.
6. **Reports:**
 - a. Chairperson's Report
 - b. Treasurer's Report
 - c. Library Statistics
 - d. Manager's Report
 - e. Facility Report
7. **Old Business:**
 - a. Library and Archives Plans of Service public documents – discussion and decision
 - b. MOU with Town of Hinton – discussion and decision
8. **New Business:**
 - a. Presentation to Town Council on May 17th – discussion
 - b. Digital Preservation Policy – discussion and decision
 - c. Archives Disaster Plan – discussion and decision
 - d. Book Delivery concept – discussion
 - e. Vacant office space – discussion
9. **FYI**
 - a. Town Council
 - b. Upcoming programming and event information
10. **Other questions**
11. **What board members have read**
12. **Next meetings:**
 - a. **May 17th at 4pm (presentation to Town Council)**
 - b. **June 27th at 4:30pm (Regular Board Meeting)**
13. **Adjournment**